

# WAR MEMORIAL BOARD OF TRUSTEES

War Memorial Opera House  
301 Van Ness Avenue, Fourth Floor Board Room  
San Francisco, California 94102  
(Entry at Opera House North "Carriage" Door)

## OFFICIAL MEETING NOTICE

### WAR MEMORIAL BOARD OF TRUSTEES REGULAR MONTHLY MEETING

Thursday, June 14, 2012 at 2:00 p.m.

#### AGENDA

#### **Roll Call.**

**Approval of Minutes:** Approval of minutes of the special meeting of May 8, 2012. Action  
(Draft minutes of the special meeting of May 8, 2012.)

#### **President's Report:**

#### **Managing Director's Report:**

1. Rental Requests: Opera House; Davies Symphony Hall; Herbst Theatre. Action  
(Rental Requests for June 14, 2012; Additional Rental Requests for June 14, 2012.)

#### **Secretary's Report:**

1. Approval of May 2012 Housekeeping Expenditures. Action  
(Revenue, Appropriations, Housekeeping Expenditures Reports for May 31, 2012.)

#### **Regular Items.**

1. Board of Supervisors Budget and Legislative Analyst - Performance Audit of Governance and City Support: Consideration and action on the Performance Audit recommendation to request that War Memorial staff continue to provide an annual efficiency plan or produce a Five-Year Strategic Plan and implement strategic planning. Action

("Performance Audit of Governance and City Support: The Asian Art Museum, Fine Arts Museums, War Memorial, and the Academy of Sciences": Letter dated June 5, 2012 from the Board of Supervisors Budget and Legislative Analyst to the Board of Supervisors; Performance Audit Executive Summary; Performance Audit Recommendation Priority Ranking chart.)

2. Patina Catering – Managerial staffing change for War Memorial and Performing Arts Center. Information  
(Letter dated June 4, 2012, from Tim O'Shea, President of Patina Restaurant Services, informing of a managerial staffing change for Patina Catering at the San Francisco War Memorial and Performing Arts Center.)

#### **Good and Welfare.**

#### **Miscellaneous Correspondence:**

1. Letter dated April 30, 2012, from John Caldera, President of the Veterans Affairs Commission, to Mayor Edwin Lee, transmitting resolution of the Veterans Affairs Commission in support of construction of a fitness and wellness center in the War Memorial Veterans Building. Information

**Public Comment:** Public comment on items within the jurisdiction of the Board of Trustees, but not on the agenda.

#### **Adjournment.**

# San Francisco War Memorial and Performing Arts Center

## BOARD OF TRUSTEES

Charlotte Mailliard Shultz, President  
MajGen J. Michael Myatt, USMC (Ret.), Vice President  
Wilkes Bashford  
Nancy H. Bechtle  
Belva Davis  
Thomas E. Horn  
Claude M. Jarman, Jr.  
Mrs. George R. Moscone  
Paul F. Pelosi  
James W. Stafford  
Diane B. Wilsey

## DEPARTMENT REPRESENTATIVES

Elizabeth Murray,  
Managing Director  
Jennifer Norris,  
Assistant Managing Director and  
Executive Secretary  
Telephone: (415) 621-6600  
FAX: (415) 621-5091

**Interested persons unable to attend this meeting may submit written comments regarding agenda items which will be distributed to Trustees, and made part of the official public record.**

## ACCESSIBLE MEETING POLICY



Accessible seating for persons with disabilities (including those using wheelchairs) will be available.

Upon request, American sign language interpreters and/or sound enhancement system will be available. Please contact the War Memorial office at 621-6600 at least 72 hours prior to the meeting. Late requests will be honored if possible.



Upon request, minutes of meetings are available in alternative formats. If you require the use of a reader during a meeting, please contact the War Memorial office at 621-6600 at least 72 hours prior to the meeting. Late requests will be honored if possible.

Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities may call the War Memorial office at 621-6600 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.



MUNI's No. 5, 47 and 49 accessible bus lines serve this location. For information about MUNI accessible services, call 923-6142. The closest accessible BART station is located in the Civic Center at Market and Eighth Streets.

Accessible parking is available at the following locations: two (2) designated blue curb spaces on the southwest corner of McAllister Street at Van Ness Avenue; and the Performing Arts Garage (entrance on Grove Street between Franklin and Gough Streets, immediately behind the San Francisco War Memorial and Performing Arts Center).

## KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library, the City's website at <http://www.sfgov.org/sunshine>.

Sunshine Ordinance Task Force  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689  
Office: (415) 554-7724  
Fax: (415) 554-7854  
E-mail: [sotf@sfgov.org](mailto:sotf@sfgov.org)

## SAN FRANCISCO LOBBYIST ORDINANCE

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code §2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, telephone (415) 252-3100; fax (415) 252-3112; e-mail [ethics.commission@sfgov.org](mailto:ethics.commission@sfgov.org) and web site <http://www.sfgov.org/ethics>.