

WAR MEMORIAL BOARD OF TRUSTEES

War Memorial Opera House
301 Van Ness Avenue, Fourth Floor Board Room
San Francisco, California 94102
(Entry at Opera House North "Carriage" Door)

OFFICIAL MEETING NOTICE

WAR MEMORIAL BOARD OF TRUSTEES

REGULAR MONTHLY MEETING

Thursday, December 9, 2010 at 2:00 p.m.

AGENDA

Roll Call.

Approval of Minutes:

1. Regular monthly meeting of October 14, 2010. Action
[Draft minutes of regular monthly meeting of October 14, 2010.]
2. Budget and Finance Committee meeting of October 14, 2010. Action
[Draft minutes of Budget and Finance Committee meeting of October 14, 2010.]

President's Report.

Managing Director's Report:

1. Rental Requests: Opera House; Davies Symphony Hall; Herbst Theatre. Action
[Rental Requests for December 9, 2010; Additional Rental Requests for December 9, 2010.]
2. Final Report of Revenue and Expenditures for Fiscal Year 2009-2010. Action
[Final Report of Revenue and Expenditures for Fiscal Year 2009-2010.]

Secretary's Report:

1. Approval of October 2010 and November 2010 Housekeeping Expenditures. Action
[Revenue, Appropriations, Housekeeping Expenditures Reports for October 31, 2010 and November 30, 2010.]

Regular Items:

1. Proposed Civic Center Community Benefit District – Resolution to approve casting ballots in the affirmative on behalf of the City and County of San Francisco for the parcels of real property under the exclusive jurisdiction of the War Memorial Board of Trustees for the proposed Civic Center Community Benefit District. Action
[Memorandum from MJM Management Group on behalf of Civic Center CBD Steering regarding "Ballot regarding the Civic Center CBD"; Civic Center CBD Proposed Annual Operating Budget; Map of proposed Civic Center CBD; Summary of Civic Center CBD proposed assessments.]
2. Patina Catering request to increase pricing for selected beverage concession items effective January 1, 2011. Action
[Letter dated November 2, 2010, from Garo Eldemir, General Manager, Patina Restaurant Group, proposing price increases in two beverage concession categories effective January 1, 2011; Patina Pricing Chart 1998-2011; War Memorial Price Comparisons of Selected Beverage Items – November 10, 2010.]
3. Patina Catering proposal for improvements to Opera House orchestra level intermission bars. Action
[Memorandum dated December 2, 2010, from Garo Eldemir, General Manager, Patina Restaurant Group, proposing to implement improvements to Opera House orchestra level intermission bars; Drawings of proposed improvements to Opera House orchestra level intermission bars.]

4. Election of Officers: Election of President and Vice President of the War Memorial Board of Trustees for 2011.

Action

Notes: Public Comment will be taken before or during the Board of Trustees' consideration of each agenda item.

Explanatory documents (noted in parentheses above) are available for inspection or copying at the administrative office:
San Francisco War Memorial and Performing Arts Center, 401 Van Ness Avenue, Room 110, San Francisco, CA 94102.
Telephone: (415) 621-6600, Jennifer E. Norris, Assistant Managing Director/Executive Secretary.

Good and Welfare.

Miscellaneous Correspondence.

1. Correspondence between American Legion War Memorial Commission and War Memorial and Performing Arts Center regarding Veterans Building Planning. [Information](#)

[Letter dated November 12, 2010, from Roger Dong, Chair, American Legion War Memorial Commission, transmitting letter dated November 2, 2010 from San Francisco Posts of the American Legion to War Memorial Board of Trustees; and letter dated November 23, 2010, from Nancy Bechtle, President, War Memorial Board of Trustees, to Roger Dong, Chair, American Legion War Memorial Commission, regarding Veterans Building planning.

Public Comment: Public comment on items within the jurisdiction of the Board of Trustees, but not on the agenda.

Adjournment.

Notes: Public Comment will be taken before or during the Board of Trustees' consideration of each agenda item.

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San Francisco War Memorial and Performing Arts Center

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DEPARTMENT REPRESENTATIVES

Elizabeth Murray,
Managing Director
Jennifer Norris,
Assistant Managing Director and
Executive Secretary
Telephone: (415) 621-6600
FAX: (415) 621-5091

Interested persons unable to attend this meeting may submit written comments regarding agenda items which will be distributed to Trustees, and made part of the official public record.

ACCESSIBLE MEETING POLICY



Accessible seating for persons with disabilities (including those using wheelchairs) will be available.

Upon request, American sign language interpreters and/or sound enhancement system will be available. Please contact the War Memorial office at 621-6600 at least 72 hours prior to the meeting. Late requests will be honored if possible.



Upon request, minutes of meetings are available in alternative formats. If you require the use of a reader during a meeting, please contact the War Memorial office at 621-6600 at least 72 hours prior to the meeting. Late requests will be honored if possible.

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Accessible parking is available at the following locations: two (2) designated blue curb spaces on the southwest corner of McAllister Street at Van Ness Avenue; and the Performing Arts Garage (entrance on Grove Street between Franklin and Gough Streets, immediately behind the San Francisco War Memorial and Performing Arts Center).

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library, the City's website at <http://www.sfgov.org/sunshine>.

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SAN FRANCISCO LOBBYIST ORDINANCE

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code §2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, telephone (415) 252-3100; fax (415) 252-3112; e-mail ethics.commission@sfgov.org and web site <http://www.sfgov.org/ethics>.