

# WAR MEMORIAL BOARD OF TRUSTEES

War Memorial Opera House  
301 Van Ness Avenue, Fourth Floor Board Room  
San Francisco, California 94102  
(Entry at Opera House North "Carriage" Door)

## OFFICIAL MEETING NOTICE

### WAR MEMORIAL BOARD OF TRUSTEES SPECIAL MEETING

Thursday, January 13, 2005 at 2:00 p.m.

## AGENDA

### Roll Call.

**Approval of Minutes:** Approval of the minutes of the special meeting of December 16, 2004. Action  
(Draft minutes of the special meeting of December 16, 2004.)

### President's Report.

### Managing Director's Report:

- a. Rental Requests: Opera House; Davies Symphony Hall; Herbst Theatre. Action  
(Rental Requests for January 13, 2005; Additional Rental Requests for January 13, 2005.)

### Secretary's Report:

- a. Approval of December 2004 Housekeeping Expenditures. Action  
(Revenue, Appropriations, Housekeeping Expenditures and Status of Building Projects Reports for December 31, 2004.)

### Committee Reports.

### Regular Items:

- a. San Francisco Symphony proposal for enhancements to Davies Symphony Hall for the 25<sup>th</sup> anniversary of the opening of Davies Symphony Hall. Refer to Committee  
(Letter from Andrew Dubowski, Operations and Facilities Manager, San Francisco Symphony, requesting meeting of the Board of Trustees' Building Committee to consider proposal for enhancements to Davies Symphony Hall for the 25th anniversary of the opening of Davies Symphony Hall.)
- b. Presentation, discussion and possible action to approve resolution authorizing the Action  
Managing Director of the War Memorial to negotiate, finalize and execute an agreement to continue maintenance and repair services of fire alarm systems at War Memorial facilities with Pacific Auxiliary Fire Alarm Company, the current service provider for the War Memorial's fire alarm systems, consistent with War Memorial Board of Trustees powers under Charter Section 5.101 and without requirement of any further bids.  
(Proposed resolution authorizing the Managing Director of the War Memorial to negotiate, finalize and execute an agreement to continue maintenance and repair services of fire alarm systems at War Memorial facilities with Pacific Auxiliary Fire Alarm Company.)

### Informational Items.

### Good and Welfare.

### Miscellaneous Correspondence.

**Public Comment:** Public comment on items within the jurisdiction of the Board of Trustees, but not on the agenda.

### Adjournment.

Notes: Public Comment will be taken before or during the Board of Trustees' consideration of each agenda item.  
Explanatory documents (noted in parentheses above) are available for inspection or copying at the administrative office:  
San Francisco War Memorial and Performing Arts Center, 401 Van Ness Avenue, Room 110, San Francisco, CA 94102,  
Telephone: (415) 621-6600, Gregory P. Ridenour, Assistant Managing Director/Executive Secretary.