

**MINUTES**  
**WAR MEMORIAL BOARD OF TRUSTEES**  
**REGULAR MEETING**  
**Thursday, July 10, 2014**

The Board of Trustees of the War Memorial of San Francisco met in regular session at 2:00 p.m. on Thursday, July 10, 2014, in the Trustees' Board Room, War Memorial Opera House, President Myatt presiding.

**ROLL CALL**

Present: President Myatt, Vice President Bashford, Trustee Bechtle, Trustee Davis, Trustee Moscone, Trustee Pelosi and Trustee Shultz

Absent: Trustee Horn, Trustee Lui, Trustee Stafford and Trustee Wilsey

Staff Present: Elizabeth Murray, Managing Director  
Jennifer Norris, Assistant Managing Director

**APPROVAL OF MINUTES**

President Myatt called for approval of the minutes of the June 12, 2014 Presentors Liaison Committee meeting. On motion of Trustee Shultz, seconded by Trustee Moscone, the minutes were unanimously approved.

President Myatt called for approval of the minutes of the June 12, 2014 regular meeting of the Board. On motion of Trustee Bechtle, seconded by Trustee Moscone, the minutes were unanimously approved.

**PRESIDENT'S REPORT**

**Performance Seasons:** President Myatt reported that the San Francisco Symphony closed its 2013-14 Repertory Season on June 29, 2014, and immediately opened its 2014 "Summer and the Symphony" Season on July 2. On behalf of the Board, President Myatt congratulated the Symphony on a wonderful 2013-14 Repertory Season and offered best wishes for a successful 2014 Summer Season.

President Myatt reported that the San Francisco Opera will close its tremendously successful 2014 Summer Season on July 13, and he extended congratulations to the Opera on a highly popular and enjoyable Summer Season.

**MANAGING DIRECTOR'S REPORT**

**Rental Requests:** Ms. Murray stated that rental requests mailed to Trustees are routine and she requested their approval. On motion of Vice President Bashford, seconded by Trustee Shultz, the following resolution was unanimously adopted:

**RESOLUTION NO. 14-26**

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the following rental requests are hereby approved:

**WAR MEMORIAL OPERA HOUSE**

Reality SF		
Easter Service	April 5, 2015	\$4,125.00

**LOUISE M. DAVIES SYMPHONY HALL**

San Francisco Symphony – Opening Night Gala	September 3, 2014	
Parking Lot Tent (8/23/14 – 9/8/14) – Pre-concert dinner/Post-concert party		\$13,500.00
Davies Hall Main Lobby – Pre-concert wine promenade		\$2,000.00
Live Nation Worldwide	August 25, 26, 2014	\$5,000.00 vs 10%
Jason Mraz		\$14,500.00 maximum
Success Resources	September 30, 2014	\$2,500.00 vs 10%
The Real Wolf of Wall Street - Live		\$7,250.00 maximum
B1E Entertainment	October 3, 2014	\$2,500.00 vs 10%
Randy Crawford, Michael Franks, Destiny Muhammad Trio & Others		\$7,250.00 maximum
California Sunday	November 13, 2014	\$2,500.00 vs 10%
Pop-Up Magazine		\$7,250.00 maximum
SFJAZZ	April 16, 2015	\$2,500.00 vs 10%
Gilberto Gil		\$5,000.00 maximum

**San Francisco Veterans Memorial - Construction Update:** Ms. Murray reported that construction of the San Francisco Veterans Memorial in the Memorial Court is in full swing. The lawn, the west end hedge, and the octagon paving have been removed. The octagon area has been excavated and the concrete foundation for the memorial has been poured. Beginning next week, piping and plumbing installation for the memorial will start, with excavation of a utility trench across the horseshoe drive into the Opera House basement. Ms. Murray stated that installation of the actual stone monuments will begin at the end of July and continue into September. The project team is still targeting completion in early October for a dedication on Friday, October 10, 2014.

**SECRETARY'S REPORT**

**Revenue, Appropriations and Housekeeping Expenditures Reports for June 2014:** Ms. Norris stated that Revenue, Appropriations and Housekeeping Expenditures reports for June 2014 have been distributed to Trustees, and she requested approval of June housekeeping expenditures as submitted. On motion of Trustee Bechtel, seconded by Trustee Shultz, the following resolution was unanimously adopted:

**RESOLUTION NO. 14-27**

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that Purchase Order Nos. WM140211 through WM140217 are hereby approved.

**COMMITTEE REPORTS****Veterans Building Project Committee****Veterans Building Seismic Upgrade & Improvements Project:**

**Project Construction:** Trustee Shultz reported for Trustee Horn on the bi-weekly Veterans Building Project tours on Tuesday, June 17 and July 1.

Trustee Shultz reported that hazardous materials abatement is still on-going on the roof, and is all but complete throughout the rest of the building. The skylights are being removed and will be replaced. New shotcrete walls

are now mostly complete up to the fourth floor; they will continue up through the attic and then be complete. There is much happening in the Herbst Theatre. The stage area will have additional wing space as the steel columns currently on either side of the stage will be removed and replaced with a steel truss placed above the stage. The old outdated rigging system has been removed and will be replaced with an improved and updated system. The façade of the side boxes has been demolished and will be replaced with a much more attractive and acoustically treated façade. This will improve previous obstructed sightlines from the box seats to the stage.

Trustee Shultz reported that our Managing Director was successful in including an additional \$1,375,000 in the War Memorial's FY 2014-15 budget for additional Veterans Building capital upgrades, including repainting of the Herbst Theatre, replacement of the sidewalk elevator and other improvements which were not included in the original Project budget.

**Project Budget:** Ms. Murray distributed "Veterans Building Seismic Upgrade & Improvements Project Funding Status Report - July 10, 2014." Ms. Murray stated that an additional \$14.5 million has been appropriated for the Project by the Board of Supervisors from War Memorial Transferrable Development Rights sales to cover additional costs for hazardous materials abatement, roof repairs and new PG&E vault. She noted that the total funding commitment from the War Memorial department is \$8,175,500, which includes gift funds from the Herbst Foundation and the San Francisco Performing Arts Center Foundation. The total Project budget, including all funding sources, is \$156,127,102. She noted that this amount does not include the San Francisco Opera's investment of approximately \$18 million for fourth floor and basement tenant improvements.

### **REGULAR ITEMS**

#### **Opera request to install banners on the Opera House:**

President Myatt stated that Trustees have received a copy of the letter from the San Francisco Opera requesting to install seven large-scale banners on the Opera House loggia for the 2014 Fall Opera Season. The Opera has provided photo renderings of the proposed banners which are the same size as the Opera's currently installed Summer Season banners. Following discussion, and on motion of Trustee Pelosi, seconded by Trustee Shultz, the following resolution was unanimously adopted:

#### **RESOLUTION NO. 14-28**

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that it hereby approves the request of the San Francisco Opera to install seven large-scale banners on the Opera House loggia from July 15 – December 6, 2014 for the 2014 Fall Opera Season.

#### **Symphony request to install interior banners at Davies Symphony Hall:**

President Myatt stated that Trustees have received a copy of the letter from the San Francisco Symphony requesting to install five indoor banners in the orchestra lobby windows of Davies Symphony Hall for the Symphony's 2014-15 Season. Following discussion, and on motion of Trustee Pelosi, seconded by Trustee Bechtel, the following resolution was unanimously adopted:

#### **RESOLUTION NO. 14-29**

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that it hereby approves the request of the San Francisco Symphony to install five indoor banners in the orchestra lobby windows of Davies Symphony Hall for the Symphony's 2014-15 season.

#### **Patina request to implement food and beverage service improvements in Davies Symphony Hall:**

President Myatt stated that Patina Restaurant Group is proposing to move forward with its \$40,000 investment for improvements to food and beverage service facilities at Davies Symphony Hall. Subsequent to meetings amongst Patina, War Memorial and Symphony staff, it is the consensus that the \$40,000 investment should be used for new food service station equipment. President Myatt stated that as the parties would like to purchase and install the new equipment prior to the September 2014 opening of the Symphony Season, Patina and War

Memorial staff are requesting that the Board authorize its Managing Director to approve the specific equipment expenditures following further planning meetings with the San Francisco Symphony. Following discussion, and on motion of Trustee Bechtle, seconded by Trustee Davis, the following resolution was unanimously adopted:

**RESOLUTION NO. 14-30**

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that it hereby approves the proposal of Patina Restaurant Group to invest \$40,000 for food and beverage service facilities in Davies Symphony Hall, and authorizes the War Memorial Managing Director to approve Patina's specific investment expenditures for food service station equipment following further planning meetings with the San Francisco Symphony.

**PUBLIC COMMENT**

Nelson Lum, Chair of the American Legion War Memorial Commission, expressed appreciation for the San Francisco Opera's generous donation of 200 Opera tickets for veterans.

**ADJOURNMENT**

There being no further business to come before the Board, President Myatt adjourned the meeting at 2:30 p.m.

Jennifer E. Norris  
Executive Secretary