

SAN FRANCISCO WAR MEMORIAL AND PERFORMING ARTS CENTER

RENTAL REQUESTS: October 13, 2016

HERBST THEATRE

HandUp PBC Panel Discussion	October 17, 2016	\$1,250.00
Commonwealth Club of California Cecile Richards	December 5, 2016	\$1,250.00
San Francisco Opera Annual Meeting	March 16, 2017	\$1,250.00
San Francisco Girls Chorus Chorus School Spring Concert	June 12, 2017	\$1,250.00
EXEM Entertainment Comedy Club	October 22, 2017	\$2,500.00

WILSEY CENTER FOR OPERA

San Francisco Symphony Youth Orchestra Meeting	October 15, 2016	\$225.00
California Life Sciences Association Showcase & Reception	December 13, 2016	\$1,025.00

**Veterans Building Meeting Rooms Allocated to ALWMC
Actual Usages
FY 2016-17**

ACTUAL MEETING ROOM USAGES

Room #	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	TOTAL Usages
202	5	8	9	9									31
206	9	11	17	16									53
210	-	3	7	6									16
212	41	40	41	39									161
221	16	18	17	15									66
TOTAL	71	80	91	85	-	-	-	-	-	-	-	-	327

Potential Uses **

1 meeting/room/day	155	155												310
% Use	45.8%	51.6%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	105.5%
2 meetings/room/day	310	310												620
% Use	22.9%	25.8%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	52.7%

PRIOR YEAR ACTUAL MEETING ROOM USAGES

FY	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL Usages
FY 2015-16 (5 rooms)	closed	closed	closed	27	22	23	31	39	51	61	72	70	396
FY 2012-13 (8 rooms)	36	28	35	41	33	34	30	38	37	39	closed	closed	351
FY 2011-12 (8 rooms)	46	46	39	46	22	33	33	42	39	42	45	35	468
FY 2010-11 (8 rooms)	25	28	29	29	41	27	41	50	34	45	58	45	452
FY 2009-10 (8 rooms)	15	20	18	20	23	24	21	29	23	43	29	31	296

ACTUAL USAGES PER DAY

Usages Per Day	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	TOTAL	
Days with 0 Usages	5	3											8	12.90%
1	6	6											12	19.35%
2	11	11											22	35.48%
3	3	5											8	12.90%
4	1	1											2	3.23%
5	2	-											2	3.23%
6	1	3											4	6.45%
7	2	1											3	4.84%
8		1											1	1.61%
9													-	0.00%
10													-	0.00%
11													-	0.00%
Total Days	31	31	-	-	-	-	-	-	-	-	-	-	62	100.00%

San Francisco War Memorial
FY 2016-17 Revenue Report - September 30, 2016

REF.		SEP REVENUE	YEAR TO DATE	LAST YEAR TO DATE
FACILITY RENTAL				
35511	Opera House	\$ 1,925.00	\$ 144,650.00	\$ 125,975.00
35512	Green Room	13,750.00	157,900.00	39,625.00
35521	Herbst Theatre	60,705.00	155,267.49	100,875.00
35531	Davies Symphony Hall	2,818.65	149,343.65	117,950.00
35542	Wilsey Center	2,900.00	18,625.00	-
62891	Zellerbach Rehearsal Hall	1,950.00	42,475.00	49,490.00
OFFICE RENTAL				
35519	San Francisco Opera (OH)	\$ 12,744.84	\$ 38,234.52	\$ 36,118.47
35519	San Francisco Ballet (OH)	-	5,295.75	5,002.65
35539	San Francisco Symphony (DSH)	13,519.20	40,557.60	51,084.00
35540	Veterans Bldg. Office Rent (SFO)	67,626.98	135,253.96	-
35540	Veterans Bldg. Occ Fees	632.22	1,896.66	-
FOOD/BEVERAGE CONCESSIONS				
35611	Opera House	\$ 295.48	\$ 40,189.34	\$ 47,194.01
35611	Herbst Theatre	1,479.62	6,736.45	-
35631	Davies Symphony Hall	1,341.04	30,006.58	34,093.01
PROGRAM CONCESSIONS				
35612	Opera House	\$ 554.78	\$ 554.78	\$ 3,826.38
35612	Herbst Theatre	428.55	569.44	-
35632	Davies Symphony Hall	1,563.22	1,760.04	2,310.38
OTHER				
35232	Parking Fees	\$ 1,178.00	\$ 9,127.70	\$ 5,643.50
62899	Miscellaneous Revenue	12,806.00	21,352.70	3,677.40
GROSS REVENUE		\$ 198,218.58	\$ 999,796.66	\$ 622,864.80
	Less 15% War Memorial Reserve	\$ (29,439.55)	\$ (149,676.26)	\$ (93,429.69)
	Payment to War Memorial Commission	(2,768.00)	(8,304.00)	(2,781.00)
	Deferred Credit		-	
NET REVENUE		\$ 166,011.03	\$ 841,816.40	\$ 526,654.11
OTHER FUNDS				
35614	Concessions Equipment Replacement	\$ 160.61	\$ 4,600.17	\$ 5,110.48
WMG312	SF Veterans Memorial Project	\$ 86.65	\$ 86.65	\$ -

San Francisco War Memorial
FY 2016-2017 Appropriations Report - September 30, 2016

OBJ	DESCRIPTION	REVISED APPROPRIATION	YTD ENCUMBERED & EXPENDED	BALANCE	LAST YEAR ENCUMBERED & EXPENDED
00101	Permanent Salaries	\$ 5,477,821	\$ 1,159,689	\$ 4,318,132	\$ 1,038,307
00501	Temporary Salaries	364,553	105,208	259,345	98,737
00901	Premium Pay	118,423	22,836	95,787	20,596
01000	One-Time Payments	-	7,575	(7,575)	22,570
01101	Overtime	123,718	45,370	78,348	55,951
01201	Holiday	90,489	13,622	76,867	11,106
01371	Mandatory Fringe Benefits	2,771,450	586,637	2,184,813	547,660
02001	Indirect Cost Reimbursement	-	-	-	-
02102	Travel Cost Paid	-	-	-	-
02103	Air Travel	2,995	-	2,995	-
02105	Non-Air Travel	7,620	1,170	6,450	-
02200	Training - Budget	7,350	80	7,270	181
02301	Auto Mileage	100	-	100	-
02401	Membership Dues	2,150	470	1,680	470
02761	Systems Consulting	53,808	10,425	43,383	35,355
02799	Other Professional	-	-	-	-
02801	Building Maintenance Services	787,513	731,281	56,232	506,726
02999	Equipment Maintenance Services	55,516	26,266	29,250	6,560
03199	Equipment Lease/Rental	14,324	7,816	6,508	12,862
03500	Other Current Expenses	37,573	11,351	26,222	17,707
04000	Materials & Supplies	314,564	129,538	185,026	87,462
05211	Taxes	62,275	-	62,275	-
05221	Licenses and Permits	23,115	6,102	17,013	2,556
06000	Equipment	20,250	20,250	-	-
081CI	IS-TIS-ISD Service	117,498	117,498	-	63,340
081CT	City Attorneys Legal Svc	100,000	100,000	-	100,000
081C4	GF-CON-Internal Audit	-	-	-	34,917
081C5	IS-TIS-ISD Service	121,800	121,800	-	3,780
081EA	Enterprise Agreement	1,109	1,109	-	-
081ET	GF-TIS-Telephone	34,020	34,020	-	34,363
081FM	GF-GSA-Facilities	3,436,975	3,436,975	-	2,942,845
081HE	EF-SFGH-Medical Service	-	-	-	-
081HS	GF-CHS Medical Service	18,688	18,688	-	18,126
081HT	GF-CHS-Toxic Waste	10,000	10,000	-	10,000
081HZ	GF-HR-MGT/Benefit	34,322	34,322	-	32,121
081HO	GR-HR-Equal Employment	-	-	-	-
081H2	GF-HR-MGMT Training	1,080	1,080	-	1,080
081H3	GF-HR-Workers' Compensation	101,533	101,533	-	101,032
081H4	GF-HR-Client Services	-	-	-	-
081H7	GF-HR-Employee Relations	-	-	-	-
081PR	IS-PURCH-Reproduction	8,500	8,500	-	8,500
081RP	GF-Rec & Park Gardener	142,489	142,489	-	138,004
081UL	GF-PUC-Light & Power	776,225	776,225	-	690,270
081W1	PUC-Sewer Service	109,830	109,830	-	142,600
081W2	PUC - Water	91,003	91,003	-	90,824
08600	Exp Recovery	(228,585)	-	(228,585)	-
	TOTAL OPERATING	\$ 15,212,094	\$ 7,990,558	\$ 7,221,536	\$ 6,876,608
067AAP	Facilities Maintenance	\$ 725,862	\$ 271,405	\$ 454,457	NA
070AAP	Debt Service	\$ 9,104,680	\$ 2,796,729	6,307,951	NA
067ACP	Capital Improvements	\$ 3,106,110	\$ 87,733	3,018,377	NA
	GRAND TOTAL	\$ 28,148,746	\$ 11,146,425	\$ 17,002,321	\$ 6,876,608
	War Memorial Reserve	\$ 2,030,650	\$ 294,486	\$ 1,736,164	NA
	War Memorial Gift Fund	\$ 70,319	\$ -	\$ 70,319	NA
	Concessions Equip. Repl. Fund	\$ 97,324	\$ 6,777	\$ 90,547	NA

San Francisco War Memorial

FY 2016-2017 Housekeeping Expenditures - September 30, 2016

Number	Description	Amount	Fund Source
<u>(1) PURCHASE ORDER</u>			
DPWM17000084	PRO MEDIA	1,492.36	AAA
DPWM17000085	EMCOR SERVICE	3,118.00	AAA
DPWM17000086	EMCOR SERVICE	4,314.00	AAA
DPWM17000087	UNITED CA GLASS & DOOR	5,000.00	AAA
DPWM17000088	MUSSON THEATRICAL	2,705.79	AAA
DPWM17000089	BBI ENGINEERING INC.	3,609.55	AAA
DPWM17000090	GRAINGER	3,123.04	AAA
DPWM17000091	GOLDEN STATE COMMUNICATIONS INC.	340.00	AAA
DPWM17000092	BANNER UNIFORM CENTER	9,944.21	AAA
DPWM17000093	DTC GRIP & ELECTRIC INC.	2,388.25	AAA
DPWM17000094	GRAINGER	658.39	AAA
DPWM17000095	GRAINGER	593.94	AAA
DPWM17000096	GRAINGER	1,196.69	AAA
DPWM17000097	MAINLINE SECURITY INC.	1,319.36	AAA
DPWM17000098	BAY CITY BOILER	2,989.00	AAP
DPWM17000099	UNITED CA GLASS & DOOR	1,500.00	AAA
DPWM17000100	JOHN B LOGVY MFG CO INC.	900.00	AAP
DPWM17000101	PRIBUSS ENGINEERING INC.	570.00	AAA
DPWM17000103	SHERWIN-WILLIAMS CO	1,061.07	AAA
DPWM17000104	GRAINGER	913.38	AAA
DPWM17000105	MALTBY ELECTRIC SUPPLY CO. INC.	2,315.41	AAA
DPWM17000106	PACE SUPPLY CORP	856.95	AAA
<u>(2) INTERDEPARTMENT WORK ORDER</u>			
BAWM17000002	DPW-081WA	25,000.00	AAP
<u>(3) REVENUE TRANSFER</u>			
RRWM17000006	REVENUE REFUND - AMY SARDELICH	500.00	AAA
RRWM17000004	REVENUE REFUND - CASSANDRA MAZUREK	125.00	AAA
RRWM17000005	REVENUE REFUND - HILLARY BENSON	125.00	AAA
RDWM17000003	WAR MEMORIAL COMMISSION	2,768.00	AAA