

## MINUTES

### WAR MEMORIAL BOARD OF TRUSTEES

#### REGULAR MONTHLY MEETING

Thursday, August 8, 2002

The Board of Trustees of the War Memorial of San Francisco met in regular session at 2:00 p.m. on Thursday, August 8, 2002, in the Trustees' Board Room, War Memorial Opera House, President Horn presiding.

#### ROLL CALL

Present: President Horn, Trustee Bashford, Trustee Bechtle, Trustee Farrow, Trustee Haas, Trustee Leones, Trustee Roth, Trustee Shultz;

Absent: Vice President Jarman, Trustee Balianz, Trustee Moscone.

#### APPROVAL OF MINUTES

President Horn called for approval of the minutes of the July 11, 2002 regular meeting of the Board. On motion of Trustee Shultz, seconded by Trustee Leones, the minutes were unanimously approved.

#### PRESIDENT'S REPORT

**Symphony and Opera Openings:** President Horn reported that the San Francisco Symphony and San Francisco Opera would open their 2002-03 performance seasons during the first week of September; the Symphony Opening Gala on Wednesday, September 4, and Opera Opening Night on Saturday, September 7. On behalf of the Trustees, President Horn extended best wishes to the Symphony and Opera for successful seasons.

**Veterans Building Seismic Safety Bonds:** President Horn reported that on July 22, 2002, the Board of Supervisors unanimously approved the ordinance placing the Veterans Building Seismic Safety Bond measure on the ballot for the November 5, 2002 election. President Horn acknowledged and thanked Supervisor Gerardo Sandoval for sponsoring the Veterans Building legislation, as well as the many veterans, licensees and others who supported the proposal before the Supervisors.

President Horn stated that while achieving this milestone is a significant accomplishment and represents several years of very hard work, it is only the first step toward the goal of seismically renovating the Veterans Building. He stated that should the bond measure receive the necessary two-thirds vote of the electorate in November, we will then immediately organize the project team and commence the two-year project design phase, with actual project construction targeted to begin in April 2005.

President Horn reported that a campaign committee named “San Franciscans for a Safe Veterans Building” has been formed to conduct the campaign for the Veterans Building bond measure, which committee will be very active during the next few months leading up to the November election. Noting that the Veterans Building bond proposal is now an official ballot measure, President Horn stated it is important that War Memorial Trustees and staff be aware of what is and what is not appropriate political activity for City officers and employees and what rules govern the use of City resources in elections. President Horn requested that Trustees carefully review prior and current correspondence from the Office of the City Attorney relating to political activities by City officers and employees, noting that any questions should be addressed to Beth Murray for discussion with the Office of the City Attorney.

### MANAGING DIRECTOR’S REPORT

**Rental Requests:** Ms. Murray reported that rental requests as mailed to Trustees are routine and requested their approval. On motion of Trustee Farrow, seconded by Trustee Bechtle, the following resolution was unanimously adopted:

#### RESOLUTION NO. 02-29

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the following rental requests are hereby approved:

#### HERBST THEATRE

Kaplan Business Forum and Business School Fair	October 23, 2002	\$1,000.00
Flash Forward Flash Forward Conference	February 25-28, 2003	\$4,000.00
Jeremy Cohen Jeremy Cohen Chamber Jazz	September 14, 2002	\$1,000.00
San Francisco Planning Department Summit on Industrial Lands in Eastern Neighborhoods	July 30, 2002	\$450.00
Hamazkiayin Cultural Armenian Association Nune in Concert	September 8, 2002	\$575.00
Nuclear Policy Research Institute Dr. Helen Caldicott Lecture	September 11, 2002	\$575.00

**Additional Rental Requests:** Ms. Murray requested approval of additional rental requests as submitted. On motion of Trustee Farrow, seconded by Trustee Leones, the following resolution was unanimously adopted:

**RESOLUTION NO. 02-30**

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the following additional rental requests are hereby approved:

**HERBST THEATRE**

San Francisco Law School 2003 Graduation Ceremony	June 8, 2003	\$575.00
The Dance Brigade Women Against War: A Vision of Peace	September 10, 2002	\$575.00

**SECRETARY’S REPORT**

**Revenue, Appropriations and Building Projects Reports for July 2002:** Mr. Ridenour referred to the revenue, appropriations, and status of building projects reports for July 2002, and requested a resolution to approve July 2002 housekeeping expenditures as submitted. On motion of Trustee Farrow, seconded by Trustee Haas, the following resolution was unanimously adopted:

**RESOLUTION NO. 02-31**

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that Purchase Orders Nos. POWM03001 through POWM03026 are hereby approved.

**REGULAR ITEMS**

**Request of San Francisco Opera for Boutique Satellite Stations in the Opera House:** President Horn reported that, at the request of the San Francisco Opera, consideration of this item shall be postponed and re-calendared for a future meeting.

**GOOD AND WELFARE**

**San Francisco Ballet – New General Manager:** President Horn introduced the San Francisco Ballet’s newly appointed General Manager, Lesley Koenig, who is assuming the managerial post previously held by Glenn McCoy, who was recently appointed as Ballet Executive Director. President Horn noted that Ms. Koenig is a native of San Francisco, and has an extensive background as a producer and director in the arts. On behalf of the Trustees, President Horn welcomed Ms. Koenig to the War Memorial and Performing Arts Center and extended best wishes for success in her new position.

**Jeff Coyne – House Manager of Opera House:** President Horn reported that Jeff Coyne, House Manager of the War Memorial Opera House, has decided to resign from his position to devote more time to his second business. He noted that Mr. Coyne has served as House Manager since 1990, and during the past 12 years, he has provided outstanding service to the War Memorial, San Francisco Opera, San Francisco Ballet and millions of Opera House patrons and visitors. President Horn stated that Jeff's resignation date is currently unconfirmed as he has graciously agreed to assist in the transition process once a new House Manager has been selected. President Horn asked that staff invite Jeff Coyne to the Board's September 12 meeting so that Trustees may extend thanks and best wishes in person.

### **ADJOURNMENT**

There being no further business, President Horn adjourned the meeting at 2:40 p.m.

Gregory P. Ridenour  
Executive Secretary