

# WAR MEMORIAL BOARD OF TRUSTEES

War Memorial Opera House  
301 Van Ness Avenue, Fourth Floor Board Room  
San Francisco, California 94102  
(Entry at Opera House North "Carriage" Door)

## OFFICIAL MEETING NOTICE

### WAR MEMORIAL BOARD OF TRUSTEES REGULAR MONTHLY MEETING

Friday, November 12, 2004 at 2:00 p.m.

## AGENDA

### Roll Call.

**Approval of Minutes:** Approval of the minutes of the regular monthly meeting of Sept. 9, 2004. Action  
(Draft minutes of the regular monthly meeting of Sept. 9, 2004.)

### President's Report.

#### Managing Director's Report:

- a. Rental Requests: Opera House; Davies Symphony Hall; Herbst Theatre. Action  
(Rental Requests for November 12, 2004; Additional Rental Requests for November 12, 2004.)

#### Secretary's Report:

- a. Approval of September 2004 Housekeeping Expenditures. Action  
(Revenue, Appropriations, Housekeeping Expenditures and Status of Building Projects Reports for September 30, 2004.)
- b. Approval of October 2004 Housekeeping Expenditures. Action  
(Revenue, Appropriations, Housekeeping Expenditures and Status of Building Projects Reports for October 31, 2004.)

### Committee Reports.

#### Regular Items:

- a. Consider and approve resolution authorizing the Managing Director of the War Memorial to negotiate, finalize and execute agreements for buildings and grounds maintenance and repair services. Action  
(Proposed resolution authorizing the Managing Director of the War Memorial to negotiate, finalize and execute agreements for buildings and grounds maintenance and repair services.)

### Informational Items.

### Good and Welfare.

### Miscellaneous Correspondence.

**Public Comment:** Public comment on items within the jurisdiction of the Board of Trustees, but not on the agenda.

### Adjournment.

Notes: Public Comment will be taken before or during the Board of Trustees' consideration of each agenda item.  
Explanatory documents (noted in parentheses above) are available for inspection or copying at the administrative office:  
San Francisco War Memorial and Performing Arts Center, 401 Van Ness Avenue, Room 110, San Francisco, CA 94102,  
Telephone: (415) 621-6600, Gregory P. Ridenour, Assistant Managing Director/Executive Secretary.