

MINUTES
WAR MEMORIAL BOARD OF TRUSTEES
REGULAR MONTHLY MEETING

Thursday, July 12, 2001

The Board of Trustees of the War Memorial of San Francisco met in regular session at 2:00 p.m. on Thursday, July 12, 2001, in the Trustees' Board Room, War Memorial Opera House, President Horn presiding.

ROLL CALL

Present: President Horn, Trustee Bashford, Trustee Bechtle, Trustee Farrow, Trustee Leones, Trustee Moscone, Trustee Shultz;

Absent: Trustee Balianz, Vice President Jarman, Trustee Haas, Trustee Roth.

APPROVAL OF MINUTES

President Horn called for approval of the minutes of the June 14, 2001 regular meeting of the Board. On motion of Trustee Shultz, seconded by Trustee Moscone, the minutes were unanimously approved.

PRESIDENT'S REPORT

Symphony "Summer in the City": President Horn reported that the San Francisco Symphony and San Francisco Art Commission's annual "Summer in the City" series opened in Davies Symphony Hall on July 6, and will continue through July 28. On behalf of the Trustees, he extended best wishes to the Symphony and Art Commission for a successful summer season.

Agreement with War Memorial Commission: President Horn informed Trustees that the current two-year renewal of the Board's agreement with the American Legion War Memorial Commission, which specifies annual sums to be paid by the War Memorial to the Commission from Herbst Theatre rental revenues, is scheduled to expire in September 2001. As background for new Trustees, President Horn stated that in September 1977, the Trustees and Commission entered into an agreement setting forth the permanent transfer of management and control of the Herbst Theatre and Green Room from the Commission to the Trustees. This original agreement specified an annual sum to be paid by the Trustees to the Commission for a four-year period, at which time the sum, if any, would be renegotiated. He stated that in September 1981, and every two years thereafter, the Trustees and Commission have renegotiated and renewed an agreement for additional payment of annual sums by the War Memorial to the Commission. President Horn stated that the current two-year renewal, approved in September 1999, expires on September 22, 2001. He referred this matter to the Budget and Finance Committee for consideration and recommendation.

MANAGING DIRECTOR'S REPORT

Rental Requests: Ms. Murray reported that rental requests as mailed to Trustees include a request from the Friends of Stanley Mosk for use of Herbst Theatre today, to conduct a memorial for the late Associate Justice. She noted that The Friends organization had also requested a waiver of the Herbst Theatre rental fee for this two-hour service. Ms. Murray stated that remaining rental requests are routine and requested their approval. On motion of Trustee Moscone, seconded by Trustee Farrow, the following resolution was unanimously adopted:

RESOLUTION NO. 01-27

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the following rental requests are hereby approved:

WAR MEMORIAL OPERA HOUSE

San Francisco Opera 2001-2002 Season (partial)	July 23, 2001-Jan. 20, 2002	\$135,600.00
Bill Graham Presents An Evening with Jose Carreras	May 12, 2002	\$1,500.00 vs. 10% \$3,500.00 maximum

LOUISE M. DAVIES SYMPHONY HALL

San Francisco Symphony 2001-2002 Season (partial)	Sept. 1, 2001-Jan. 31, 2002	\$137,375.00 vs. 10% \$151,375.00 maximum
SF JAZZ Rosemary Clooney & Paula West	October 27, 2001	\$1,500.00 vs. 10% \$3,500.00 maximum
SF JAZZ Bobby Short	October 28, 2001	\$1,500.00 vs. 10% \$3,500.00 maximum

HERBST THEATRE

US OMEN 40th Anniversary Gala Concert by Asala Nasri	September 14, 2001	\$525.00
San Francisco Law School 2002 Graduation Ceremony	June 2, 2002	\$525.00
Drew College Prep 2002 Graduation Ceremony	June 6, 2002	\$525.00

Congregation Sha'ar Zahaz High Holiday Services	September 17-18, 26-27, 2001	\$1,850.00
San Francisco Symphony Maverick's Symposium	December 2, 2001	\$525.00
Friends of Stanley Mosk Memorial for the late Associate Justice Stanley Mosk	July 12, 2001	Rental fee waived
Hanyi Zhao Hui w/ Livic Chamber Orchestra	November 17, 2001	\$750.00

Additional Rental Requests: Ms. Murray reported that additional rental requests include a request from the San Francisco Opera for use of the parking area at the west end of the Memorial Court from approximately August 30 through September 12, for installation of a tent for the Opera Ball pre-performance dinner on September 7, 2001. She stated that remaining additional rental requests are routine and requested their approval. On motion of Trustee Leones, seconded by Trustee Farrow, the following resolution was unanimously adopted:

RESOLUTION NO. 01-28

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the following additional rental requests are hereby approved:

WAR MEMORIAL GROUNDS

San Francisco Opera Parking Lot Tent for Opera Ball Pre-Performance Dinner	September 7, 2001	\$3,500.00
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HERBST THEATRE

SF JAZZ Fall 2001 Season	October 25, 27, 28 & 31, 2001 November 1 & 3, 2001	\$3,150.00
Nan Hai Arts Center The China National Beijing - Opera Theater	November 16, 2001	\$525.00
Fil-Am Media Entertainment Concert of Singing and dancing from the Philippines	November 4, 2001	\$750.00
Triad USA Korean Theatrical Performance	January 26 & 27, 2002	\$1,500.00

Herbst Theatre Seat Renovation: Ms. Murray reported that the Herbst Theatre will close for a seven-

week period, from July 18 through September 8, 2001, for the replacement of orchestra level seats and disabled access seating and restroom upgrades. She stated that capital funds appropriated by the Board in fiscal years 1998-99 and 1999-00 for Herbst Theatre seating and access improvements, of \$350,000 and \$190,000 respectively, will fund the total project budget of \$540,000.

SECRETARY'S REPORT

Revenue, Appropriations and Building Projects Report for June 2001: Mr. Ridenour referred to the revenue, appropriations, and status of building projects reports for June 2001, and requested a resolution to approve June 2001 housekeeping expenditures as submitted. He noted that while June 30, 2001 marked the end of the 2000-01 fiscal year, the June revenue and appropriations reports do not reflect all final fiscal year transactions. Mr. Ridenour stated that the Controller's closeout of FY 2000-01 will be completed in mid-August, following which a final fiscal year financial statement will be provided to Trustees. On motion of Trustee Bechtle, seconded by Trustee Farrow, the following resolution was unanimously adopted:

RESOLUTION NO. 01-29

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that Purchase Order Nos. POWM 209 through POWM036 are hereby approved.

Sunshine Ordinance Training: Mr. Ridenour distributed the booklet *Sunshine Ordinance Training for San Francisco Public Officials – April 2001*, and requested that after their review, Trustees complete and return to him the Sunshine Ordinance declaration form. He noted that Sunshine Ordinance training videos are also available for Trustees.

ADJOURNMENT

There being no further business, President Horn adjourned the meeting at 2:30 p.m.

Gregory P. Ridenour
Executive Secretary