

MINUTES

WAR MEMORIAL BOARD OF TRUSTEES

REGULAR MONTHLY MEETING

Thursday, October 13, 2005

The Board of Trustees of the War Memorial of San Francisco met in regular session at 2:00 p.m. on Thursday, October 13, 2005, in the Trustees' Board Room, War Memorial Opera House, President Bashford presiding.

ROLL CALL

Present: President Bashford, Vice President Horn, Trustee Bechtle, Trustee Farrow, Trustee Jarman, Trustee Moscone, Trustee Pelosi, Trustee Reynolds, Trustee Tsakopoulos-Kounalakis;

Absent: Trustee Haas, Trustee Shultz.

Staff Present: Elizabeth Murray, Managing Director
Gregory P. Ridenour, Executive Secretary

APPROVAL OF MINUTES

President Bashford called for approval of the minutes of the September 8, 2005 regular meeting of the Board. On motion of Trustee Farrow, seconded by Trustee Moscone, the minutes were unanimously approved.

PRESIDENT'S REPORT

Passing of former Trustee Lily Cuneo: President Bashford reported with sadness the passing of former Trustee Lily Cuneo on September 10, 2005. President Bashford stated that Mrs. Cuneo was a vibrant member of the War Memorial Board of Trustees from 1969 to 1993; serving as Board President for one year in 1975, and serving as chair of the Board's Building Committee for 17 years. He noted that Mrs. Cuneo was a founding member of the "Friends of the War Memorial" (now the San Francisco Performing Arts Center Foundation) and led the Friends' fundraising efforts to establish the Opera House Boutique and for other Opera House improvements. President Bashford stated that Mrs. Cuneo's vision and diligent efforts were integral to the successful 1977 renovation of the Veterans Auditorium into the Herbst Theatre, which theatre continues to serve as a primary venue for small and mid-sized performing arts groups. On behalf of the Board of Trustees, President Bashford extended sincere condolences and sympathies to Lily Cuneo's daughter, Joyce Castellino, and to her many close associates and acquaintances at the War Memorial, and he asked that today's meeting of the Board of Trustees be adjourned in memory and honor of Lily Cuneo.

MANAGING DIRECTOR'S REPORT

Rental Requests: Ms. Murray reported that rental requests as mailed to Trustees are routine and requested their approval. On motion of Trustee Bechtle, seconded by Trustee Reynolds, the following resolution was unanimously adopted:

RESOLUTION NO. 05-31

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the following rental requests are hereby approved:

WAR MEMORIAL OPERA HOUSE

J S Touring Jerry Seinfeld, 4 performances	January 6 & 7, 2006	\$8,000.00 vs. 10% \$22,000.00 maximum
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LOUISE M. DAVIES SYMPHONY HALL

Americans for Stem Cell Therapies & Cures Reach for Life Research for Life	March 13, 2006	\$4,000.00
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HERBST THEATRE

Benicia Performing Arts Foundation Strunz and Farah	June 23, 2006	\$600.00
San Francisco Student Philharmonic Concert featuring violinist Chee-Yun	May 28, 2006	\$600.00
City Arts & Lectures On Art & Politics 2006	January 18, 23, 25, 2006 April 11, 17, 25, 2006 May 3, 9, 15, 2006	\$5,400.00
City Arts & Lectures Celebrating 25 Years	January 10, 30, 2006 February 8, 15, 2006 May 1, 2006	\$3,000.00
Suhalia Productions Suhalia Solo	March 4, 2006	\$1,050.00
Planned Parenthood Golden Gate Annual Roe vs. Wade Celebration featuring Molly Ivins	January 19, 2006	\$600.00
Bay Area Video Coalition Film Premiere of Tiffany Schlain's "The Tribe"	December 3, 2005	\$600.00
East Bay Charity Choir East Bay Charity Choir Annual Concert	October 23, 2005	\$600.00

Additional Rental Requests: Ms. Murray requested approval of additional rental requests as submitted. On motion of Trustee Farrow, seconded by Trustee Bechtle, the following resolution was unanimously adopted:

RESOLUTION NO. 05-32

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the following additional rental requests are hereby approved.

HERBST THEATRE

San Francisco Foundation Community Leadership Awards	September 26, 2006	\$600.00
School of the Arts SOTA Graduation	June 13, 2006	\$475.00
Jill Borque "How We First Met"	February 11, 2006	\$1,050.00

SECRETARY'S REPORT

Revenue, Appropriations and Status of Building Projects Reports for September 2005: Mr. Ridenour referred to the Revenue, Appropriations, and Status of Building Projects Reports for September 2005, and requested a resolution to approve housekeeping expenditures as submitted. On motion of Trustee Farrow, seconded by Trustee Moscone, the following resolution was unanimously adopted:

RESOLUTION NO. 05-33

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that Purchase Order Nos. WM06000129 through WM06000158, Interdepartmental Work Order No. 06042, and Revenue Transfer No. AT06115 are hereby approved.

COMMITTEE REPORTS

Building Committee:

Davies Symphony Hall – Design Proposal for Security Gate: Trustee Bechtle reported that the Building Committee met on September 27, to consider the design proposal for a security gate to be installed at the sidewalk entrance to the Van Ness/Hayes Terrace of Davies Symphony Hall. She stated that the purpose of the security gate is to alleviate on-going problems caused by unauthorized access and use of the terrace area during non-performance hours. Trustee Bechtle stated that the Committee reviewed the design proposal prepared by the City's Bureau of Architecture in consultation with War Memorial and Symphony staff. She noted that the estimated cost of fabricating and installing the security gate is \$50-70,000, which amount was anticipated and included in the War Memorial's current-year facilities maintenance budget.

Trustee Bechtle reported that following discussion, the Committee voted unanimously to recommend to the full Board that the design proposal for the Davies Symphony Hall security gate be approved. On motion of Trustee Farrow, seconded by Trustee Reynolds, the following resolution was unanimously adopted:

RESOLUTION NO. 05-34

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that it hereby adopts the report and recommendation of its Building Committee, and approves the design proposal for the security gate to be installed at the sidewalk entrance to the Van Ness/Hayes Terrace of Davies Symphony Hall.

Veterans Building Life Safety Study / Veterans Building Capital Planning: Trustee Bechtle reported that at its meeting on September 27, the Building Committee discussed and considered the Veterans Building Life Safety Study and Veterans Building capital planning issues. She noted that in referring this matter to the Building Committee, President Bashford directed the Committee to review, discuss and take public testimony on the findings and recommendations contained in the Life Safety Study final report; and to develop, consider and make recommendations on strategies and/or courses of action for planning and implementing life safety improvements in the Veterans Building.

Trustee Bechtle reported that Beth Murray reviewed the information, findings and recommendations of the Veterans Building Life Safety Study and advised the Committee of new legislation adopted by the Mayor and Board of Supervisors which changes how the City plans for the care and maintenance of its capital assets. The Committee also heard from Ben Rosenfield of the City Administrator's Office, and Gary Hoy from the Department of Public Works Capital Asset Program. Mr. Rosenfield outlined the new legislation, which places the City's capital planning process under the City Administrator, and establishes a new Capital Planning Committee to assist in developing a 10-year capital plan to be submitted to the Board of Supervisors each year by March 1. Mr. Rosenfield stated that the current focus of the Capital Planning Committee is to identify what resources are currently available to fund the City's capital assets; make recommendations as to what resources are necessary to fund capital assets; and to develop criteria and prioritize City capital projects given the current scarcity of resources.

Trustee Bechtle said that Mr. Rosenfield identified other City buildings, in addition to the Veterans Building, that require seismic retrofitting, including the Hall of Justice, San Francisco General Hospital, Department of Public Health building at 101 Grove, and several recreation centers. Mr. Rosenfield stated that the City Administrator and Capital Planning Committee are beginning to work on identifying alternate revenue sources—above and beyond General Obligation bond funds—to fund these and other life safety capital projects, and he briefly discussed some of those alternatives.

Trustee Bechtle stated that the Building Committee also heard public comment from representatives of various veterans' organizations and from others who work and/or attend activities in the Veterans Building.

Trustee Bechtle stated that following a lengthy discussion, the Building Committee voted unanimously on two recommendations to the full Board of Trustees with regard to the Veterans Building Life Safety Study and Veterans Building capital planning.

Following discussion, and on motion of Vice President Horn and seconded by Trustee Reynolds, the following resolution was unanimously adopted:

RESOLUTION NO. 05-35

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that it hereby adopts the report and recommendation of its Building Committee, and hereby accepts the findings of the Veterans Building Life Safety Study as to issues of life safety and the need for seismic and life safety upgrades in the Veterans Building.

Following further discussion, and on motion of Trustee Farrow and seconded by Trustee Reynolds, the following resolution was unanimously adopted:

RESOLUTION NO. 05-36

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that it hereby adopts the report and recommendation of its Building Committee, and hereby adopts as a matter of policy, that the Board of Trustees strongly and urgently recommends that the City approve and develop a plan to implement a full seismic and life safety retrofit of the Veterans Building as expeditiously as possible; and that

- i) The Board of Trustees will advise the Mayor, the Board of Supervisors and the City's Capital Planning Committee of its policy recommendations regarding Veterans Building seismic and life safety upgrades; and that
- ii) The Board of Trustees requests a report from the City's Capital Planning Committee in mid-December 2005, on the status of the Committee's prioritization of and financing proposals for Veterans Building seismic and life safety improvements relative to the City's capital expenditure plan.

ADJOURNMENT

There being no further business, President Bashford adjourned the meeting at 3:00 p.m., in memory and honor of Lily Cuneo.

Gregory P. Ridenour
Executive Secretary