

## WAR MEMORIAL BOARD OF TRUSTEES

War Memorial Opera House  
301 Van Ness Avenue, Fourth Floor Board Room  
San Francisco, California 94102  
(Entry at Opera House North "Carriage" Door)

### OFFICIAL MEETING NOTICE

## WAR MEMORIAL BOARD OF TRUSTEES REGULAR MONTHLY MEETING

Thursday, June 9, 2011 at 2:00 p.m.

### AGENDA

#### Roll Call.

#### Approval of Minutes:

1. Approval of minutes of the Veterans Building Project Committee meeting of May 11, 2011. Action  
(Draft minutes of the Veterans Building Project Committee meeting of May 11, 2011.)
2. Approval of minutes of the Building Committee meeting of May 12, 2011. Action  
(Draft minutes of the Building Committee meeting of May 12, 2011.)
3. Approval of minutes of the regular monthly meeting of May 12, 2011. Action  
(Draft minutes of the regular monthly meeting of May 12, 2011.)

#### President's Report:

#### Managing Director's Report:

1. Rental Requests: Opera House; Davies Symphony Hall; Herbst Theatre. Action  
(Rental Requests for June 9, 2011; Additional Rental Requests for June 9, 2011.)

#### Secretary's Report:

1. Approval of May 2011 Housekeeping Expenditures. Action  
(Revenue, Appropriations, Housekeeping Expenditures Reports for May 31, 2011.)

#### Committee Reports:

1. Veterans Committee – Consideration and action on Committee recommendations.
  - a. Feasibility of, and operational, administrative and procedural requirements associated with, permitting the American Legion War Memorial Commission to establish a Veterans Resource Center in Veterans Building space currently allocated for use by the San Francisco Posts of the American Legion. Action

#### Regular Items.

1. Proposed resolution approving the execution and delivery of Certificates of Participation to finance the Veterans Building Seismic Upgrade and Improvements Project, approving the forms of various financing documents, and authorizing the lease of one or more portions of the San Francisco War Memorial and Performing Arts Center. Action  
(Certificates of Participation ("COPs") Financing Executive Summary; Draft-Proposed Resolution approving the execution and delivery of Certificates of Participation to finance the Veterans Building Seismic Upgrade and Improvements Project, approving the forms of various financing documents, and authorizing the lease of one or more portions of the San Francisco War Memorial and Performing Arts Center.)
2. Request from American Legion 8<sup>th</sup> District to use the Memorial Court for an all day activity on September 11, 2011, to conduct a 10<sup>th</sup> year remembrance of the September 11, 2001 attacks on the World Trade Center. Action  
(E-mail memorandum dated June 3, 2011, from John Forrett, Commander, American Legion 8<sup>th</sup> District,

requesting use of the Memorial Court for an all day activity on September 11, 2011, to conduct a remembrance of the September 11, 2001 attacks on the World Trade Center.)

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## Good and Welfare.

### Miscellaneous Correspondence:

1. Letter dated May 19, 2011, from Roger Dong, Chair of the American Legion War Memorial Commission, requesting to enter into negotiations with the War Memorial Board of Trustees regarding their space requirements in the Veterans Building following the Veterans Building Seismic Upgrade Project and to establish a written agreement between the War Memorial Board of Trustees and American Legion War Memorial Commission with regard to the rights of the San Francisco American Legion Posts in the Veterans Building and their use and occupancy of Veterans Building space. [Information](#)  
(Letter dated May 19, 2011, from Roger Dong, Chair of the American Legion War Memorial Commission, to the War Memorial Board of Trustees, with attachment “Veterans’ Spaces and Rights in the Veterans Building After the retrofit.”)
2. Letter dated June 1, 2011, from Gail E. Neira, Diversity Image Leadership Marketing, regarding the American Legion District 8 and American Legion War Memorial Commission. [Information](#)  
(Letter dated June 1, 2011, from Gail E. Neira, Diversity Image Leadership Marketing, regarding the American Legion District 8 and American Legion War Memorial Commission.)

**Public Comment:** Public comment on items within the jurisdiction of the Board of Trustees, but not on the agenda.

### Adjournment.

# San Francisco War Memorial and Performing Arts Center

## **BOARD OF TRUSTEES**

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MajGen J. Michael Myatt, USMC (Ret.), Vice President  
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Diane B. Wilsey

## **DEPARTMENT REPRESENTATIVES**

Elizabeth Murray,  
Managing Director  
Jennifer Norris,  
Assistant Managing Director and  
Executive Secretary  
Telephone: (415) 621-6600  
FAX: (415) 621-5091

**Interested persons unable to attend this meeting may submit written comments regarding agenda items which will be distributed to Trustees, and made part of the official public record.**

## **ACCESSIBLE MEETING POLICY**



Accessible seating for persons with disabilities (including those using wheelchairs) will be available.

Upon request, American sign language interpreters and/or sound enhancement system will be available. Please contact the War Memorial office at 621-6600 at least 72 hours prior to the meeting. Late requests will be honored if possible.



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Accessible parking is available at the following locations: two (2) designated blue curb spaces on the southwest corner of McAllister Street at Van Ness Avenue; and the Performing Arts Garage (entrance on Grove Street between Franklin and Gough Streets, immediately behind the San Francisco War Memorial and Performing Arts Center).

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Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library, the City's website at <http://www.sfgov.org/sunshine>.

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