

MINUTES
WAR MEMORIAL BOARD OF TRUSTEES
REGULAR MONTHLY MEETING

Thursday, April 12, 2007

The Board of Trustees of the War Memorial of San Francisco met in regular session at 2:00 p.m. on Thursday, April 12, 2007, in the Trustees' Board Room, War Memorial Opera House, President Horn presiding.

ROLL CALL

Present: President Horn, Vice President Bechtle, Trustee Bashford, Trustee Farrow, Trustee Jarman, and Trustee Reynolds;

Absent: Trustee Haas, Trustee Moscone, Trustee Pelosi, Trustee Shultz and Trustee Tsakopoulos-Kounalakis.

Staff Present: Elizabeth Murray, Managing Director
Gregory Ridenour, Assistant Managing Director/Executive Secretary

APPROVAL OF MINUTES

President Horn called for approval of the minutes of the February 15, 2007 special meeting of the Board. On motion of Trustee Shultz, seconded by Trustee Farrow, the minutes were unanimously approved. President Horn called for approval of the minutes of the March 8, 2007 regular meeting of the Board. On motion of Trustee Farrow, seconded by Trustee Reynolds, the minutes were unanimously approved.

PRESIDENT'S REPORT

Veterans Building Seismic/Life Safety Upgrade Project Recap: President Horn said that for the benefit of those Trustees and members of the public who were not at the February meeting of the Board, he would recap his report on the significant progress towards funding and scheduling the seismic upgrade of the Veterans Building. He stated that the City Capital Planning Committee's recommended 10-year capital plan for FY 2008-FY2017, which was approved by the Board of Supervisors on March 27, 2007, includes a revised financing plan that would move forward a Veterans Building seismic upgrade project with a two-year design development period beginning in 2009, and a construction period commencing in approximately October 2011 and continuing through early 2014. He stated that the financing being proposed for the project would include General Fund Debt scheduled to become available in 2011, and proceeds from the sale of transferable development rights (TDR) from the War Memorial complex beginning in 2009. President Horn reported that he and Vice President Bechtle have scheduled meetings with various organizations that have interests in the Veterans' Building, including the American Legion War Memorial Commission, San Francisco Museum of Modern Art, San Francisco Opera, Symphony, and Ballet, in order to obtain input and information on pre-design planning for the Veterans Building project.

Ms. Murray noted that the TDR funding proposal—which allows for the sale of unused development rights associated with historical properties such as the War Memorial to private developers—will come back before the Board of Trustees at a later meeting for further discussion and approval. She said she has been working with the Department of Real Estate and the Office of the City Attorney to develop a process for implementing War Memorial TDR transactions. Ms. Murray stated that she would prepare and send to Trustees a summary on transferable development rights and how they are being proposed to help fund the Veterans Building seismic upgrade project.

MANAGING DIRECTOR'S REPORT

Rental Requests: Ms. Murray reported that rental requests as mailed to Trustees are routine and requested their approval. On motion of Vice President Bechtle, seconded by Trustee Jarman, the following resolution was unanimously adopted:

RESOLUTION NO. 07-16

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the following rental requests are hereby approved:

HERBST THEATRE

Chamber Music SF The Classical Christmas Special	December 23, 2007	\$630.00
Maria Framee M. Fernando Jed Madela...Serenades	July 1, 2007	\$1,100.00
Earth Island Institute Brower Youth Awards	October 24, 2007	\$630.00
City Arts & Lectures Jonathan Winters	May 30, 2007	\$630.00
Four Seasons 2008 Season	January 27, 2008 April 14, 2008	\$1,260.00
SF American Chinese Cultural Center Mimi Lai Recital	September 8, 2007	\$630.00
Kung Pao Kosher Comedy Funny Girlz	May 10, 2008	\$1,100.00
World Affairs Council Paul Krugman	September 11, 2007	\$630.00
World Affairs Council John Harris and Mark Halperin	November 13, 2007	\$630.00

Kung Pao Kosher Comedy Annual George Bush Going Away Party	October 13, 2007	\$1,100.00
Symphony Parnassus 2007-08 Season	November 11, 2007 April 27, 2008	\$1,260.00
Litquake Opening Night	October 6, 2007	\$630.00
Pets Unlimited, Inc. Animals in Art	October 14, 2007	\$630.00

Additional Rental Requests: Ms. Murray requested approval of additional rental requests as submitted. On motion of Trustee Farrow, seconded by Trustee Reynolds, the following resolution was unanimously adopted:

RESOLUTION NO. 07-17

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the following additional rental requests are hereby approved:

LOUISE M. DAVIES SYMPHONY HALL

Another Planet Entertainment Diana Krall	August 15, 2007	\$2,100.00 vs. 10% \$6,000 maximum
San Francisco Performances 2007-08 Season	October 7, 14, 2007 April 6, 7, 13, 2008	\$10,500.00 vs. 10% \$21,000 maximum

HERBST THEATRE

City Arts and Lectures Tina Brown	June 28, 2007	\$630.00
San Francisco Performances 2007-08 Season	September 28, 2007 October 20, 23, 28, 2007 November 15, 2007 December 15, 2007 January 19, 22, 26, 31, 2008 February 2, 5, 16, 24, 2008 March 2, 5, 15, 16, 18, 26, 29, 30, 2008 April 12, 24, 26, 30, 2008 May 1, 3, 6, 10, 17, 19, 20, 2008	\$23,680.00

SECRETARY'S REPORT

Revenue, Appropriations and Status of Building Projects Reports for April 2007: Mr. Ridenour referred to the Revenue, Appropriations, and Status of Building Projects Reports for March 2007, and requested a resolution to approve housekeeping expenditures as submitted. On motion of Vice President Bechtle, seconded by Trustee Farrow, the following resolution was unanimously adopted:

RESOLUTION NO. 07-18

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that Purchase Order Nos. WM070439 through WM070478 and Revenue Transfers JEAT07000918 and JEAT07000924 are hereby approved.

REGULAR ITEMS

Opera request to install a plaque of former General Director Lotfi Mansouri in the Opera House

main lobby: President Horn stated that Trustees have received a copy of the request from the San Francisco Opera to install a bronze, bas-relief plaque honoring former Opera General Director Lotfi Mansouri in the main lobby of the Opera House. The proposed plaque would measure 24" by 32", with a 6" arch on the top, resembling the size and design of the plaque of former Opera General Director Gaetano Merola, and the Opera proposes to install the plaque on the north side of the northeast column in the main lobby. President Horn noted that Trustees have been provided with several sketches of the proposed plaque, which would be created by artist Bruce Wolfe, who also created the sculpture of Kurt Herbert Adler installed at the south end of the Opera House main lobby. Following discussion, and on motion of Vice President Bechtle, seconded by Trustee Jarman, the following resolution was unanimously adopted:

RESOLUTION NO. 07-19

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that it hereby approves the request of the San Francisco Opera to install a plaque of former Opera General Director Lotfi Mansouri in the main lobby of the Opera House, subject to notification of the final design to the Board of Trustees.

Evaluation of Managing Director: President Horn reported that, in keeping with the City's Performance Plan and Appraisal Report Program for Employees, the Board will meet today in closed session with the Managing Director to review performance goals and objectives for 2006 and develop a performance plan for 2007.

CLOSED SESSION:

President Horn announced that as noticed in the meeting agenda, the Board of Trustees would convene in closed session pursuant to San Francisco Administrative Code Section 67.10(b) and Government Code Section 54957, to consider the performance evaluation of a public employee, Managing Director Elizabeth Murray.

President Horn asked for public comment, and then on motion of Vice President Bechtle, seconded by Trustee Jarman, the following resolution was unanimously adopted:

RESOLUTION NO. 07-20

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that it convene in closed session for the purpose of evaluating Managing Director Elizabeth Murray.

RECONVENE IN OPEN SESSION:

President Horn reconvened the meeting in open session. On motion of Vice President Bechtle, seconded by Trustee Reynolds, the following resolution was unanimously adopted:

RESOLUTION NO. 07-21

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that it hereby finds it is in the best interest of the public to disclose none of its closed session discussion and deliberations.

President Horn reported that during the Closed Session, Trustees reviewed and rated performance objectives for 2006, and approved performance plan objectives for 2007, for the War Memorial's Managing Director.

ADJOURNMENT

There being no further business, President Horn adjourned the meeting at 2:35 p.m.

Gregory P. Ridenour
Executive Secretary