

MINUTES
WAR MEMORIAL BOARD OF TRUSTEES
REGULAR MONTHLY MEETING

Thursday, March 9, 2006

The Board of Trustees of the War Memorial of San Francisco met in regular session at 2:00 p.m. on Thursday, March 9, 2006, in the Trustees' Board Room, War Memorial Opera House, President Bashford presiding.

ROLL CALL

Present: President Bashford, Vice President Horn, Trustee Bechtle, Trustee Farrow, Trustee Jarman, Trustee Moscone, Trustee Pelosi, Trustee Reynolds, Trustee Tsakopoulos-Kounalakis;

Absent: Trustee Haas, Trustee Schultz.

Staff Present: Elizabeth Murray, Managing Director
Gregory Ridenour, Assistant Managing Director/Executive Secretary

APPROVAL OF MINUTES

President Bashford called for approval of the minutes of the January 12, 2006 regular meeting of the Board. On motion of Trustee Farrow, seconded by Trustee Reynolds, the minutes were unanimously approved.

PRESIDENT'S REPORT

David Gockley- San Francisco Opera General Director: President Bashford introduced and welcomed Mr. David Gockley, the new General Director of the San Francisco Opera. President Bashford noted that Mr. Gockley has already initiated a new era for the San Francisco Opera, with the recent announcement of the 2006-07 Opera performance season and the unveiling of a logo for the Opera, inspired by the elegant sunburst chandelier in the Opera House.

Mr. Gockley addressed the Trustees and shared some of his ideas and goals for broadening the Opera's appeal and reaching out to new audiences. He discussed ideas about facilities' scheduling, opportunities to incorporate new technology into opera productions, and possible short- and long-term facility improvements. Mr. Gockley thanked the Trustees for their warm welcome, and noted his anticipation in working with the Board during the coming years.

MANAGING DIRECTOR'S REPORT

Rental Requests: Ms. Murray reported that rental requests as mailed to Trustees are routine and requested their approval. On motion of Trustee Farrow, seconded by Trustee Moscone, the following resolution was unanimously adopted:

RESOLUTION NO. 06-04

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the following rental requests are hereby approved:

LOUISE M. DAVIES SYMPHONY HALL

San Francisco Girls Chorus	December 11 & 12, 2006	\$5,850
Rehearsal and Performance of Annual Holiday Show		

California Science Teachers General Session	October 20, 2006	\$1,000
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HERBST THEATRE

Commonwealth Club of California Rita Moreno Medallion Program	June 20, 2006	\$600
Stepology The 2006 Bay Area Rhythm Exchange	August 19, 2006	\$600
Door Dog Music Productions "In the Path of Rumi"	February 18, 2006	\$600
Thanh T. Dinh "The Journey" a one-woman Off-Broadway musical show	June 24, 2006	\$1,050
The Art Institute of California, San Francisco Spring Graduation Ceremony	June 16, 2006	\$600
Yonas Media Spencer Day and the Turtle Island String Quartet	March 18, 2006	\$1,050
Dance for Power Performances for school audiences	March 27, 28, 2006 May 19, 2006	\$2,075
Harmonic Chorus Opera Gala	November 19, 2006	\$600
American Civil Liberties Union Bill of Rights Day Celebration	December 10, 2006	\$600
Likha – Pilipino Folk Ensemble Rehearsal and two performances of Philippine Folk Dance	August 25, 26 & 27, 2006	\$1,800
Veterans for Peace, Chapter 69 "Is Impeachment Patriotic?"	April 10, 2006	\$600
CCSF – Office of the City Attorney Commissioner's Sunshine Training	March 27, 2006	\$475
Global Cultural Services Co., Ltd. The Lee Trio Recital	May 24, 2006	\$1,050

Additional Rental Requests: Ms. Murray requested approval of additional rental requests as submitted. On motion of Trustee Farrow, seconded by Trustee Reynolds, the following resolution was unanimously adopted:

RESOLUTION NO. 06-05

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the following additional rental requests are hereby approved:

HERBST THEATRE

Raymond J. Mapa University of the Philippines Chorus Concert	May 13, 2006	\$1,050
San Francisco Opera Guild Insight Lecture Series	October 3, 2006 November 14, 2006 May 31, 2007 June 11, 2007	\$2,520
Earplay 2006-07 Season	March 12, 2007 May 21, 2007	\$1,200
California Institute of Integral Studies Zakir Hussein	June 18, 2006	\$600

Veterans Building Capital Planning Update: Ms. Murray reported that, in follow-up to the Board’s adoption of Building Committee recommendations in October 2005, she has asked Ben Rosenfield and Gary Hoy, representing the City’s Capital Planning Committee, to attend the April meeting of the Board provide a status report on the prioritization of and financing proposals for Veterans Building seismic and life safety improvements relative to the City’s ten-year capital expenditure plan, due to be submitted to the Board of Supervisors on May 1, 2006.

Arts Task Force Update: Ms. Murray reported that the final report of the City’s Arts Task Force is currently in the printing process, and is scheduled to be presented to the Board of Supervisors’ Government, Audit and Oversight Committee on Monday, April 10, 2006. She briefly outlined the recommendations contained in the Arts Task Force report, most notably including as recommendation #1, that the City restore hotel tax revenues dedicated to San Francisco’s arts industry. Ms. Murray stated that copies of the final Arts Task Force report will be distributed to Trustees as soon as it is published.

SECRETARY’S REPORT

Revenue, Appropriations and Status of Building Projects Reports for January 2006: Mr. Ridenour referred to the Revenue, Appropriations, and Status of Building Projects Reports for January 2006, and requested a resolution to approve housekeeping expenditures as submitted. On motion of Trustee Pelosi, seconded by Trustee Reynolds, the following resolution was unanimously adopted:

RESOLUTION NO. 06-06

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that Purchase Order Nos. WM0650041 through WM06500080 are hereby approved.

Revenue, Appropriations and Status of Building Projects Reports for February 2006: Mr. Ridenour referred to the Revenue, Appropriations, and Status of Building Projects Reports for February 2006, and requested a resolution to approve housekeeping expenditures as submitted. On motion of Trustee Farrow, seconded by Trustee Pelosi, the following resolution was unanimously adopted:

RESOLUTION NO. 06-07

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that Purchase Order Nos. WM06500081 through WM06500111 are hereby approved.

Annual Statements of Economic Interest: Mr. Ridenour reminded Trustees that all members of City boards and commissions must file their Annual Statements of Economic Interests and Sunshine Ordinance Declarations with the Ethics Commissions no later than April 3, 2006. Mr. Ridenour also noted that public officials are required to receive annual training on open government, conflict of interest and ethics laws, and stated that the City Attorney has scheduled the annual training session for Monday, March 27, 2006, from 6:00pm to 8:00pm in the Herbst Theatre.

Installation of stained glass window in Veterans Building: Mr. Ridenour reported that the stained glass window, donated by Natalie Varney and approved by the Board in March 2005, was installed in the Veterans Building south stairwell last week. He noted that discussions are underway about a ceremony to dedicate the window in the near future and said he would advise the Board as those plans develop.

COMMITTEE REPORTS

Budget and Finance Committee: Vice President Horn reported that the Budget and Finance Committee met on February 14, to consider and adopt recommendations on two items:

Rental Rate Increases for Fiscal Year 2006-07:

The Budget and Finance Committee reviewed proposed rental rate increases for fiscal year 2006-07, representing an overall average increase of 6%. Vice President Horn noted that the last rental rate increase was in FY 2004-05, and the proposed increases for 2006-07 are consistent with the recent practice of reviewing rental rates every two years.

Vice President Horn reported that following discussion, the Committee voted unanimously to recommend to the full Board that the Rental Rate increases for FY 2006-07 as proposed by staff be approved. On motion of Vice President Horn, seconded by Trustee Reynolds, the following resolution was unanimously adopted:

RESOLUTION NO. 06-08

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that it hereby adopts the report and recommendation of its Budget and Finance Committee, and approves the Rental Rate increases for FY 2006-07 as proposed by staff.

War Memorial Departmental Budget for Fiscal Year 2006-07:

Vice President Horn submitted a report on the Budget and Finance Committee's consideration and recommendations on the War Memorial Departmental Budget for Fiscal Year 2006-07, attached as an addendum to these minutes. Vice President Horn reported that following discussion, the Committee voted unanimously to recommend to the full Board that the War Memorial Departmental Budget Request for Fiscal Year 2006-07, as proposed by staff, be approved. On a motion of Vice President Horn, seconded by Trustee Moscone, the following resolution was unanimously adopted:

RESOLUTION NO. 06-09

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that it hereby adopts the report and recommendation of its Budget and Finance Committee, and approves the War Memorial Departmental Budget for FY 2006-07, as proposed by staff.

REGULAR ITEMS

San Francisco Symphony - Request to display banners in Davies Symphony Hall: Ms. Murray reported that Trustees have received a copy of the letter from the San Francisco Symphony, requesting to display five banners in the orchestra level windows of Davies Symphony Hall during four upcoming special performances. Referring to the renderings attached to the Symphony letter, Ms. Murray noted that three of the five banners will display graphic elements associated with the special performances; and two of the five banners will acknowledge Macy's as the sponsor of the special performances and will include the Macy's

logo. Ms. Murray stated that the Symphony has also requested a discount on the War Memorial's commercial display fee for their display of the Macy's banners. Ms. Murray stated that staff is recommending approval of the Symphony's request to display banners, subject to the standard commercial display fee rate of \$1,500 per day for display of the "Macy's" banners. Following discussion, and on motion of Vice President Horn, seconded by Trustee Moscone, the following resolution was unanimously adopted:

RESOLUTION NO. 06-10

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that it hereby approves the request of the San Francisco Symphony to display special performance banners in Davies Symphony Hall during four upcoming special performances, subject to the War Memorial's standard commercial display policy and fees.

Letter from San Francisco Symphony and SFJAZZ – Study of potential new facility on site of Davies

Symphony Hall parking lot: President Bashford stated that Trustees have received a copy of the letter from the San Francisco Symphony and SFJAZZ, advising that they are collaborating on a study to determine the financial and operational feasibility of a potential new facility on the current Davies Symphony Hall parking lot. This study follows a recent physical test study, which concluded the site could accommodate a small theatre and related support spaces. The Symphony and SFJAZZ note that a potential new facility on this site could have numerous benefits, including providing a permanent home for SFJAZZ performance and education programs, an additional small theatre available to other arts organizations and presenters, and new and improved program, support, and administrative spaces for the Symphony and SFJAZZ.

President Bashford stated that the Symphony and SFJAZZ confirm in their letter that War Memorial staff will be included in the study process and that regular updates will be provided to the Board of Trustees. He said the Symphony and SFJAZZ further acknowledge that any proposal or project that might result from their efforts would require public consideration and approval by the War Memorial Board of Trustees and the City. President Bashford stated this has been included on today's agenda as an advisory item, as no proposal has been submitted to the Board, and no consideration or action by the Board is required at this time.

San Francisco Opera – Request to install a display in the Opera House main lobby: President Bashford stated that Trustees have received a copy of the letter from the San Francisco Opera requesting to install a display in the Opera House main lobby during the Opera Summer Season from May 25 through July 3, 2006, to highlight the Opera's summer season productions. The display layout will be the same as the Opera's 2005 Fall Season display, and the Opera will again be collaborating with the Performing Arts Library and Museum to curate the Summer Season display. Following discussion, and on motion of Trustee Farrow, seconded by Trustee Reynolds, the following resolution was unanimously adopted:

RESOLUTION NO. 06-11

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that it hereby approves the request of the San Francisco Opera to install a display in the Opera House main lobby during the 2006 Opera Summer Season.

ADJOURNMENT

There being no further business, President Bashford adjourned the meeting at 3:25 p.m., in memory and honor of former Trustee George T. Davis.

Gregory P. Ridenour
Executive Secretary