

## **WAR MEMORIAL BOARD OF TRUSTEES**

War Memorial Opera House  
301 Van Ness Avenue, Fourth Floor Board Room  
San Francisco, California 94102  
(Entry at Opera House North "Carriage" Door)

### **OFFICIAL MEETING NOTICE**

#### **WAR MEMORIAL BOARD OF TRUSTEES**

#### **REGULAR MONTHLY MEETING**

**Thursday, October 14, 2010 at 2:00 p.m.**

### **AGENDA**

#### **Roll Call.**

**Approval of Minutes:** Approval of minutes of the regular monthly meeting of September 9, 2010. [Action](#)  
[Draft minutes of the regular monthly meeting of September 9, 2010.]

#### **President's Report:**

#### **Managing Director's Report:**

1. Rental Requests: Opera House; Davies Symphony Hall; Herbst Theatre. [Action](#)  
[Rental Requests for October 14, 2010; Additional Rental Requests for October 14, 2010.]

#### **Secretary's Report:**

1. Approval of September 2010 Housekeeping Expenditures. [Action](#)  
[Revenue, Appropriations, Housekeeping Expenditures Reports for September 30, 2010.]

#### **Committee Reports:**

1. Budget and Finance Committee – Consideration of and action on Committee recommendations.
  - a. Proposed Civic Center Community Benefit District: Casting petitions for formation of the proposed Civic Center Community Benefit District on behalf of the City and County of San Francisco for the parcels of real property under the exclusive jurisdiction of the War Memorial Board of Trustees. [Action](#)

#### **Regular Items:**

1. Request from San Francisco Veterans Memorial Working Committee to install an informational sign at the east end of the Memorial Court to announce and identify the future site of the San Francisco Veterans Memorial. [Action](#)  
[8/12/10, continued to 9/9/10; 9/9/10, continued to 10/14/10]
2. Request from San Francisco Veterans Memorial Working Committee to hold a Press Event at the Memorial Court on November 10, 2010, to announce the three finalist artist teams selected to prepare design proposals for the San Francisco Veterans Memorial Project. [Action](#)  
[Letter dated 10/5/10, from MajGen J. Michael Myatt, USMC (Ret.), Chair of the San Francisco Veterans Memorial Working Committee.]
3. Request from American Legion War Memorial Commission for the Ohlone Costanoan Rumsen Carmel Tribe to perform a ceremony in the Memorial Court on November 7, 2010, in honor of the service of San Francisco's veterans. [Action](#)  
[Letter dated 9/30/10 with attachments, from Roger S. Dong, Chair of the American Legion War Memorial

4. Request from San Francisco Opera for Opera House lobby installations during the remainder of the 2010 Opera Fall Season: 1) brass-framed display case with informational signage in the orchestra level north promenade lobby; and 2) television monitor display of Opera orchestra and chorus photographs in rotation at the south end of the main lobby. Action  
[Memorandum dated 10/7/10 from Matthew Shilvock, Associate General Director, San Francisco Opera.)
  
5. Request from San Francisco Ballet for Opera House lobby installations during the Ballet's 2010 *Nutcracker* Season: 1) main lobby holiday décor; 2) two wood-paneled display cases at either end of the main lobby marble table to display costumes from the Ballet's upcoming premiere of *Coppelia*; and 3) Ballet Holiday Shop satellite area at the south end of the main lobby. Action  
[Letter dated 10/7/10 from Julie A. Begley, Director of Marketing and Communications, San Francisco Ballet.)

**Good and Welfare.**

**Miscellaneous Correspondence.**

**Public Comment:** Public comment on items within the jurisdiction of the Board of Trustees, but not on the agenda.

**Adjournment.**

Notes: Public Comment will be taken before or during the Board of Trustees' consideration of each agenda item.

Explanatory documents (noted in parentheses above) are available for inspection or copying at the administrative office: San Francisco War Memorial and Performing Arts Center, 401 Van Ness Avenue, Room 110, San Francisco, CA 94102. Telephone: (415) 621-6600, Jennifer E. Norris, Assistant Managing Director/Executive Secretary.

# San Francisco War Memorial and Performing Arts Center

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## **BOARD OF TRUSTEES**

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## **DEPARTMENT REPRESENTATIVES**

Elizabeth Murray,  
Managing Director  
Jennifer Norris,  
Assistant Managing Director and  
Executive Secretary  
Telephone: (415) 621-6600  
FAX: (415) 621-5091

**Interested persons unable to attend this meeting may submit written comments regarding agenda items which will be distributed to Trustees, and made part of the official public record.**

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Accessible seating for persons with disabilities (including those using wheelchairs) will be available.

Upon request, American sign language interpreters and/or sound enhancement system will be available. Please contact the War Memorial office at 621-6600 at least 72 hours prior to the meeting. Late requests will be honored if possible.



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Accessible parking is available at the following locations: two (2) designated blue curb spaces on the southwest corner of McAllister Street at Van Ness Avenue; and the Performing Arts Garage (entrance on Grove Street between Franklin and Gough Streets, immediately behind the San Francisco War Memorial and Performing Arts Center).

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Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library, the City's website at <http://www.sfgov.org/sunshine>.

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