

MINUTES
WAR MEMORIAL BOARD OF TRUSTEES
REGULAR MONTHLY MEETING

Thursday, September 13, 2007

The Board of Trustees of the War Memorial of San Francisco met in regular session at 2:00 p.m. on Thursday, September 13, 2007, in the Trustees' Board Room, War Memorial Opera House, President Horn presiding.

ROLL CALL

Present: President Horn, Vice President Bechtle, Trustee Bashford, Trustee Davis, Trustee Farrow, Trustee Pelosi, and Trustee Tsakopoulos-Kounalakis;

Absent: Trustee Moscone, Trustee Myatt, and Trustee Shultz.

Staff Present: Elizabeth Murray, Managing Director
Gregory Ridenour, Assistant Managing Director/Executive Secretary

APPROVAL OF MINUTES

President Horn called for approval of the minutes of the July 12, 2007 regular meeting of the Board. On motion of Trustee Davis, seconded by Trustee Pelosi, the minutes were unanimously approved.

PRESIDENT'S REPORT

Passing of former Trustee Armen Balianz: President Horn reported with sadness the passing of former Trustee Armen Balianz on August 2, 2007. President Horn stated that Armen Balianz was appointed to the War Memorial Board of Trustees by Mayor Willie Brown in April 1997, and served as an enthusiastic and committed member of the Board until 2005, when she asked not to be reappointed due to health concerns. He said that Mrs. Balianz was a dynamic figure in local, national and international arts, politics and social issues, and noted that her kind heart, generosity and "rack of lamb" were known and appreciated by everyone she encountered. President Horn stated that the War Memorial held a very special place in Armen Balianz' heart, and that the War Memorial was fortunate to have her working on its behalf. President Horn asked that a letter be sent to Mrs. Balianz' daughter, Jeannette Etheredge, extending the Trustees' condolences and sympathies, and he asked that today's meeting be adjourned in memory of former Trustee Armen Balianz.

Opening of San Francisco Opera Season: President Horn reported that the San Francisco Opera opened its 2007 Fall Season on Friday, September 7, with an outstanding performance of *Samson and Delilah* and related opening night festivities. On behalf of the Trustees, President Horn extended best wishes to the Opera for a successful 2007 Fall Season.

Opening of San Francisco Symphony Season: President Horn reported that the San Francisco Symphony will open its 2007-08 Season on September 19, with a gala concert and festivities in Davies Symphony Hall. He noted that the Symphony opening, which usually takes place the first week in September, is occurring two weeks later this year, as the Symphony is currently on tour, performing concerts at summer music festivals in eight European cities. On behalf of the Trustees, President Horn extended congratulations to the Symphony on their successful European tour and best wishes for the upcoming 2007-08 Symphony Season.

MANAGING DIRECTOR'S REPORT

Rental Requests: Ms. Murray reported that rental requests as mailed to Trustees include a request from the Mayor's Office of Protocol for a rental waiver for use of Herbst Theatre on July 26, 2007, to accommodate the visit of United Nations Secretary General Ban Ki-Moon to the birthplace of the United Nations. Ms. Murray stated that remaining rental requests are routine and requested their approval. On motion of Vice President Bechtle, seconded by Trustee Farrow, the following resolution was unanimously adopted:

RESOLUTION NO. 07-33

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the following rental requests are hereby approved:

LOUISE M. DAVIES SYMPHONY HALL

Williams-Sonoma Private Corporate Meeting and Reception	August 24, 2007	\$4,800.00
SF Gay Men's Chorus Spring Extravaganza	May 16, 2008	\$2,100.00 vs. 10% \$4,200.00 maximum

HERBST THEATRE

Mayor's Office of Protocol Tour and Reception for UN Secretary General Ban Ki-Moon	July 26, 2007	Rental waiver
A Network for Grateful Living Poetry of Gratefulness	February 3, 2008	\$630.00
Humanities West	October 17, 18, 2008 February 27, 28, 2009 April 17, 18, 2009	\$3,780.00
City Arts and Lectures Talking Music	October 2, 16, 17, 2007 March 9, 2008	\$2,520.00
Rrazz Productions Jennifer Holliday	November 24, 2007	\$1,100.00
Rrazz Productions Ronnie Spector & The Ronettes Christmas Party	December 8, 2007	\$1,100.00
Chamber Theatre Productions, Inc. "Classics" Field Trip Performance	October 17, 2007	\$500.00
Kinsey Sicks Oy Vey in a Manger	December 22, 2007	\$1,100.00
National Theater for Arts & Education, LLC Fall 2007 Field Trips	November 2, 13, 19, 2007	\$1,500.00
Bay Area Cabaret Amanda McBroom and Melissa Manchester – In Their Own Words	February 23, 2008	\$1,100.00

Arab Cultural Center Marcel Khalifi – Tagasium Tour	October 10, 2007	\$630.00
SGI-USA October 5 th Commemorative Meeting	October 7, 2007	\$500.00
World Arts West People Like Me Dance Performances	March 4 – 7, 2008	\$2,520.00
Chinese American International School Rehearsal and Performance of Spring Program	March 24, 25, 2008	\$1,260.00
Department of Human Services Employee Recognition Event	November 28, 2007	\$650.00
SF Art Institute Welcome Orientation Events for Students	January 4, 2008 March 28, 2008	\$1,000.00
Stay Fit Productions Slim Goodbody’s Bodylogy Tour	February 8, 2008	\$500.00
International Studies Academy Graduation Ceremony	June 11, 2008	\$500.00

Additional Rental Requests: Ms. Murray reported that additional rental requests as submitted are routine and requested their approval. On motion of Trustee Pelosi, seconded by Vice President Bechtle, the following resolution was unanimously adopted:

RESOLUTION NO. 07-34

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the following additional rental requests are hereby approved:

WAR MEMORIAL OPERA HOUSE

San Francisco Boys Choir Anniversary Concert	June 15, 2008	\$2,100.00 vs. 10% \$4,200.00 maximum
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LOUISE M. DAVIES SYMPHONY HALL

Commonwealth Club of California Conversation with Barry Bonds	October 24, 2007	\$2,100.00 vs. 10% \$4,200.00 maximum
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FY 2007-08 War Memorial Departmental Budget: Ms. Murray stated that the War Memorial’s FY 2007-08 departmental budget, approved by the Board of Trustees in February 2007 and approved by the Mayor on June 1, 2007, received final approval by the Board of Supervisors on July 24, 2007, and she distributed to Trustees a high-level summary of the War Memorial’s final budget for FY 2007-08.

SECRETARY’S REPORT

Revenue, Appropriations and Status of Building Projects Reports for July 2007: Mr. Ridenour referred to the Revenue, Appropriations, and Status of Building Projects Reports for July 2007, and requested a resolution

to approve housekeeping expenditures as submitted. On motion of Trustee Farrow, seconded by Vice President Bechtle, the following resolution was unanimously adopted:

RESOLUTION NO. 07-35

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that Purchase Order Nos. WM080001 through WM080067, Interdepartmental Work Order No. WM08IBR09K, and Revenue Transfer No. RAWM0800009 are hereby approved.

Revenue, Appropriations and Status of Building Projects Reports for August 2007: Mr. Ridenour referred to the Revenue, Appropriations, and Status of Building Projects Reports for August 2007, and requested a resolution to approve housekeeping expenditures as submitted. On motion of Trustee Farrow, seconded by Trustee Pelosi, the following resolution was unanimously adopted:

RESOLUTION NO. 07-36

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that Purchase Order Nos. WM080068 through WM080110 are hereby approved.

REGULAR ITEMS

Improvements to Davies Symphony Hall: President Horn stated that Trustees have received a copy of the September 4, 2007 letter from the San Francisco Symphony requesting approval to proceed with implementing enhancements to the Van Ness Avenue street level lobby in Davies Symphony Hall. He noted that attached to the Symphony's letter is a description of the proposed enhancements, which are consistent with the upgrades implemented by the Symphony in the Grove Street lobby for the 25th anniversary of Davies Symphony Hall in 2005. Ms. Murray stated that staff has reviewed and recommends approval of the Symphony's proposed enhancements.

Following discussion, and on motion of Vice President Bechtle, seconded by Trustee Pelosi, the following resolution was unanimously adopted:

RESOLUTION NO. 07-37

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that it hereby approves the proposal of the San Francisco Symphony to implement enhancements to the Van Ness Avenue street level lobby in Davies Symphony Hall.

INFORMATIONAL ITEMS

Vince Rios Leaving American Legion War Memorial Commission: President Horn stated that Vince Rios, Secretary/Treasurer of the American Legion War Memorial Commission since 2002, has announced that he will retire at the end of September, and that he and his wife plan to relocate to Ft. Worth, Texas where they grew up. President Horn stated that Vince Rios has appeared before the Board of Trustees on numerous occasions during the last five years and has worked together with the War Memorial staff on many matters. On behalf of the Board, President Horn extended best wishes to Vince Rios and his wife in their retirement and relocation plans.

ADJOURNMENT

There being no further business, President Horn adjourned the meeting at 2:35 p.m., in memory of former Trustee Armen Balianz.

Gregory P. Ridenour
Executive Secretary