

MINUTES
WAR MEMORIAL BOARD OF TRUSTEES
REGULAR MONTHLY MEETING

Thursday, March 8, 2001

The Board of Trustees of the War Memorial of San Francisco met in regular session at 2:00 p.m. on Thursday, March 8, 2001 in the Trustees' Board Room, War Memorial Opera House, President Horn presiding.

ROLL CALL

Present: President Horn, Trustee Balianz, Trustee Bechtle, Trustee Haas, Trustee Leones, Trustee Roth, Trustee Shultz;

Absent: Vice President Jarman, Trustee Farrow, Trustee Moscone.

APPROVAL OF MINUTES

President Horn called for approval of the minutes of the February 8, 2001 regular meeting of the Board. On motion of Trustee Shultz, seconded by Trustee Haas, the minutes were unanimously approved.

PRESIDENT'S REPORT

Trustee Appointments: President Horn reported that Mayor Brown has made two new appointments as well as five re-appointments to the War Memorial Board of Trustees for Trustee terms which expired on January 2, 2001.

President Horn congratulated and welcomed Nancy Bechtle as a new member of the Board of Trustees. He noted that Mrs. Bechtle is well acquainted with the Board and the War Memorial complex, not only in her role as President of the San Francisco Symphony for the past 14 years, but in her service on the boards of the San Francisco Opera and San Francisco Conservatory of Music and as a recognized leader of cultural arts in the Bay Area. President Horn also reported that earlier this week, Mayor Brown announced his appointment of Wilkes Bashford to the Board of Trustees. He stated that Mr. Bashford will be sworn-in by the Mayor tomorrow, March 9, at 4:30 p.m., in the Board of Supervisors' Chambers in City Hall, and that the Board will look forward to welcoming and congratulating Wilkes Bashford as a new member of the Board of Trustees at the April meeting.

President Horn remarked that in addition to the two new members, Mayor Brown re-appointed five Trustees to new four-year terms on the Board. He extended congratulations to Trustees Balianz, Jarman, Moscone, Roth and Shultz on their re-appointments, and noted that this is the second term appointment for each of Trustees Balianz, Jarman and Roth, and the fifth term appointment for Trustee Moscone and for Trustee Shultz.

President Horn acknowledged and thanked former Trustees Tom Noonan and David Yoder for their dedicated service to the Board from 1995 to 2001. He noted that the past six years were very significant in the history of the War Memorial and Performing Arts Center, and Trustees Noonan and Yoder provided leadership and strength to the Board during this important time. President Horn directed that a letter be sent to each of Tom Noonan and David Yoder expressing the Board's thanks and appreciation.

Committee Assignments: President Horn stated that Trustees have today received a list of Board committee assignments for 2001. He noted that because this list was prepared prior to Mayor Brown's appointment of Wilkes Bashford to the Board, an updated committee list would be distributed at next month's meeting.

San Francisco Opera – General Director-Designate Pamela Rosenberg: President Horn reported that San Francisco Opera General Director-Designate, Pamela Rosenberg, who will succeed General Director Lotfi Mansouri who is retiring in August 2001, has just relocated to San Francisco, and has begun working on her future seasons which will commence in 2002. President Horn requested that staff send a letter on behalf of the Board to Ms. Rosenberg welcoming her to the War Memorial and Performing Arts Center.

MANAGING DIRECTOR'S REPORT

Rental Requests: Ms. Murray reported that rental requests as mailed to Trustees include several requests for special activities: San Francisco Symphony request for use of areas in each of the Opera House, Davies Symphony Hall and Veterans Building, and for tenting areas of the exterior grounds for its bi-annual Black & White Ball on June 2, 2001; request from Gamache-Palik, Ltd. to use the Opera House main lobby on May 8, 2001 for a private cocktail reception for international bankers; request from The Webby Awards for use of the Opera House from July 16-20, 2001 for its annual Webby Awards Ceremony and pre-and-post ceremony receptions; request from the *Arshak II* Gala Committee for use of the Veterans Building main lobby on September 8, 2001 to host a pre-performance dinner and post-performance reception for 500 guests in conjunction with the San Francisco Opera's opening night performance of *Arshak II* in the Opera House; and a request from Frameline, Inc. for use of Herbst Theatre for 18 film presentations as part of the Gay and Lesbian Film Festival in June 2001. Ms. Murray noted that remaining rental requests are routine and requested their approval. On motion of Trustee Shultz, seconded by Trustee Balianz, the following resolution was unanimously adopted:

RESOLUTION NO. 01-08

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the following rental requests are hereby approved:

WAR MEMORIAL AND PERFORMING ARTS CENTER

San Francisco Symphony	June 2, 2001	\$22,325.00 plus
Black & White Ball		catering percentage
Opera House, Davies Symphony Hall, Veterans Building, exterior grounds		

WAR MEMORIAL OPERA HOUSE

Gamache-Palik, Ltd. Private Cocktail Reception in Main Lobby	May 8, 2001	\$1,650.00 plus catering percentage
The Webby Awards Rehearsal, Performance & Reception of the Webby Awards Ceremony	July 16 - 20, 2001	\$7,500.00 vs. 10% \$9,500.00 maximum

LOUISE M. DAVIES SYMPHONY HALL

Jackie Norman 4th Father's Day Gospel Concert	June 17, 2001	\$1,500.00 vs. 10% \$3,500.00 maximum
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VETERANS BUILDING LOBBY

<i>Arshak II</i> Gala Committee Dinner/Reception	September 8, 2001	\$1,750.00 plus catering percentage
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HERBST THEATRE

Frameline, Inc. Eighteen film presentations as part of the Gay & Lesbian Film Festival	June 17 - 23, 2001	\$4,725.00
Paradigm Entertainment Productions, Inc. Schoolhouse Rock Live! Jr.	March 23, 2001	\$400.00
San Francisco Opera Center Opera Center Recital Concerts	May 24, 2001 June 13, 2001	\$1,050.00
Rosa Montoya Bailes Flamencos Rehearsal and three performances	July 18 - 21, 2001	\$2,010.00
The Lamplighter's Lamplighter's Gala 50th Anniversary	October 25 & 26, 2002	\$1,050.00
SFX Jane Olivor	April 7, 2001	\$750.00
Chinese Cultural Productions Golden Autumns Concert	September 9, 2001	\$525.00

Additional Rental Requests: Ms. Murray reported that additional rental requests include a request from the Performing Arts Library & Museum for use of the Veterans Building front sidewalk area, or the main lobby in case of rain, in conjunction with its annual "Duplicate Sale." She stated that remaining additional rental requests are routine and requested their approval. On motion of Trustee Haas, seconded by Trustee Bechtle, the following resolution was unanimously adopted:

RESOLUTION NO. 01-09

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the following additional rental requests are hereby approved:

WAR MEMORIAL OPERA HOUSE

Japan Society of Northern California US-Japan Peace Treaty Commemoration	September 8, 2001	\$2,000.00
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LOUISE M. DAVIES SYMPHONY HALL

San Francisco Conservatory of Music Sing It Yourself Messiah	November 29, 2001	\$1,500.00 vs 10% \$3,500.00 maximum
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VETERANS BUILDING LOBBY

Performing Arts Library & Museum Duplicate Sale	April 6, 2001	\$400.00
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HERBST THEATRE

Radio Seoul Rehearsal and Presentation of Andre Kim's Fashion Show	May 28 - 30, 2001	\$2,250.00
Four Seasons Concerts Sergio Tiempo	March 3, 2002	\$525.00
Kinsey Sicks Kinsey Sicks' Post-Pride Extravaganza	June 29, 2001	\$750.00

SECRETARY'S REPORT

Revenue, Appropriations and Building Projects Report for February 2001: Mr. Ridenour referred to the revenue, appropriations, and status of building projects reports for February 2001, and requested a resolution to approve February 2001 housekeeping expenditures as submitted. On motion of Trustee Bechtle, seconded by Trustee Balianz, the following resolution was unanimously adopted:

RESOLUTION NO. 01-10

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that Purchase Order Nos. POWM 172 through POWM 185 are hereby approved.

REGULAR ITEMS

Requests for Veterans Building Exterior Banners: President Horn stated that since the departure of City Hall offices from the Veterans Building in 1999, there have been no exterior banners on the front of the Veterans Building. He said that during the last six months, several Veterans Building occupants have met with War Memorial staff about designing and installing new exterior banners to identify the public-oriented facilities and activities in the building, including the San Francisco Art Commission Gallery, Performing Arts Library & Museum, San Francisco Law Library, Herbst Theatre and the Green Room. President Horn stated that this group has prepared several banner design ideas for review by the Board of Trustees, and he referred this matter to the Board's Building Committee for consideration and recommendation.

United Humanitarian Mission - Proposal for Sculpture in the Opera House: President Horn stated that Trustees have received a copy of the letter from the United Humanitarian Mission proposing to fund and establish a bust of tenor Enrico Caruso in the Opera House. President Horn referred this matter to the Building Committee and asked the Committee, as part of its consideration, to consult with the Opera House resident licensees, the San Francisco Opera and San Francisco Ballet, on this particular proposal as well as on the overall issue of artwork in the Opera House.

ADJOURNMENT

There being no further business, President Horn adjourned the meeting at 2:15 p.m.

Gregory P. Ridenour
Executive Secretary