

**MINUTES**  
**WAR MEMORIAL BOARD OF TRUSTEES**  
**REGULAR MONTHLY MEETING**

**Thursday, May 8, 2008**

The Board of Trustees of the War Memorial of San Francisco met in regular session at 2:00 p.m. on Thursday, May 8, 2008, in the Trustees' Board Room, 4th Floor, War Memorial Opera House, President Horn presiding.

**ROLL CALL**

Present: President Horn, Vice President Bechtle, Trustee Bashford, Trustee Jarman, Trustee Myatt, Trustee Tsakopoulos-Kounalakis;  
Absent: Trustee Davis, Trustee Farrow, Trustee Moscone, Trustee Pelosi, and Trustee Shultz.  
Staff Present: Elizabeth Murray, Managing Director  
Gregory Ridenour, Assistant Managing Director/Executive Secretary

**APPROVAL OF MINUTES**

President Horn called for approval of the minutes of the April 10, 2008 regular meeting of the Board. On motion of Vice President Bechtle, seconded by Trustee Myatt, the minutes were unanimously approved.

**PRESIDENT'S REPORT**

**San Francisco Ballet 2008 Repertory Season:** President Horn reported that the San Francisco Ballet concluded its 2008 Repertory Season on Tuesday, May 6, 2008. He noted that this season marked the San Francisco Ballet's 75<sup>th</sup> Anniversary, culminated with its "New Works Festival" of ten world premieres. On behalf of the Board, President Horn congratulated the Ballet on a spectacular 75<sup>th</sup> Anniversary season.

**MANAGING DIRECTOR'S REPORT**

**Rental Requests:** Ms. Murray reported that rental requests mailed to Trustees are routine and requested their approval. On motion of Trustee Tsakopoulos-Kounalakis, seconded by Vice President Bechtle, the following resolution was unanimously adopted:

**RESOLUTION NO. 08-19**

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the following rental requests are hereby approved:

**LOUISE M. DAVIES SYMPHONY HALL**

Live Nation: Bill Graham Presents Flight of the Conchords	May 29, 2008	\$2,100.00 vs. 10% \$6,000.00 maximum
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**HERBST THEATRE**

San Francisco Contemporary Music Players Concert	November 3, 2008	\$750.00
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San Francisco Contemporary Music Players Concert	February 23, 2009	\$750.00
Chinese American International School Rehearsal and Performance of Winter Program	December 9, 10, 2008	\$1,500.00
City Arts and Lectures 826 Valencia Series	September 16, 18, 2008 October 6, 14, 27, 2008 November 10, 2008 December 3, 15 2008 March 10, 2009	\$6,750.00
Congregation Sha'ar Zahav High Holiday Services	Sept. 29, 30, 2008 October 8, 9, 2008	\$3,000.00
Guitar Foundation of America Morning Conference Program	August 5 – 10, 2008	\$3,150.00
Consulate General of Israel Israel's 60 <sup>th</sup> Independence Day	May 18, 2008	\$630.00
Composers, Inc. Rehearsal & Performance of World Premiere Opera "The Dawn Makers"	February 1 – 4, 2009	\$2,775.00
Nima Entertainment "Hadi & Samad 10 Years Later" –a Persian play	June 28, 2008	\$1,100.00

### **SECRETARY'S REPORT**

**Revenue, Appropriations and Status of Building Projects Reports for April 2008:** Mr. Ridenour referred to the Revenue, Appropriations, and Status of Building Projects Reports for April 2008, and requested a resolution to approve housekeeping expenditures as submitted. On motion of Vice President Bechtle, seconded by Trustee Bashford, the following resolution was unanimously adopted:

#### **RESOLUTION NO. 08-20**

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that Purchase Order Nos. WM080402 through WM080442, Interdepartmental Work Order No. REWM08000022 and Revenue Transfer No. RAWM08000067, are hereby approved.

### **REGULAR ITEMS**

**San Francisco Symphony - Request to Install "Concierge Station" in Davies Symphony Hall:** President Horn stated that Trustees have received a copy of the request from the San Francisco Symphony to install a "Concierge Station" in the orchestra lobby of Davies Symphony Hall on a trial basis from June 17 through July 25, 2008. The station, similar in size to a lectern or podium, would be located either under the grand stairway or at the top of the stairs from the Grove Street lobby. He noted that the Symphony proposes to staff the concierge station before and during Symphony concerts to answer patron questions and provide directions, restaurant recommendations and other information; and if the trial period proves successful, the Symphony would submit another request to continue the concierge station service on a regular basis. President Horn stated that staff is recommending approval of this request. Following discussion, and on motion of Vice President Bechtle, seconded by Trustee Bashford, the following resolution was unanimously adopted:

RESOLUTION NO. 08-21

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that it hereby approves the request of the San Francisco Symphony to install a “Concierge Station” on a trial basis in the orchestra lobby of Davies Symphony Hall from June 17 through July 25, 2008.

**Request for consideration of Preferred Wine Partnership:** President Horn stated that Trustees have received a copy of the letter from Kathleen Nicely, Associate Director of Development of the San Francisco Symphony, requesting that the Board of Trustees consider allowing the San Francisco Symphony, Opera and Ballet to enter into a preferred wine partnership arrangement for the Opera House, Davies Symphony Hall and Herbst Theatre. Ms. Nicely’s letter states that such a partnership would be with a prominent company having multiple high-quality wine brands, and would grant to the partner exclusive wine pourage rights at intermission bars operated by the War Memorial’s food and beverage concession operator. Ms. Nicely states that the Symphony, Opera and Ballet feel a wine partnership will provide patrons with a better quality and wider range of wines at intermission bars, and also provide other sponsorship benefits and opportunities for the resident licensees and the War Memorial. President Horn referred this matter to the Board’s Presentors Liaison Committee, and he asked the Committee to meet during the next month to consider and adopt recommendations on this request and report back to the full Board at the June meeting.

PUBLIC COMMENT

Wallace Levin, County Veterans Service Officer and member of the Veterans Affairs Commission, invited Trustees to attend the annual Memorial Day ceremonies on May 26, 2008, at the Presidio of San Francisco.

ADJOURNMENT

There being no further business, President Horn adjourned the meeting at 2:15 p.m.

Gregory P. Ridenour  
Executive Secretary