

MINUTES
WAR MEMORIAL BOARD OF TRUSTEES
REGULAR MONTHLY MEETING

Thursday, September 14, 2006

The Board of Trustees of the War Memorial of San Francisco met in regular session at 2:00 p.m. on Thursday, September 14, 2006, in the Trustees' Board Room, War Memorial Opera House, President Bashford presiding.

ROLL CALL

Present: President Bashford, Vice President Horn, Trustee Farrow, Trustee Jarman, Trustee Moscone and Trustee Tsakopoulos-Kounalakis;

Absent: Trustee Bechtle, Trustee Haas, Trustee Pelosi, Trustee Shultz and Trustee Reynolds.

Staff Present: Elizabeth Murray, Managing Director
Gregory Ridenour, Assistant Managing Director/Executive Secretary

APPROVAL OF MINUTES

President Bashford called for approval of the minutes of the July 13, 2006 regular meeting of the Board. On motion of Trustee Moscone, seconded by Trustee Jarman, the minutes were unanimously approved.

PRESIDENT'S REPORT

Openings of San Francisco Opera and San Francisco Symphony Seasons: President Bashford reported the San Francisco Symphony and San Francisco Opera opened their 2006-07 seasons last week with performances and gala festivities. On behalf of the Trustees, he extended best wishes to the Symphony and Opera for their 2006-07 seasons.

President Bashford reported that, immediately following their gala opening, the San Francisco Symphony embarked on their sixth European tour, and will perform concerts in Luxembourg and Switzerland through September 17. He extended best wishes to the Symphony for a successful tour.

David Gockley – San Francisco Opera General Director: President Bashford acknowledged David Gockley, General Director of the San Francisco Opera, and invited him to address the Board on the status of various plans and goals relating to the Opera's use of the Opera House.

Mr. Gockley thanked the Trustees for their continued interest in and support of the efforts of the Opera. He also thanked War Memorial staff, in particular Beth Murray, Greg Ridenour and Jim West, Building and Grounds Superintendent, for their on-going assistance with Opera projects. Mr. Gockley discussed the successful return of the supertitle screen to the center of the main curtain valence, the removal of side supertitle screens, and the addition of four small screens under the balcony at the back of the orchestra seating area to display titles to patrons in that area and in standing room. He noted that the Opera is still exploring a longer-range project of incorporating titling into auditorium seatbacks. Mr. Gockley reported that the Opera has removed the large loud speakers from the sides of the proscenium and have temporarily replaced them with four small speakers mounted on the edge of the stage. He said the Opera is working with John Meyer, founder and CEO of Meyer Sound Laboratories, to develop a long-term speaker installation that will not obscure the decorative elements of the proscenium arch.

Mr. Gockley pointed out several projects of the War Memorial and Opera that are recently completed or underway, including interior cleaning of the auditorium, orchestra level seatback covers, new décor and lighting in the Intermezzo Lounge, refurbishment of the orchestra pit rear wall, and refurbishing the Opera's

fourth floor reception area and General Director’s suite. He alerted the Board that the Opera would be submitting an official proposal to the War Memorial for a new in-house high definition production suite, including proposals for camera and video displays at various locations in the Opera House. Mr. Gockley also mentioned the Opera’s desire to participate in additional Opera House projects including stage door security upgrades, new rigging equipment and staff canteen, and noted the Opera’s interest in working with the Trustees in developing creative solutions to address the capital improvement needs of the Veterans Building.

Mr. Gockley announced that the Opera will present its second simulcast, of Verdi’s *Rigoletto*, on October 6 at 8:00 p.m., at both Civic Center Plaza and at Stanford University, and he invited Trustees to attend.

President Bashford thanked Mr. Gockley for his presentation, and noted that the Board greatly welcomes and appreciates the spirit of cooperation that the Opera administration brings to the relationship of the organizations.

MANAGING DIRECTOR’S REPORT

Rental Requests: Ms. Murray reported that rental requests as mailed to Trustees are routine and requested their approval. On motion of Trustee Farrow, seconded by Trustee Moscone, the following resolution was unanimously adopted:

RESOLUTION NO. 06-28

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the following rental requests are hereby approved:

WAR MEMORIAL OPERA HOUSE

New Tang Dynasty TV Chinese New Year Spectacular	January 4, 5, 6, 2007	\$6,050.00 vs. 10% \$10,250 maximum
San Francisco Ballet Ballet Auxiliary Nutcracker Luncheon (use of Ballet’s one catering exemption for 2006-07)	December 16, 2007	\$600.00

LOUISE M. DAVIES SYMPHONY HALL

San Francisco Art Commission Use of 1st Tier Lobby to host the 3rd Annual Arts Education Resource Fair	September 28, 2006	\$1,100.00
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HERBST THEATRE

Youth for Asian Theatre “Dreams, the real, surreal and unreal”	August 12, 13, 2006	\$790.00
Chinese American International School Farewell Recital	October 7, 2006	\$630.00
The Breast Cancer Fund LUNAFEST Film Festival	September 20, 2006	\$630.00
SF Jazz Private Members Only Concert featuring Ladysmith Black Mambazo	January 26, 2007	\$630.00

Aquent Indesign Inside Out	August 31, 2006	\$2,000.00
Curtis Adams Curtis Adams - Magic That Rocks	September 29, 2006	\$1,100.00
Architectural Resources Group US/International Council on Monuments and Sites International Symposium	April 18, 2007	\$630.00
New Century Chamber Orchestra Chamber Concert featuring soloist Cho-Liang Lin	June 12, 2007	\$630.00
City Arts and Lectures Cherry Jones & Linda Hunt	November 27, 2006	\$630.00
The Art Institute of California – San Francisco Welcome Address	September 28, 2006	\$500.00
National Theater for Arts and Education Le Malade Imaginaire	November 6, 2006	\$500.00
Kinsey Sicks Oy Vey in a Manger	December 23, 2006	\$1,100.00
Long Now Foundation Philip Tetlock	January 12, 2007	\$630.00
KQED Ken Burns	April 26, 2007	\$630.00
Department of Human Services Employee Recognition Event including short reception in VB Lobby	November 21, 2006	\$650.00
Central Asian Cultural Center Contemporary Arts and Music Event	November 25, 26, 2006	\$1,260.00
City Arts and Lectures Lewis Black	November 29, 2006	\$630.00
KPIX-TV Jefferson Awards Ceremony	January 16, 2007	\$630.00
New College Law School Graduation Ceremony	May 20, 2007	\$500.00

Additional Rental Requests: Ms. Murray requested approval of one additional rental request as submitted. On motion of Trustee Farrow, seconded by Trustee Moscone, the following resolution was unanimously adopted:

RESOLUTION NO. 06-29

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the following additional rental request is hereby approved:

HERBST THEATRE

Chamber Music San Francisco	March 6, 2007	\$630.00
Dmitri Hvorostovsky Benefit Concert		

75th Anniversary of the War Memorial: Ms. Murray stated that the War Memorial's 75th anniversary will occur in September 2007, and noted that Trustees and staff need to determine plans to mark and celebrate this historic milestone. President Bashford referred this matter to the Presentors Liaison Committee, and asked the Committee to begin meetings as soon as possible and to invite the participation of all interested parties.

SECRETARY'S REPORT

Revenue, Appropriations and Status of Building Projects Reports for July 2006: Mr. Ridenour referred to the Revenue, Appropriations, and Status of Building Projects Reports for July 2006, and requested a resolution to approve housekeeping expenditures as submitted. On motion of Trustee Farrow, seconded by Trustee Moscone, the following resolution was unanimously adopted:

RESOLUTION NO. 06-30

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that Purchase Order Nos. WM07001 through WM07090, Interdepartment Work Order No. WKWM07001, and Revenue Transfer for Job No. 6391A are hereby approved.

Revenue, Appropriations and Status of Building Projects Reports for August 2006: Mr. Ridenour referred to the Revenue, Appropriations, and Status of Building Projects Reports for August 2006, and requested a resolution to approve housekeeping expenditures as submitted. On motion of Trustee Moscone, seconded by Trustee Farrow, the following resolution was unanimously adopted:

RESOLUTION NO. 06-31

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that Purchase Order Nos. WM07092 through WM07162, and Interdepartment Work Order No. WPWM07IBR09J are hereby approved.

Sunshine and Ethics Online Training 2006: Mr. Ridenour referred to the letter distributed to Trustees from City Attorney Dennis Herrera announcing a new program of the City Attorney and the San Francisco Ethics Commission to offer online the required annual training for the Sunshine Ordinance. Mr. Ridenour stated that the annual training must be completed by December 31, 2006, and noted that War Memorial staff is available to assist Trustees in using the online information.

GOOD AND WELFARE

President Bashford announced with sadness, the passing, on August 29, 2006, of Lucille Horn, mother of Vice President Thomas E. Horn. Mrs. Horn, a long time resident of Albuquerque, New Mexico, was 90 years old. President Bashford, on behalf of the Board, extended his condolences to Vice President Horn.

PUBLIC COMMENT

Vince Rios, Secretary Treasurer of the American Legion War Memorial Commission, thanked the Trustees and War Memorial staff for their support during the previous year. Mr. Rios said he looked forward to another successful year.

Greg Corrales, President of the American Legion War Memorial Commission, also thanked the Trustees and War Memorial staff for their support and assistance.

ADJOURNMENT

There being no further business, President Bashford adjourned the meeting at 2:35 p.m.

Gregory P. Ridenour
Executive Secretary