

MINUTES
WAR MEMORIAL BOARD OF TRUSTEES
REGULAR MONTHLY MEETING

Thursday, July 12, 2007

The Board of Trustees of the War Memorial of San Francisco met in regular session at 2:00 p.m. on Thursday, July 12, 2007, in the Trustees' Board Room, War Memorial Opera House, President Horn presiding.

ROLL CALL

Present: President Horn, Vice President Bechtle, Trustee Bashford, Trustee Davis, Trustee Farrow, Trustee Moscone, Trustee Myatt, Trustee Pelosi, Trustee Shultz;

Absent: Trustee Jarman, Trustee Tsakopoulos-Kounalakis.

Staff Present: Elizabeth Murray, Managing Director
Gregory Ridenour, Assistant Managing Director/Executive Secretary

APPROVAL OF MINUTES

President Horn called for approval of the minutes of the June 14, 2007 regular meeting of the Board. On motion of Trustee Farrow, seconded by Trustee Shultz, the minutes were unanimously approved.

PRESIDENT'S REPORT

Davies Symphony Hall Parking Lot – Potential New Facility: President Horn noted that at the last two meetings of the Board, he provided updates on the collaborative effort of SFJAZZ, the San Francisco Symphony, and the San Francisco Opera, to explore the feasibility of a potential new facility to be located on what is now the Davies Symphony Hall parking lot at the corner of Grove and Franklin Streets. President Horn reported that early last week, SFJAZZ informed the Symphony, Opera and the War Memorial of a decision by the SFJAZZ Board of Trustees to withdraw from further exploration of the project due to concerns that the unique needs of SFJAZZ could not be fully met in a jointly developed proposal for the site. He stated that as a result of the decision of SFJAZZ, further study of a potential new facility for this site will not go forward.

President Horn noted this was not the first effort to explore potential development of the Davies Symphony Hall parking lot site, although it was the most extensive effort to date. He said that while the SFJAZZ decision is disappointing, the work product from this most recent effort will be of great value in subsequent explorations of the best use for this site to meet the needs of the Performing Arts Center and to serve the community as a whole.

MANAGING DIRECTOR'S REPORT

Rental Requests: Ms. Murray reported that rental requests as mailed to Trustees are routine and requested their approval. On motion of Trustee Shultz, seconded by Trustee Pelosi, the following resolution was unanimously adopted:

RESOLUTION NO. 07-30

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the following rental requests are hereby approved:

LOUISE M. DAVIES SYMPHONY HALL

Bill Graham Productions, Live Nation Sinead O'Connor	September 16, 2007	\$6,000.00
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HERBST THEATRE

Heald College Graduation Ceremony (moved from Green Room)	July 9, 2007	\$500.00
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Another Planet Beirut	October 8, 9, 2007	\$2,575.00
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Anthony Chan The Letterman	February 9, 2008	\$1,100.00
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Bill Graham Productions, Live Nation Ryan Adams	July 23, 2007	\$1,100.00
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Melody of China Concert	October 7, 2007	\$630.00
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ArtsPower National Touring Theatre 07-08 Presentations	October 22, 2007 February 1, 12, 2008	\$1,500.00
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Words on Dance Jerome Robbins Programs: Screenings and Discussion	March 10, 17, 2007	\$1,260.00
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SF JAZZ 2007 Fall Festival	October 18, 19, 21, 25, 26, 27, 2007 November 1, 3, 4, 8, 9, 10, 2007 December 9, 2007	\$9,190.00
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Additional Rental Requests: Ms. Murray reported that additional rental requests as submitted include a request from the San Francisco Opera Guild to install a tent in the parking area behind the Veterans Building and Memorial Court from approximately August 30 through September 9, 2007, to host festivities for the opening of the Opera Fall Season on September 7, 2007. She noted the Opera further requests to use its one catering exemption for 2007-08 for Opera Ball festivities in the tented pavilion. Ms. Murray stated that remaining additional rental requests are routine and requested their approval. On motion of Trustee Farrow, seconded by Trustee Shultz, the following resolution was unanimously adopted:

RESOLUTION NO. 07-31

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the following additional rental requests are hereby approved:

WAR MEMORIAL OPERA HOUSE

San Francisco Opera Opera Ball – Parking Lot Tent for Opening Night Pre-Opera Reception & Post-Opera Dinner Use of 2007-08 catering exemption	September 7, 2007	\$6,000.00
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LOUISE M. DAVIES SYMPHONY HALL

IMG Artists Sretensky Monastery Choir	September 14, 2007	\$2,100.00 vs. 10% \$6,000.00 maximum
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HERBST THEATRE

City Arts and Lectures Social Studies 2007-08	September 20, 24, 26, 2007 October 3, 18, 29, 30, 2007 November 28, 2007 December 3, 2007 January 30, 2008	\$6,300.00
Claire Lilienthal School Graduation Ceremony	June 10, 2008	\$500.00
San Francisco Chamber Orchestra 2007-08 Season	December 30, 2007 January 25, 2008 March 7, 2008 April 11, 2008	\$2,520.00
Norcal Waste Systems, Inc. Music & Videos from the Dump	November 16, 2007	\$1,100.00
Youth for Asian Theatre Rehearsal and Performance of original plays	August 14, 15, 2007	\$1,130.00
New Century Chamber Orchestra Concert	June 10, 2008	\$630.00
Presidio Performing Arts Foundation Holidays Across Cultures	December 1, 1007	\$630.00

FY 2007-08 War Memorial Departmental Budget: Ms. Murray stated that the War Memorial's FY 2007-08 departmental budget, approved by the Board of Trustees in February 2007 and approved by the Mayor on June 1, 2007, was heard by the Budget & Finance Committee of the Board of Supervisors on June 28, 2007. She said that the Budget & Finance Committee reviewed the expenditure reductions recommended by the Supervisors' Budget Analyst, and subsequently approved reductions totaling \$30,342, including small reductions in salary savings, overtime, related fringe benefits, travel and materials and supplies. Ms. Murray stated that the FY 2007-08 City budget, as recommended by the Supervisors' Budget & Finance Committee and including the Controller's final balancing adjustments, is scheduled for final consideration by the full Board of Supervisors on July 24, 2007. She said that a summary of the War Memorial's final FY 2007-08 budget will be provided to Trustees at the August meeting.

SECRETARY'S REPORT

Revenue, Appropriations and Status of Building Projects Reports for June 2007: Mr. Ridenour referred to the Revenue, Appropriations, and Status of Building Projects Reports for June 2007, and requested a resolution to approve housekeeping expenditures as submitted. He noted that while June 30, 2007 marked the end of the 2006-07 fiscal year, June revenue and appropriations reports do not reflect final year-end revenue and expenditures. He stated that the Controller's Office will continue making year-end postings through August

2007, following which a final financial report for FY 2006-07 will be submitted to the Board. On motion of Trustee Farrow, seconded by Trustee Pelosi, the following resolution was unanimously adopted:

RESOLUTION NO. 07-32

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that Purchase Order Nos. WM070549 through WM070597 are hereby approved.

INFORMATIONAL ITEMS

Letter from American Legion Post 448: President Horn stated that Trustees have received a copy of the July 2, 2007 letter from Arch Wilson, Judge Advocate of the Alexander Hamilton Post #448 of the American Legion, addressed to the Veterans Committee of the Board of Trustees, regarding his complaint that the Post is being denied equal access to parking behind the Veterans Building by the American Legion War Memorial Commission, and requesting that the Veterans Committee of the War Memorial Board of Trustees intervene to mediate in this complaint. President Horn noted that this letter is provided to Trustees as an informational item only, as the Board of Trustees has previously adopted a resolution setting forth procedures to be followed by the American Legion War Memorial Commission to resolve complaints of discrimination. President Horn stated that War Memorial staff will communicate with the Commission and the Alexander Hamilton Post on this matter and, if necessary, reiterate complaint resolution procedures.

ADJOURNMENT

There being no further business, President Horn adjourned the meeting at 2:35 p.m.

Gregory P. Ridenour
Executive Secretary