

MINUTES
WAR MEMORIAL BOARD OF TRUSTEES
REGULAR MONTHLY MEETING

Thursday, March 11, 2004

The Board of Trustees of the War Memorial of San Francisco met in regular session at 2:00 p.m. on Thursday, March 11, 2004, in the Trustees' Board Room, War Memorial Opera House, President Jarman presiding.

ROLL CALL

Present: President Jarman, Vice President Bashford, Trustee Bechtle, Trustee Farrow, Trustee Haas, Trustee Horn, Trustee Leones, Trustee Reynolds, Trustee Shultz;

Absent: Trustee Balianz, Trustee Moscone.

Staff Present: Elizabeth Murray, Managing Director
Gregory P. Ridenour, Assistant Managing Director/Executive Secretary

APPROVAL OF MINUTES

President Jarman called for approval of the minutes of the February 12, 2004 regular meeting of the Board. On motion of Trustee Farrow, seconded by Trustee Haas, the minutes were unanimously approved.

MANAGING DIRECTOR'S REPORT

Rental Requests: Ms. Murray reported that rental requests as mailed to Trustees are routine and requested their approval. On motion of Trustee Shultz, seconded by Trustee Reynolds, the following resolution was unanimously adopted:

RESOLUTION NO. 04-09

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the following rental requests are hereby approved:

LOUISE M. DAVIES SYMPHONY HALL

Q Productions	November 12, 2004	\$2,000.00 vs. 10%
Papillion IV – Patti Austin with Frances Yip		\$5,500.00 maximum

HERBST THEATRE

Friends of Children with Special Needs	June 7 & 8, 2004	\$1,150.00
China Disabled People's Performing Art Troupe		

Zawayya Sheikh Hamza Chakour with Ensemble Al-Kindi & the Whirling Dervishes of Damascus	November 13, 2004	\$600.00
Metropolitan Opera National Council Pacific Region Auditions	November 7, 2004	\$600.00
Radio Seoul Concert by Japanese based Korean pop star Kim Yon-ja	April 18, 2004	\$1,000.00
Geographic Expeditions Robert Thurman	April 20, 2004	\$1,000.00
Unity San Francisco Easter Sunday Service	April 11, 2004	\$575.00
Kinsey Sicks Kinsey Sicks at the Herbst	July 3 & 9, 2004	\$2,000.00
Salesforce.com Foundation Salesforce.com Foundation International Youth Media Festival	September 30, 2004	\$600.00
Four Seasons Esther Budiardjo, piano	November 21, 2004	\$600.00
Paul Reynolds "Another Way" the Introduction of Spirit Jazz	April 16, 2004	\$1,000.00
Self-Help for the Elderly Jackie Chan Special Event	April 12, 2004	\$575.00
NAATA "Refugee" Screening	April 29, 2004	\$575.00

Additional Rental Requests: Ms. Murray reported that additional rental requests are routine and requested their approval. On motion of Trustee Farrow, seconded by Trustee Shultz, the following resolution was unanimously adopted:

RESOLUTION NO. 04-10

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the following additional rental requests are hereby approved:

HERBST THEATRE

SF Radio Mainichi Around Singers Recital in San Francisco	May 6, 2005	\$1,050.00
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SECRETARY'S REPORT

Revenue, Appropriations and Status of Building Projects Reports for February 2004: Mr. Ridenour referred to the Revenue, Appropriations, and Status of Building Projects Reports for February 2004, and requested a resolution to approve February 2004 housekeeping expenditures as submitted. On motion of Trustee Shultz, seconded by Trustee Horn, the following resolution was unanimously adopted:

RESOLUTION NO. 04-11

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that Purchase Order Nos. WM040327 through WM040363 are hereby approved.

REGULAR ITEMS

Request from War Memorial Commission – Use of Veterans Building Lobby: President Jarman stated that Trustees have received a copy of the letter from the American Legion War Memorial Commission requesting use of the Veterans Building main lobby in April 2004, for activities commemorating the survivors and history of prisoners of war. He noted that the request includes use of the main lobby from April 10-30 to display exhibits on the history of former POW/MIA persons; use of the main lobby on Saturday, April 10, for a daytime ceremonial event; and permission to install and display up to four event-related banners on the exterior of the Veterans Building from April 1-30.

Ms. Murray stated that while the War Memorial Commission has not yet provided specific details for these proposed activities, staff understands they will be similar to the Commission's POW events in April 2003. She recommended that the Board approve the Commission's request, subject to the Commission submitting all event details in advance to War Memorial staff for approval.

On a motion of Trustee Shultz, seconded by Trustee Haas, the following resolution was unanimously adopted:

RESOLUTION NO. 04-12

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the request of the American Legion War Memorial Commission for use of the Veterans Building main lobby on April 10, 2004 for a POW/MIA ceremonial event, and for related lobby displays and exterior banners, is hereby approved subject to the Commission's submitting all event plans in advance to War Memorial staff for approval.

MISCELLANEOUS CORRESPONDENCE

Correspondence from American Legion War Memorial Commission: President Jarman stated that Trustees have received copies of two memorandums from the American Legion War Memorial Commission. The Commission's memo dated February 26, 2004, advises that the Commission, at its meeting on February 17, adopted a resolution for the proposed renewal of the agreement between the Commission and the Board of Trustees. A second memo from the Commission dated February 1, 2004, concerns the Commission's budget proposal for calendar year 2004.

President Jarman noted that Trustees have today received a copy of a memo from the Alexander Hamilton Post #448 of the American Legion, advising that the resolution adopted by the Commission regarding the proposed renewal of the agreement did not pass unanimously, and that the Alexander Hamilton Post voted no on the resolution.

President Jarman referred these communications to the Budget & Finance and Veterans Committees of the Board, in which the matter of the renewal of the agreement between the Board of Trustees and the American Legion War Memorial Commission remains pending. President Jarman advised that a joint meeting of the committees has been tentatively scheduled for March 30, 2004 at 2:00 p.m. to consider this matter, and noted that staff would confirm the meeting date and time with Trustees and interested parties.

PUBLIC COMMENT

Ms. Leslie Koenig, General Manager of the San Francisco Ballet, introduced Mr. Nick Bono, who recently joined the San Francisco Ballet as the new Operations Coordinator.

ADJOURNMENT

There being no further business, President Jarman adjourned the meeting at 2:15 p.m.

Gregory P. Ridenour
Executive Secretary