

MINUTES
WAR MEMORIAL BOARD OF TRUSTEES
REGULAR MONTHLY MEETING

Thursday, January 11, 2007

The Board of Trustees of the War Memorial of San Francisco met in regular session at 2:00 p.m. on Thursday, January 11, 2007, in the Trustees' Board Room, War Memorial Opera House, President Horn presiding.

ROLL CALL

Present: President Horn, Vice President Bechtle, Trustee Bashford, Trustee Farrow, Trustee Jarman, Trustee Moscone, Trustee Pelosi, Trustee Reynolds, Trustee Shultz, Trustee Tsakopoulos-Kounalakis;

Absent: Trustee Haas.

Staff Present: Elizabeth Murray, Managing Director
Gregory Ridenour, Assistant Managing Director/Executive Secretary

APPROVAL OF MINUTES

President Horn called for approval of the minutes of the December 14, 2006 regular meeting of the Board. On motion of Trustee Shultz, seconded by Trustee Pelosi, the minutes were unanimously approved.

PRESIDENT'S REPORT

Mayor's Liaison to Commissions - Miguel Bustos: President Horn introduced and welcomed to the meeting Miguel Bustos, Mayor Newsom's Liaison to Commissions. Mr. Bustos thanked the Trustees on behalf of Mayor Newsom for their service to the City, and said he looks forward to working with the Board of Trustees and providing any assistance that he can.

San Francisco Ballet Season: President Horn congratulated the San Francisco Ballet on its recently concluded *Nutcracker* season in the Opera House. He reported that the San Francisco Ballet will open its 2007 Repertory Season on January 24, with a special performance and opening night festivities. On behalf of the Board, President Horn extended best wishes to the Ballet for a successful repertory season.

Committee Assignments for 2007: President Horn reported that a list of Committee assignments for 2007 has been distributed to Trustees. He stated that Trustees are welcome to serve on different or additional committees, and Trustees should advise him if they would like to do so.

MANAGING DIRECTOR'S REPORT

Rental Requests: Ms. Murray reported that rental requests as mailed to Trustees are routine and requested their approval. On motion of Trustee Shultz, seconded by Trustee Reynolds, the following resolution was unanimously adopted:

RESOLUTION NO. 07-01

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the following rental requests are hereby approved:

HERBST THEATRE

Instituto Familiar de la Raza Miss & Mr. Gay Safe Latino 2007	June 2, 2007	\$630.00
San Francisco Foundation Community Leadership Awards	September 25, 2007	\$630.00
City Arts and Lectures Special Events 2007	March 27, 2007 May 23, 2007 June 5, 13, 2007	\$2,520.00
Stepology The 2007 Bay Area Rhythm Exchange	August 18, 2007	\$630.00

Additional Rental Requests: Ms. Murray requested approval of additional rental requests as submitted. On motion of Trustee Farrow, seconded by Trustee Moscone, the following resolution was unanimously adopted:

RESOLUTION NO. 07-02

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the following additional rental requests are hereby approved:

LOUISE M. DAVIES SYMPHONY HALL

Nan Hai Co., Inc. USA Liu Singing & Yin Chengzong, Violin and Piano Recital	September 8, 2007	\$2,100.00 vs. 10% \$4,200.00 max.
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HERBST THEATRE

Richmond Ermet AIDS Foundation Just in Time for the Holidays	December 2, 2007	\$630.00
City Arts & Lectures John Kerry & Teresa Heinz Kerry	April 5, 2007	\$630.00
Art Institute of California at San Francisco Orientation	March 30, 2007	\$500.00
Art Institute of California at San Francisco Graduation Ceremony	June 15, 2007	\$500.00
John O'Connell High School Graduation Ceremony	June 6, 2007	\$500.00

SECRETARY'S REPORT

Revenue, Appropriations and Status of Building Projects Reports for December 2006: Mr. Ridenour referred to the Revenue, Appropriations, and Status of Building Projects Reports for December 2006, and requested a resolution to approve housekeeping expenditures as submitted. On motion of Trustee Farrow, seconded by Trustee Reynolds, the following resolution was unanimously adopted:

RESOLUTION NO. 07-03

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that Purchase Order Nos. WM070314 through WM070357, Interdepartmental Work Order WMWP071BR09J and Revenue Transfer No. 0998J are hereby approved.

COMMITTEE REPORTS

Building Committee:

San Francisco Opera proposal to install Video Imaging Systems in the Opera House: Trustee Pelosi reported that the Building Committee met earlier in the day to review the proposal of the San Francisco Opera to establish an in-house video production system as part of their strategy to dramatically extend the Opera's audience. Major components of the Opera's proposal include:

- Installation of video cameras in auditorium areas to include four cameras mounted on the ceiling over the rear and sides of the orchestra level seating area, one replacement camera on the Grand Tier lighting rail, and two cameras mounted on the side walls of the orchestra pit;
- Installation of flat screen monitors in Opera House lobby areas including the box office lobby, lower lounge bar, the north box bar and mezzanine level Intermezzo Lounge, for live video display of performances and information;
- Installation, on a trial basis during the Opera's upcoming 2007 summer season, of two portable video projectors at the rear of the upper balcony seating area and two removable screens from the upper balcony ceiling to display live video images of performances;
- Creation of a video control booth in the Opera's backstage fifth floor office area; and
- Installation of conduit and cabling in the Opera House to connect and control the video equipment and the control room.

Trustee Pelosi stated that the Committee reviewed preliminary system plans, toured areas of the Opera House where video equipment would be installed, and viewed samples of video cameras and display units. San Francisco Opera General Director David Gockley was present to explain the Opera's intentions for use of video imaging equipment, and Opera Production Director Drew Landmesser was also present to answer questions about installation and technical issues.

Trustee Pelosi reported that following discussion, the Committee voted unanimously to recommend to the full Board that the San Francisco Opera be allowed to proceed with the installation of video imaging systems in the Opera House as presented, subject to the Opera working with War Memorial staff to establish appropriate agreements relative to installation, ownership, maintenance and third-party use, and subject to the Opera advising the Trustees of specific locations of lobby video display units.

Following discussion, and on motion of Trustee Pelosi, seconded by Vice President Bechtle, the following resolution was unanimously adopted

RESOLUTION NO. 07-04

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that it hereby adopts the report and recommendations of its Building Committee and authorizes the San Francisco Opera to proceed with the installation of video imaging systems and equipment in the Opera House subject to the Opera's working with War Memorial staff to establish appropriate installation, ownership, maintenance, operations and other contractual agreements, and subject to the Opera's advising the Trustees of specific locations of the lobby video display units.

REGULAR ITEMS

Proposal of Prowest Media Corporation to install Banners on the Veterans Building: President Horn stated that Trustees have received a copy of the letter from Prowest Media Corporation requesting permission to install banners on the front of the Veterans Building on the evening of Saturday, February 23, 2007, in conjunction with their anniversary party and benefit event in the Veterans Building Green Room. Ms. Murray noted that Prowest Media will be responsible for all costs related to the temporary banners including payment to the War Memorial of the standard commercial display fee. Following discussion, and on motion of Trustee Farrow, seconded by Trustee Reynolds, the following resolution was unanimously adopted:

RESOLUTION NO. 07-05

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that it hereby approves the request of Prowest Media Corporation to install temporary banners on the front of the Veterans Building on Saturday, February 23, 2007, in conjunction with their anniversary party and benefit event in the Veterans Building Green Room.

ADJOURNMENT

There being no further business, President Horn adjourned the meeting at 3:00 p.m.

Gregory P. Ridenour
Executive Secretary