

MINUTES

WAR MEMORIAL BOARD OF TRUSTEES

REGULAR MONTHLY MEETING

Thursday, July 14, 2005

The Board of Trustees of the War Memorial of San Francisco met in regular session at 2:00 p.m. on Thursday, July 14, 2005, in the Trustees' Board Room, War Memorial Opera House, President Bashford presiding.

ROLL CALL

Present: President Bashford, Trustee Bechtel, Trustee Farrow, Trustee Moscone, Trustee Pelosi, Trustee Reynolds, and Trustee Shultz;

Absent: Vice President Horn, Trustee Haas, Trustee Jarman, and Trustee Tsakopoulos-Kounalakis.

Staff Present: Elizabeth Murray, Managing Director
Colleen Burke-Hill, Acting Executive Secretary (for Gregory P. Ridenour)

APPROVAL OF MINUTES

President Bashford called for approval of the minutes of the June 9, 2005 regular meeting of the Board. On motion of Trustee Moscone, seconded by Trustee Farrow, the minutes were unanimously approved.

PRESIDENT'S REPORT

Trustee Appointments: President Bashford noted that at last month's meeting, he reported that under a provision in the City Charter, Supervisor Chris Daly requested a hearing before the Rules Committee of the Board of Supervisors to review the Mayor's seven recent appointments to the War Memorial Board of Trustees, and that the hearing was calendared for the Rules Committee meeting on June 15, 2005.

President Bashford stated that four of the Mayor's appointees attended the Rules Committee meeting, including himself and Trustees Farrow, Pelosi and Shultz; and that the Rules Committee acknowledged receiving letters from each of Trustees Bechtel, Jarman and Moscone, who were unable to attend the meeting. President Bashford reported that Supervisor Mirkarimi chaired the meeting, in the absence of Committee Chair Supervisor Alioto-Pier, and that Supervisor Peskin was present as the third committee member. He stated that the Committee briefly delayed its hearing waiting for the arrival of Supervisor Daly, but then proceeded when it became apparent that Supervisor Daly was not on his way. President Bashford said that following brief remarks to the Committee by Trustee Shultz, the Supervisors thanked the Trustees for their service and commitment, and tabled the items pertaining to the War Memorial Board of Trustees, thus confirming the Mayor's seven recent Trustee appointments.

MANAGING DIRECTOR'S REPORT

Rental Requests: Ms. Murray reported that rental requests as mailed to Trustees include a request from the San Francisco Symphony to install a tent in the Davies Symphony Hall parking lot from approximately August 31 through September 9, 2005, for the Symphony's opening night festivities on September 7, 2005. She stated that the Symphony is also requesting use of its one catering exemption for 2005-06 for opening night catering services. Ms. Murray stated that remaining rental requests are routine and requested their approval. On motion of Trustee Shultz, seconded by Trustee Moscone, the following resolution was unanimously adopted:

RESOLUTION NO. 05-22

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the following rental requests are hereby approved:

WAR MEMORIAL OPERA HOUSE

Goldman Environmental Foundation	April 24, 2006	\$4,000.00
Goldman Environmental Prize Awards Ceremony		

LOUISE M. DAVIES SYMPHONY HALL

San Francisco Symphony	September 7, 2005	\$5,000.00
Symphony Opening Night – Parking Lot Tent for Pre-Concert Dinner & Post-Concert Party		
San Francisco Gay Men’s Chorus	April 17, 2006	\$2,000.00 vs. 10%
Spring Chorus Concert		\$4,000.00 maximum

HERBST THEATRE

Drew School	June 1, 2006	\$600.00
Graduation Ceremony		
Four Seasons	November 18, 2005	\$2,400.00
2005-06 Season		
	February 19, 2006	
	April 21, 2006	
	May 11, 2006	
City Arts and Lectures	September 13, 2005	\$1,800.00
Cultural Studies Additions		
	October 11, 2005	
	November 9, 2005	
Kinsey Sicks	December 16, 2005	\$1,050.00
Oy Vey in a Manger		
Cool Fu, Inc.	September 2, 2005	\$1,050.00
Joe Bataan Concert		
International Studies Academy	June 7, 2006	\$475.00
Graduation Ceremony		

Additional Rental Requests: Ms. Murray requested approval of additional rental requests as submitted. On motion of Trustee Moscone, seconded by Trustee Farrow, the following resolution was unanimously adopted:

RESOLUTION NO. 05-23

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the following rental requests are hereby approved:

DAVIES SYMPHONY HALL

San Francisco Conservatory of Music	December 2, 2005	\$2,000.00 vs 10%
Sing It Yourself Messiah		\$4,000.00 maximum

HERBST THEATRE

Bar Association of San Francisco Screening of "Soul of Justice: Thelton Henderson's American Journey"	September 30, 2005	\$600.00
Litquake/Youth Speaks Word Redux: Revolutionary Writers of San Francisco	October 7, 2005	\$600.00
Fe Mendoza Amerikana, a musical comedy starring Fe de los Reyes	October 2, 2005	\$1,050.00

SECRETARY'S REPORT

Revenue, Appropriations and Status of Building Projects Reports for June 2005: Ms. Murray referred to the Revenue, Appropriations, and Status of Building Projects Reports for June 2005, and requested a resolution to approve June 2005 housekeeping expenditures as submitted. She noted that while June 30, 2005 marked the end of the 2004-05 fiscal year, the June 2005 reports do not reflect final year-end revenues and expenditures. Ms. Murray stated that the Controller's final postings for FY 2004-05 will be completed in early September 2005, and that final financial reports for FY 2004-05 will be submitted to the Board in October 2005. On motion of Trustee Farrow, seconded by Trustee Pelosi, the following resolution was unanimously adopted:

RESOLUTION NO. 05-24

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that Purchase Order Nos. WM050465 through WM0500487 are hereby approved.

COMMITTEE REPORTS**Building Committee:**

Symphony Proposal – 25th Anniversary Enhancements to Davies Symphony Hall: Trustee Bechtle reported that the Building Committee met earlier in the day to consider the proposal of the San Francisco Symphony to implement enhancements to Davies Symphony Hall lobby areas in celebration of the upcoming 25th anniversary of the opening of Davies Symphony Hall.

Trustee Bechtle stated that in advance of today's meeting, all Trustees were mailed a copy of the Symphony's proposal, including detailed specifications for the proposed enhancements. She stated that a presentation was made to the Committee by the Symphony's designer, Debra Nichols, outlining the proposed enhancements, including accent painting, area carpeting, and improved signage, which will freshen-up and highlight lobby areas. She noted that the Symphony's projected budget for these lobby enhancements is \$27,000.

Trustee Bechtle reported that following discussion, the Building Committee voted unanimously to recommend to the Board of Trustees that the San Francisco Symphony's proposal to implement 25th Anniversary enhancements to Davies Symphony Hall lobby areas be approved. On motion of Trustee Shultz, seconded by Trustee Bechtle, the following resolution was unanimously adopted:

RESOLUTION NO. 05-25

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that it hereby adopts the report and recommendation of its Building Committee, and approves the proposal of the San Francisco Symphony to implement enhancements to Davies Symphony Hall lobby areas in celebration of the 25th anniversary of the opening of Davies Symphony Hall.

REGULAR ITEMS

Symphony Proposal – 25th Anniversary Exhibit in Davies Symphony Hall: Ms. Murray stated that Trustees have received a copy of the proposal from the San Francisco Symphony to install a 25th Anniversary Exhibit in Davies Symphony Hall from September 11 through November 30, 2005. The proposed exhibit is to be created by the San Francisco Performing Arts Library & Museum, and will consist of horizontal and vertical display cases in the First Tier lobby, and a video display in the Orchestra lobby under the grand stairway. The exhibit will include posters, photographs, musical scores, models, programs, newspapers clippings, correspondence and objects, all documenting the history of Davies Symphony Hall. She noted that the Symphony is also proposing to temporarily install text on one wall in the Grove Street lobby announcing the 25th Anniversary Exhibit. Ms. Murray stated that staff has met with the Symphony to review details of the exhibit, and that staff is recommending approval of the Symphony's exhibit proposal.

Following discussion, and on motion of Trustee Farrow, seconded by Trustee Shultz, the following resolution was unanimously adopted:

RESOLUTION NO. 05-26

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that it hereby approves the proposal of the San Francisco Symphony to install a 25th Anniversary Exhibit in Davies Symphony Hall from September 11 through November 30, 2005.

GOOD AND WELFARE

Trustee Bechtle reported on a recent meeting of Civic Center stakeholders, called by the Mayor to discuss the status of the Civic Center area. She said that during this meeting she had the opportunity to bring up the seismic deficiency of the Veterans Building, and there was a resounding vote of confidence from meeting attendees to get the Veterans Building Seismic Upgrade back on the ballot as soon as possible. Ms. Murray commented that this recent meeting of Civic Center stakeholders was intended to be the first of a series of on-going meetings about Civic Center, and that Trustee Bechtle had agreed to serve as a co-chair for this stakeholder group.

In response to an inquiry from President Bashford regarding the status of capital planning for the Veterans Building, Ms. Murray stated that staff has met with representatives of the Mayor's Office and the City's Capital Improvements Advisory Committee ("CIAC") on the recommendations in the recent Veterans Building Life Safety Study report. War Memorial staff has also participated in the CIAC's drafting of a new capital planning report for the Board of Supervisors, which report includes a ten-year capital plan and specific recommendations for use and timing of long-term debt to fund planned capital expenditures, including the Veterans Building. Ms. Murray said she has requested both the Mayor's Budget Director and the CIAC Director to appear before the Board's Building Committee to discuss and answer questions about alternative short- and long-term funding strategies for implementing Veterans Building seismic and life-safety improvements, and the Mayor's Budget Director has agreed to do so once the FY 2005-06 budget process is over. Ms. Murray stated that staff is now trying to schedule a meeting of the Building Committee for mid to late September 2005.

ADJOURNMENT

There being no further business, President Bashford adjourned the meeting at 3:00pm.

Gregory P. Ridenour
Executive Secretary