

MINUTES
WAR MEMORIAL BOARD OF TRUSTEES
REGULAR MONTHLY MEETING

Thursday, March 14, 2002

The Board of Trustees of the War Memorial of San Francisco met in regular session at 2:00 p.m. on Thursday, March 14, 2002, in the Trustees' Board Room, War Memorial Opera House, President Horn presiding.

ROLL CALL

Present: President Horn, Trustee Bashford, Trustee Bechtle, Trustee Farrow, Trustee Leones, Trustee Moscone;
Absent: Vice President Jarman, Trustee Balianz, Trustee Haas, Trustee Roth, Trustee Shultz.

APPROVAL OF MINUTES

President Horn called for approval of the minutes of the February 14, 2002 regular meeting of the Board. On motion of Trustee Farrow, seconded by Trustee Moscone, the minutes were unanimously approved.

MANAGING DIRECTOR'S REPORT

Rental Requests: Ms. Murray reported that rental requests as mailed to Trustees are routine and requested their approval. On motion of Trustee Moscone, seconded by Trustee Farrow, the following resolution was unanimously adopted:

RESOLUTION NO. 02-09

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the following rental requests are hereby approved:

HERBST THEATRE

The Independent Institute "Perpetual War for Perpetual Peace," a speech by Gore Vidal	April 18, 2002	\$525.00
Humanities West Season 2002-2003	October 18-19, 2002 February 7-8, 2003 April 18-19, 2003	\$3,450.00
Metropolitan Opera National Council Pacific Region Finals	November 24, 2002	\$575.00

Q Productions	May 27 & 28, 2002	\$1,750.00
Patti Austin & Francis Yip in Concert		

Additional Rental Requests: Ms. Murray requested approval of additional rental requests as submitted. On motion of Trustee Farrow, seconded by Trustee Bechtle, the following resolution was unanimously adopted:

RESOLUTION NO. 02-10

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the following additional rental requests are hereby approved:

HERBST THEATRE

Holy & Triune God Ministries	March 17, 2002	\$525.00
STAR An Odyssey to Heaven		
Philharmonia Baroque Orchestra	September 13, 2002	\$3,675.00
2002-2003 Season		
	October 11, 2002	
	November 22, 2002	
	December 13, 2002	
	February 14, 2003	
	March 14, 2003	
	April 3, 2003	
Lisa Geduldig	May 11, 2002	\$750.00
Funny Girlz 2002		
San Francisco Korean Master Chorale	May 19, 2002	\$525.00
13 th Annual Concert		
San Francisco Opera	April 25, 2002	\$525.00
Composer Portraits: Janacek & Berlioz		

SECRETARY'S REPORT

Revenue, Appropriations and Building Projects Report for February 2002: Mr. Ridenour referred to the revenue, appropriations, and status of building projects reports for February 2002, and requested a resolution to approve February 2002 housekeeping expenditures as submitted. On motion of Trustee Bechtle, seconded by Trustee Farrow, the following resolution was unanimously adopted:

RESOLUTION NO. 02-11

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that Purchase Orders Nos. POWM1189 through POWM1198 are hereby approved.

COMMITTEE REPORTS

Veterans Building Planning Committee: President Horn announced that two meetings of the Veterans Building Planning Committee have been scheduled for next week: on Thursday, March 21, and on Friday, March 22, both at 2:00 p.m. He noted that meeting agendas would be issued later this week.

REGULAR ITEMS

Opera Request to install a Commemorative Plaque in the Opera House: President Horn stated that Trustees have received a copy of a letter from Pamela Rosenberg, General Director of the San Francisco Opera, regarding the placement of a plaque in the Opera House main lobby honoring the founders of San Francisco Opera who worked closely with Gaetano Merola. Ms. Rosenberg states that the Opera was contacted by Mr. Joseph Brucia, the son and nephew of two of the founders, concerning the plaque which he advises was originally installed in October 1932 and which has been missing for a number of years. Mr. Brucia does not know what happened to the original plaque, but he is willing to pay for the replacement of the plaque and its installation. On behalf of Mr. Brucia, Ms. Rosenberg is requesting that the Trustees approve his request to replace the original plaque honoring the San Francisco Opera founders. Mr. Donald Dana, speaking on behalf of those wishing to have the plaque re-installed, stated it is their hope and intent to have the plaque in place for the September 2002 opening of the Opera's 80th Season. Following discussion, President Horn referred this request to the Building Committee for consideration and recommendation.

Authorization for submission of a Draft Bond Program Proposal for the Veterans Building Seismic Upgrade and Improvements Project: President Horn stated that Trustees have received a copy of the "Summary Outline of the *Draft* Bond Program Report for the War Memorial Veterans Building Seismic Upgrade and Improvements Project." He reported that Staff is currently preparing this draft report, for submission in draft form to the Trustees' Veterans Building Planning Committee, which will meet next week. President Horn stated that in accordance with the City's bond program schedule for the November 2002 election, Staff also proposes and requests authorization to submit a copy of the draft report to the City's Capital Improvements Advisory Committee on March 20, 2002.

President Horn introduced Mr. Jim Buker of the Department of Public Works' Bureau of Architecture who has worked closely with and provided invaluable assistance to War Memorial Staff over the past months in the development of the draft bond program proposal. Following discussion, and on motion of Trustee Farrow, seconded by Trustee Leones, the following resolution was unanimously adopted:

RESOLUTION NO. 02-12

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that it hereby authorizes the Managing Director of the War Memorial and Performing Arts Center to submit to the Capital Improvements Advisory Committee of the City and County of San Francisco the draft bond program proposal for the Veterans Building Seismic Upgrade and Improvements Project for its consideration for placement on the November 2002 ballot.

Settlement of Unlitigated Claims in Favor of the War Memorial: President Horn stated that Trustees have received a copy of San Francisco Administrative Code Section 10.24 concerning "Claims in Favor of the City and County - Settlement," as well as a proposed resolution of the Board of Trustees authorizing the War Memorial Managing Director to settle certain claims in favor of the War Memorial department which

do not exceed \$25,000 in amount. He stated that Staff is proposing this resolution in order to give the Managing Director the authority and flexibility to negotiate and settle claims, in consultation with the Office of the City Attorney, in the best interests of the department. Following discussion, and on motion of Trustee Bechtle, seconded by Trustee Moscone, the following resolution was unanimously adopted:

RESOLUTION NO. 02-13

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that, in accordance with San Francisco Administrative Code Section 10.24, it hereby authorizes the Managing Director to settle or compromise any claim in favor of the War Memorial department of the City and County of San Francisco which does not exceed in amount the sum of \$25,000, and is not the subject of litigation; and further authorizes the Managing Director to authorize the City Attorney to settle or compromise any claim in favor of the War Memorial department of the City and County of San Francisco which does not exceed in amount the sum of \$25,000, and is the subject of litigation.

Settlement of Unlitigated Claim against Mountain Valley Express: President Horn stated as noted on the agenda, this item was calendared as an alternate to the previous item. He informed Trustees, that based upon the Trustees' approval and adoption of a resolution authorizing the War Memorial Managing Director to settle certain claims in favor of the War Memorial, it is unnecessary for the Board to consider and act upon this item.

INFORMATIONAL ITEMS

Award of Recycling Grant for the War Memorial: Greg Ridenour informed Trustees that the War Memorial has been selected by the City's Solid Waste Management Program to participate in a grant funded recycling program. He stated that the War Memorial was approached last fall by a consortium of engineering firms, SCS Engineering from Long Beach and their associate in Petaluma, about participating in the program. Mr. Ridenour met with them several times and again last month with representatives from the City's Solid Waste Management Program and the Department of the Environment. He reported that he was informed that the grant had been approved and that the War Memorial and Pac Bell Park are recipients.

Mr. Ridenour stated that the total amount of the grant will be approximately \$35,000; up to \$10,000 may be spent on materials and supplies, including new recycling bins, posters, instruction cards, etc.; the remainder will go to the consulting firms to devise and implement the program, including training of War Memorial and licensee staffs. He concluded that the purpose of the program is to increase the amount of material that we recycle, noting that every pound of recycled material is diverted from the garbage waste stream and expensive landfills, and may have the added benefit of reducing the War Memorial's annual scavenger service charges.

ADJOURNMENT

There being no further business, President Horn adjourned the meeting at 2:30 p.m.

Gregory P. Ridenour
Executive Secretary