

# WAR MEMORIAL BOARD OF TRUSTEES

War Memorial Opera House  
301 Van Ness Avenue, Fourth Floor Board Room  
San Francisco, California 94102  
(Entry at Opera House North "Carriage" Door)

## OFFICIAL MEETING NOTICE WAR MEMORIAL BOARD OF TRUSTEES REGULAR MONTHLY MEETING

Thursday, December 11, 2003, at 2:00 p.m.

### AGENDA

#### Roll Call.

**Approval of Minutes:** Approval of minutes of the regular monthly meeting of November 13, 2003. Action  
(Draft minutes of the regular monthly meeting of November 13, 2003.)

#### President's Report.

#### Managing Director's Report:

a. Rental Requests: Opera House; Davies Symphony Hall; Herbst Theatre. Action  
(Rental Requests for December 11, 2003; Additional Rental Requests for December 11, 2003.)

#### Secretary's Report:

a. Approval of November 2003 Housekeeping Expenditures. Action  
(Revenue, Appropriations, Housekeeping Expenditures and Status of Building Projects Reports for Nov. 2003.)

#### Committee Reports.

#### Regular Items:

a. Election of Officers: Election of President and Vice President of the War Memorial Board of Trustees for 2004. Action

#### Informational Items.

#### Good and Welfare.

#### Miscellaneous Correspondence:

a. Letter dated November 26, 2003, from Joe Aquino, Chairman, American Legion War Memorial Commission, regarding appointment of a committee to represent the Commission in certain negotiations with the War Memorial Board of Trustees. Refer to Committee

**Public Comment:** Public comment on items within the jurisdiction of the Board of Trustees, but not on the agenda.

#### Adjournment.

Notes: Public Comment will be taken before or during the Board of Trustees' consideration of each agenda item.

Explanatory documents (noted in parentheses above) are available for inspection or copying at the administrative office: San Francisco War Memorial and Performing Arts Center, 401 Van Ness Avenue, Room 110, San Francisco, CA 94102, Telephone: (415) 621-6600, Gregory P. Ridenour, Assistant Managing Director/Executive Secretary.