

**MINUTES**  
**WAR MEMORIAL BOARD OF TRUSTEES**  
**REGULAR MONTHLY MEETING**

**Thursday, June 14, 2007**

The Board of Trustees of the War Memorial of San Francisco met in regular session at 2:00 p.m. on Thursday, June 14, 2007, in the Trustees' Board Room, War Memorial Opera House, President Horn presiding.

**ROLL CALL**

Present: President Horn, Vice President Bechtle, Trustee Bashford, Trustee Davis, Trustee Farrow, Trustee Jarman, Trustee Moscone, Trustee Myatt, Trustee Pelosi, Trustee Shultz, and Trustee Tsakopoulos-Kounalakis;

Staff Present: Elizabeth Murray, Managing Director  
Gregory Ridenour, Assistant Managing Director/Executive Secretary

**APPROVAL OF MINUTES**

President Horn called for approval of the minutes of the May 10, 2007 regular meeting of the Board. On motion of Trustee Shultz, seconded by Vice President Bechtle, the minutes were unanimously approved.

**PRESIDENT'S REPORT**

**Trustee Appointments:** President Horn introduced and welcomed Belva Davis and Maj. Gen. J. Michael Myatt, USMC (Ret.) who were recently appointed to the War Memorial Board of Trustees by Mayor Gavin Newsom. Trustees Davis and Myatt were sworn-in by Mayor Newsom on May 24, 2007, together with Trustees Horn and Tsakopoulos-Kounalakis who were reappointed by the Mayor to serve additional terms on the Board of Trustees.

President Horn noted that Trustee Davis' career in broadcasting and journalism is very well known and respected, and her contributions in these fields have been recognized and awarded on local, state and national levels. He stated that Trustee Davis is also known for her work as a labor activist and active participation in the community, and she has recently taken on the role as board president of the San Francisco Museum of the African Diaspora.

President Horn stated that Maj. Gen. J. Michael Myatt, USMC (Ret.), served 32 years in the United States Marine Corps, culminating in service as Major General commanding the 1<sup>st</sup> Marine Division in the Gulf War. Following his retirement from the Marine Corps in 1995, Trustee Myatt joined Bechtel Corporation for six years. President Horn stated that since 2001, Trustee Myatt has served as President and CEO of the Marines' Memorial Association, a non-profit veterans organization, which includes responsibility for managing and operating the Marines' Memorial Club in San Francisco.

President Horn extended congratulations to new and reappointed members of the War Memorial Board of Trustees.

**Updated Committee Assignment:** President Horn stated that Trustees have received an updated Committee assignment roster for 2007.

**San Francisco Opera - Summer Season:** President Horn reported that the San Francisco Opera opened the summer portion of its 2006-07 season on June 9, with 21 performances scheduled through July 1, 2007. He noted that this year's Opera Summer Season marks the premiere of "OperaVision" in the Opera House, which

includes live, high definition video of performances projected onto screens in the balcony level of the auditorium, as well as in several lobby areas. President Horn said that later in today's meeting, Trustees will receive an update on the Opera's "OperaVision" program from Opera Production Director Drew Landmesser.

**San Francisco Symphony:** President Horn stated that the San Francisco Symphony concluded its 2006-07 Repertory Season on June 9, 2007, and will open its 2007 "Music of Prokofiev" series this evening in Davies Symphony Hall. President Horn extended best wishes to the Symphony on their continuing season activities.

**Potential New Facility - Davies Symphony Hall Parking Lot:** For the benefit of new Trustees, President Horn recapped that in March 2006, Trustees were advised of a collaborative effort of SFJAZZ, the San Francisco Symphony, and San Francisco Opera, to study the physical, financial and operational feasibility of a potential new facility to be located on what is now the Davies Symphony Hall parking lot at the corner of Grove and Franklin Streets. Since that time, the parties and War Memorial staff representatives have reviewed numerous feasibility issues and have made progress on developing preliminary project goals. President Horn noted that at last month's meeting he reported that as the next step in this process, the parties agreed to have a series of steering meetings to be attended by two board members and the executive director of each group as well as the War Memorial.

President Horn stated that he, Vice President Bechtle and Managing Director Beth Murray attended the first steering meeting earlier this week. The group reviewed conceptual site development plans prepared by Auerbach-Pollock-Friedlander, the planning and design consultant engaged by the parties to evaluate the physical and functional feasibility of the site. He noted that these plans were the product of numerous meetings of technical and programming representative of the Symphony, Opera, SFJAZZ and War Memorial.

President Horn stated that this steering group will meet again in July and August to review pro-forma outlines of projected usage and financial modeling of a new facility. He stated that Trustees will continue to receive monthly updates as the parties continue to explore the feasibility of a new facility in the War Memorial and Performing Arts Center. President Horn reiterated that any project proposal that may result from these exploratory efforts would require public hearings and input, and consideration and approval by the Board of Trustees and the City.

### **MANAGING DIRECTOR'S REPORT**

**Rental Requests:** Ms. Murray reported that rental requests as mailed to Trustees include a request from the San Francisco Symphony to install a tent in the Davies Symphony Hall parking lot from approximately September 12-22, 2007, to host their opening night gala dinner on September 19, 2007; the Symphony also requests use of its one catering exemption for 2007-08 for opening night catering service. Ms. Murray stated that remaining rental requests are routine and requested their approval. On motion of Vice President Bechtle, seconded by Trustee Farrow, the following resolution was unanimously adopted:

#### **RESOLUTION NO. 07-27**

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the following rental requests are hereby approved:

### **WAR MEMORIAL OPERA HOUSE**

New Tang Dynasty TV Chinese New Year Spectacular	January 2 – 6, 2008	\$2,100 per rehearsal day \$4,200 per performance
Goldman Environmental Prize Goldman Prize Award Ceremony and Youth Reception	April 14, 2008	\$6,650.00

**LOUISE M. DAVIES SYMPHONY HALL**

San Francisco Symphony Parking Lot Tent for Opening Night Cocktails & Dinner 2007-08 Catering Exemption	September 19, 2007	\$6,500.00
Maestro Artist Management Moscow Virtuosi	May 11, 2008	\$2,100.00 vs. 10% \$6,000.00 maximum
SF Sinfonietta Orchestra Sing It Yourself Messiah	December 12, 2007	\$2,100.00 vs. 10% \$6,000.00 maximum

**HERBST THEATRE**

American Legion Post #875 Once Upon A Time in San Francisco	August 3, 2007	\$500.00
UC Hastings School of Law Welcome Address for Incoming Students	August 13, 2007	\$500.00
Lamplighters Annual Gala Performance	November 18, 2007	\$630.00
San Francisco Ballet Program 3 Pointes of View Lecture New Programs Post-Performance Debrief	February 23, 2008 April 23, 2008	\$1,260.00
Make It So Productions Judy Tenuta & Alex Mapa	September 16, 2007	\$630.00
San Francisco Opera Center Adler Fellow Concert	December 10, 2007	\$630.00
City Arts & Lectures Terry Ryan Memorial	June 28, 2007	\$350.00
Chamber Music San Francisco 2007-08 Season	December 23, 2007 April 5, 20, 2008 May 11, 2008	\$2,520.00

**Additional Rental Requests:** Ms. Murray requested approval of additional rental requests as submitted. On motion of Trustee Farrow, seconded by Trustee Shultz, the following resolution was unanimously adopted:

**RESOLUTION NO. 07-28**

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the following additional rental requests are hereby approved:

**WAR MEMORIAL OPERA HOUSE**

Help Raise Healthy Children Black Tie Gala Event	January 14, 2008	\$2,100.00 vs. 10% \$4,200.00 maximum
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**HERBST THEATRE**

Synergy School Rehearsal and Performance of Spring Show	April 1, 2, 2009	\$1,260.00
City Arts & Lectures 826 Valencia Literary Series	September 5, 19, 2007 October 15, 22, 2007 November 5, 14, 19, 28, 29, 2007 December 13, 2007	\$6,300.00
Wharton School Graduation Ceremony 2008	May 11, 2008	\$630.00
Shawn Ryan Shawn Ryan Live at the Herbst	August 24, 2007	\$1,500.00
Elton Lugay Angels, the movie	July 14, 2007	\$1,100.00
Bill Graham Presents Henry Rollins	November 6, 2007	\$1,100.00

**Summer Building Maintenance Projects:** Ms. Murray reported that during the upcoming off-season maintenance period (summer months), the War Memorial will implement several major projects in the Opera House and Davies Symphony Hall in addition to annual maintenance projects and tasks.

**Opera House:** (July 2 – 29, 2007)

- Replacement of roof Chiller (existing chiller off-line as of 6/11/07);
- Lower Lounge Floor replacement (remove temporary carpet in bar area, install new wood flooring, sand/reseal entire floor);
- Patina upgrade of “Café Express” station and south end of Lower Lounge; and
- Annual maintenance of stage systems and equipment; and re-lamping of front- and back-of-house.

**Davies Symphony Hall:** (May – August 2007)

- Replacement of seat pans in Second Tier seating section (Loge and First Tier level seating plans replaced in 2006);
- Refacing the wood veneer front of the Orchestra Lobby main bar;
- Re-carpeting backstage corridors and dressing rooms;
- Installation of new lobby concession furnishings (tables and chairs);
- Electrical modifications to improve/augment power capacity and distribution in front-of-house areas.

**SECRETARY’S REPORT**

**Revenue, Appropriations and Status of Building Projects Reports for May 2007:** Mr. Ridenour referred to the Revenue, Appropriations, and Status of Building Projects Reports for May 2007, and requested a resolution to approve housekeeping expenditures as submitted. On motion of Vice President Bechtle, seconded by Trustee Shultz, the following resolution was unanimously adopted:

RESOLUTION NO. 07-29

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that Purchase Order Nos. WM070512 through WM070548, Interdepartmental Work Order #RE07044, and Revenue Transfer #RA07058 are hereby approved.

REGULAR ITEMS

**San Francisco Opera - Status of Opera House Video Imaging Systems:** President Horn stated that at the Board's January 2007 meeting, the Trustees approved the San Francisco Opera's proposal to establish an in-house video production system and install video imaging systems and equipment in the Opera House. He noted that prior to its approval, the Board of Trustees had an opportunity to view models of "OperaVision" display units in various areas of the Opera House. President Horn stated that the Opera is premiering elements of its "OperaVision" program during the current 2007 Opera Summer Season, and he introduced Drew Landmesser, Production Director for the San Francisco Opera, to provide a status report on the installation and operation of image video systems in the Opera House.

Mr. Landmesser stated that during the six months since January 2007, the Opera has completed remodeling of three 5<sup>th</sup> floor, back-of-house offices into a new broadcast video production facility, with the beginnings of post-production facilities for video and audio recording; placement of two screens and two projectors in the upper balcony for image magnification; placement of two large flat screen displays in the Intermezzo Lounge; and installation of three large flat screen displays in the Lower Lounge bar area.

Mr. Landmesser stated that the Opera has have yet to complete installation of one large flat screen display in the north box bar; and installation of two display monitors, one above each of the two ticket offices at the north and south ends of the box office lobby. He stated that once the ticket office monitors are installed, they will operate whenever the ticket offices are open and, in addition to providing Opera performance information, these monitors can provide information on other activities taking place in the Performing Arts Center complex.

Mr. Landmesser stated that to date, the Opera has received very favorable response from patron surveys regarding the image magnification screens, with approximately 75% in favor of the new screens and 25% not in favor of the screens. Mr. Landmesser reported that the Opera has scheduled one simulcast performance during the 2007 Summer Season; the June 22, 2007 performance of *Don Giovanni* will be simulcast live from the War Memorial Opera House via satellite to the Wells Fargo Center in Santa Rosa, UC Davis, UC Berkeley and Yerba Buena Center in downtown San Francisco. He added that the San Francisco Opera and San Francisco Giants are presenting "Opera at the Ball Park" on September 28, 2007, with a free simulcast of Saint-Saens's *Samson and Delilah*, live from the Opera House.

Mr. Landmesser answered additional questions from Trustees and promised to report again on the progress of the Opera's "OperaVision" project.

ADJOURNMENT

There being no further business, President Horn adjourned the meeting at 2:35 p.m.

Gregory P. Ridenour  
Executive Secretary