

## WAR MEMORIAL BOARD OF TRUSTEES

War Memorial Opera House  
301 Van Ness Avenue, Fourth Floor Board Room  
San Francisco, California 94102  
(Entry at Opera House North "Carriage" Door)

### OFFICIAL MEETING NOTICE

## VETERANS COMMITTEE MEETING

### WAR MEMORIAL BOARD OF TRUSTEES SPECIAL MEETING

Thursday, February 10, 2011 at 3:00 p.m.

### AGENDA

#### Roll Call.

#### Regular Items:

1. **American Legion War Memorial Commission requests for use of Veterans Building space by veterans service organizations:**

Discussion,  
Recommend  
Action

- a. Request to allow the USO to use office space in a portion of Veterans Building room 101.
- b. Request to use Veterans Building third floor space to create a Veterans Resource Training Center.
  - (- Letter dated January 6, 2011, from Roger Dong, Chair of the American Legion War Memorial Commission, requesting to use Veterans Building space for the USO and for a Veterans Resource Training Center;
  - Letter dated December 13, 2010, from Elizabeth Murray, War Memorial Managing Director, to Roger Dong, Chair of the American Legion War Memorial Commission, regarding the Commission's request to allow use of Veterans Building space by the USO.)

2. **Public Comment.** Public comment on items within the jurisdiction of the Veterans Committee of the Board of Trustees, but not on the agenda.

3. **Adjournment.**

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#### Notice:

Because it is expected that six Trustees may attend this meeting of the Veterans Committee, which would constitute a majority of the members of the War Memorial Board of Trustees, this meeting is also being noticed as a special meeting of the War Memorial Board of Trustees.

#### Notes:

Public Comment will be taken before or during the Committee's consideration of each agenda item.

Explanatory documents are available for inspection or copying at the main office of the San Francisco War Memorial and Performing Arts Center, 401 Van Ness Avenue, Room 110, San Francisco, CA 94102, Telephone: (415) 621-6600.  
Jennifer Norris, Assistant Managing Director/Executive Secretary.

# San Francisco War Memorial and Performing Arts Center

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## BOARD OF TRUSTEES

### VETERANS COMMITTEE

MajGen J. Michael Myatt, USMC (Ret.),  
Chair  
Wilkes Bashford  
Belva Davis  
Paul F. Pelosi  
James W. Stafford

*Ex-officio:*

Charlotte Mailliard Shultz, President

## DEPARTMENT REPRESENTATIVES

Elizabeth Murray,  
Managing Director  
Jennifer Norris,  
Assistant Managing Director and  
Executive Secretary

Telephone: (415) 621-6600

FAX: (415) 621-5091

**Interested persons unable to attend this meeting may submit written comments regarding agenda items, which will be distributed to Trustees, and made part of the official public record.**

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## ACCESSIBLE MEETING POLICY



Accessible seating for persons with disabilities (including those using wheelchairs) will be available.

Upon request, American sign language interpreters and/or sound enhancement system will be available. Please contact the War Memorial office at 621-6600 at least 72 hours prior to the meeting. Late requests will be honored if possible.



Upon request, minutes of meetings are available in alternative formats. If you require the use of a reader during a meeting, please contact the War Memorial office at 621-6600 at least 72 hours prior to the meeting. Late requests will be honored if possible.

Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities may call the War Memorial office at 621-6600 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

MUNI's No. 5, 47 and 49 accessible bus lines serve this location. For information about MUNI accessible services, call 923-6142. The closest accessible BART station is located in the Civic Center at Market and Eighth Streets.



Accessible parking is available at the following locations: two (2) designated blue curb spaces on the southwest corner of McAllister Street at Van Ness Avenue; and the Performing Arts Garage (entrance on Grove Street between Franklin and Gough Streets, immediately behind the San Francisco War Memorial and Performing Arts Center).

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Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library, the City's website at <http://www.sfgov.org/sunshine>.

Sunshine Ordinance Task Force  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689  
Office: (415) 554-7724  
Fax: (415) 554-7854  
E-mail: [sotf@sfgov.org](mailto:sotf@sfgov.org)

## SAN FRANCISCO LOBBYIST ORDINANCE

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code §2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, telephone (415) 252-3100; fax (415) 252-3112; e-mail [ethics.commission@sfgov.org](mailto:ethics.commission@sfgov.org) and web site <http://www.sfgov.org/ethics>.