

**MINUTES**  
**WAR MEMORIAL BOARD OF TRUSTEES**  
**REGULAR MONTHLY MEETING**

**Thursday, June 13, 2002**

The Board of Trustees of the War Memorial of San Francisco met in regular session at 2:00 p.m. on Thursday, June 13, 2002, in the Trustees' Board Room, War Memorial Opera House, President Horn presiding.

**ROLL CALL**

Present: President Horn, Vice President Jarman, Trustee Balianz, Trustee Bashford, Trustee Bechtle, Trustee Farrow, Trustee Haas, Trustee Leones, Trustee Shultz;

Absent: Trustee Moscone, Trustee Roth.

**APPROVAL OF MINUTES**

President Horn called for approval of the minutes of the May 9, 2002 regular meeting of the Board. On motion of Trustee Farrow, seconded by Trustee Leones, the minutes were unanimously approved.

**PRESIDENT'S REPORT**

**San Francisco Opera 2001-02 Season:** President Horn stated that the San Francisco Opera resumed its 2001-02 season in the Opera House on June 8, and will conclude its performance season on July 7. On behalf of the Trustees, President Horn extended congratulations to the Opera on a superb season.

**San Francisco Symphony Russian Festival:** President Horn reported that the San Francisco Symphony will open its Russian Festival in Davies Symphony Hall on June 13, with concerts continuing through June 30.

**MANAGING DIRECTOR'S REPORT**

**Rental Requests:** Ms. Murray reported that rental requests as mailed to Trustees are routine and requested their approval. On motion of Trustee Shultz, seconded by Trustee Bechtle, the following resolution was unanimously adopted:

**RESOLUTION NO. 02-22**

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the following rental requests are hereby approved:

**LOUISE M. DAVIES SYMPHONY HALL**

Bill Graham Presents Linda Ronstadt & the Skywalker Symphony Orchestra	July 23, 2002	\$1,650.00 vs. 10% \$5,000.00 maximum
American Bar Association Opening Assembly	August 9, 2003	\$3,850.00
Sojourner Truth Foster Family Service Agency 2 <sup>nd</sup> Annual Holiday Gospel Concert	November 3, 2002	\$1,650.00 vs. 10% \$3,850.00 maximum

**HERBST THEATRE**

Sacred Heart Cathedral Prep Rehearsal and Performance	May 7 & 8, 2003	\$1,150.00
Friends of the Library 2002-2003 Season	September 12, 24, 26, 2002 October 3, 15, 2002 November 4, 14, 2002 December 17, 2002 January 22, 29, 2003	\$5,750.00
City Arts & Lectures Social Studies 2002	September 9, 25, 2002 October 1, 16, 22, 2002 November 7, 12, 18, 2002	\$4,600.00
Drew College Preparatory School Graduation Ceremony	June 5, 2003	\$575.00
EEO Div. CCSF Department of Human Resources Harassment Prevention Training	October 23, 2002	\$450.00
Dance for Power Corp Santo: A Brazilian Odyssey (Children's show)	May 20, 2003	\$750.00
Melody of China "Wind, Percussion & Electronic" Concert	January 26, 2003	\$575.00
Dept. of Industrial Relations, State of CA 75th Anniversary Celebration	June 27, 2002	\$400.00

**Additional Rental Requests:** Ms. Murray requested approval of additional rental requests as submitted. On motion of Trustee Shultz, seconded by Trustee Farrow, the following resolution was unanimously adopted:

RESOLUTION NO. 02-23

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the following additional rental requests are hereby approved:

**LOUISE M. DAVIES SYMPHONY HALL**

San Francisco Jazz Organization Ornette Coleman	November 7, 2002	\$1,650.00 vs. 10% \$3,850.00 maximum
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**HERBST THEATRE**

Pacific Chamber Symphony 2002-2003 Season	November 26, 2002 January 21, 2003 February 11, 2003 March 11, 2003 April 8, 2003 May 20, 2003	\$3,450.00
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Chinese American International School Rehearsal & Performance of Winter Program	December 18 & 19, 2002	\$1,150.00
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San Francisco Jazz Organization Fall 2002	October 24, 27, 2002 November 2, 3, 8, 9, 10, 2002	\$4,475.00
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**SECRETARY'S REPORT**

**Introduction of Susan D. Anderson, 1450 Executive Secretary:** Susan D. Anderson was introduced as the new Executive Secretary assigned to assist Mr. Ridenour and attend regular monthly meetings of the War Memorial Board of Trustees.

**Revenue, Appropriations and Building Projects Reports for May 2002:** Mr. Ridenour referred to the revenue, appropriations, and status of building projects reports for May 2002, and requested a resolution to approve May 2002 housekeeping expenditures as submitted. On motion of Trustee Farrow, seconded by Trustee Shultz, the following resolution was unanimously adopted:

RESOLUTION NO. 02-24

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that Purchase Orders Nos. POWM1255 through POWM1274, and POWM044, 048 and 049, are hereby approved.

## COMMITTEE REPORTS

### Veterans Building Planning Committee:

President Horn reported on the progress of the War Memorial's Bond Program Proposal for the Veterans Building Seismic Upgrade and Improvements Project since the last meeting of the Board, noting the following:

- On May 20, the required resolutions of public interest and necessity for Veterans Building general obligation and lease revenue bond proposals were introduced at the Board of Supervisors meeting by Supervisor Gerardo Sandoval, and were referred to the Supervisors' Finance Committee.
- On May 29, the City's Capital Improvements Advisory Committee met to consider several bond proposals, and unanimously approved the Veterans Building proposals.
- On the afternoon of May 29, the War Memorial held an "open house" on the Herbst Theatre stage to which the San Francisco arts community was invited to see and discuss preliminary conceptual plans for the Veterans Building. Approximately 60 people attended the open house, including representatives of small, medium and large arts groups, as well as several Trustees and Supervisor Sandoval. Attendees provided encouragement of as well as ideas for plans for expanding cultural and educational programming in the Veterans Building.
- On June 5, the Veterans Building Bond Program Proposals were heard by the Board of Supervisors Finance Committee. Following a brief departmental presentation, the Committee heard public comment from a number of veterans, Herbst Theatre licensees, and interested parties. Unfortunately, the hearing was interrupted for approximately two hours to accommodate a special order of business, and many persons were therefore unable to speak. When the hearing resumed, Committee members raised several issues and questions, in particular a concern that having two ballot measures—both of which would have to pass for the project to go forward--could create voter confusion. The Finance Committee continued its consideration for one week until June 12, so that we could further address these issues.
- Leading up to the June 12 Finance Committee hearing, staffs of the War Memorial, Mayor's Office of Public Finance and City Attorney re-evaluated the Veterans Building bond proposals, and crafted an amended plan, combining the two bond measures into a single general obligation bond measure, and providing that the War Memorial revenues originally slated to pay lease revenue bond debt service would be used instead to offset the debt service on the general obligation bonds.
- On June 12, the War Memorial presented this amended proposal to the Finance Committee. The Committee again heard public comment from veterans, arts representatives and others, and concluded by referring the resolution of public interest and necessity for the amended Veterans Building Bond Program Proposal with recommendation to the full Board of Supervisors for consideration on Monday, June 17. The Committee asked the War Memorial to continue working and communicating with veterans to discuss concerns and issues raised during the public comment portions of the Committee hearings.

President Horn encouraged Trustees, veterans, licensees and others to attend the June 17 meeting of the Board of Supervisors to support their approving the resolution as recommended by the Finance Committee. He stated that the Supervisors' approval of this resolution is required in order to move forward through the City's bond program process towards getting the Veterans Building Bond Program Proposal placed on the November 2002 ballot. President Horn stated that if the resolution is approved, we will then submit a

proposed ordinance for consideration by the Board of Supervisors calling for the placement of the Veterans Building Bond Program Proposal on the November 2002 ballot. He noted that the schedule for such proposed ordinances requires introduction of the ordinance at the Board of Supervisors meeting on July 1; hearing by the Supervisors' Finance Committee on July 10; and two readings by the full Board of Supervisors at their meetings on July 15 and 22.

### **MISCELLANEOUS CORRESPONDENCE**

**Letter from Mrs. William Luttgens - Davies Symphony Hall Stair Railings:** President Horn acknowledged receipt of a letter from Mrs. William F. Luttgens, urging the Trustees to install support railings in the first tier seating section of Davies Symphony Hall. He noted that Mrs. Luttgens' letter transmits the signatures of 151 Symphony patrons who support this request. President Horn referred this matter to staff, and asked staff to meet with Symphony representatives to identify the requested and/or necessary scope of work and then obtain design and cost information for the Board's review and consideration.

### **PUBLIC COMMENT**

Mr. Wallace Levin, County Veterans Service Officer and a member of the City's Veterans Affairs Commission, advised the Trustees that the Veterans Affairs Commission, at its meeting on June 3, 2002, adopted a resolution urging the Board of Supervisors to place the Veterans Building Bond Program Proposal on the November 2002 ballot. He stated that the Commission's resolution also addresses two issues related to veterans' use of the Veterans Building: the resolution 1) urges the War Memorial Board of Trustees to increase the allotted veterans' office space in the proposed Veterans Building plan, so as to provide 24 office spaces; and 2) urges the Board of Supervisors to consider amending the War Memorial Trust to allow all nationally chartered veterans' organizations to have a voice in exercising veterans' rights under the Trust with regard to use and occupancy of space in the Veterans Building.

### **ADJOURNMENT**

There being no further business, President Horn adjourned the meeting at 2:40 p.m.

Gregory P. Ridenour  
Executive Secretary