

MINUTES
WAR MEMORIAL BOARD OF TRUSTEES
REGULAR MONTHLY MEETING

Thursday, April 9, 2009

The Board of Trustees of the War Memorial of San Francisco met in regular session at 2:00 p.m. on Thursday, April 9, 2009, in the Trustees' Board Room, War Memorial Opera House, President Bechtle presiding.

ROLL CALL

Present: President Bechtle, Vice President Shultz, Trustee Davis, Trustee Farrow, Trustee Horn, Trustee Moscone, Trustee Myatt, Trustee Pelosi, and Trustee Tsakopoulos-Kounalakis;
Absent: Trustee Bashford, Trustee Jarman.
Staff Present: Elizabeth Murray, Managing Director
Jennifer Norris, Assistant Managing Director/Executive Secretary

APPROVAL OF MINUTES

President Bechtle called for approval of the minutes of the March 12, 2009 regular meeting of the Board. On motion of Trustee Farrow, seconded by Trustee Moscone, the minutes were unanimously approved.

MANAGING DIRECTOR'S REPORT

Rental Requests: Ms. Murray reported that rental requests mailed to Trustees are routine and requested their approval. On motion of Vice President Shultz, seconded by Trustee Moscone, the following resolution was unanimously adopted:

RESOLUTION NO. 09-16

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the following rental requests are hereby approved:

LOUISE M. DAVIES SYMPHONY HALL

Live Nation Kathy Griffin	September 4, 5, 2009	\$4,400.00 vs. 10% \$13,000.00 maximum
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HERBST THEATRE

Lili Shahyalani Pari Zanganeh	May 30, 2009	\$1,250.00
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The Exploratorium Whiz Kids: World Premiere Screening	June 16, 2009	\$750.00
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SFJAZZ CeU	July 18, 2009	\$750.00
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KanaKane Productions The Laughing Samoans in Prettyfull Woman	July 25, 2009	\$1,250.00
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San Francisco Opera Guild Insight Lectures	September 21, 2009 October 12, 2009 June 2, 7, 2010	\$3,400.00
San Francisco Girls Chorus Girls Chorus 2010 Gala Performance	March 26, 2010	\$750.00

Additional Rental Requests: Ms. Murray requested approval of additional rental requests as submitted. On motion of Trustee Horn, seconded by Trustee Farrow, the following resolution was unanimously adopted:

RESOLUTION NO. 09-17

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the following additional rental requests are hereby approved:

LOUISE M. DAVIES SYMPHONY HALL

Succi & Partners di Succi Luigi Roberto Benigni in "Tutto Dante"	May 26, 2009	\$2,200.00 vs. 10% \$6,500.00 maximum
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New War Memorial Building & Grounds Superintendent: Ms. Murray introduced Mr. Kevin Kelly, new Acting Building & Grounds Superintendent for the War Memorial department, replacing Jim West who resigned in February 2009 to accept a job with the Public Utilities Commission. The Trustees welcomed Mr. Kelly to his new position.

SECRETARY'S REPORT

Revenue, Appropriations and Housekeeping Expenditures Reports for March 2009: Ms. Norris referred to the Revenue, Appropriations, and Housekeeping Expenditures Reports for March 2009, and requested a resolution to approve housekeeping expenditures as submitted. On motion of Trustee Moscone, seconded by Vice President Shultz, the following resolution was unanimously adopted:

RESOLUTION NO. 09-18

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that Purchase Order Nos. WM090289 through WM090330, Interdepartmental Work Order No. WM09019, and Revenue Transfers WM09020 through WM09022, are hereby approved.

COMMITTEE REPORTS

Veterans Committee:

President Bechtle noted that the Veterans Committee meeting schedule for earlier today was cancelled, and therefore, there is no Committee report.

REGULAR ITEMS

American Legion War Memorial Commission – Request to use Memorial Court: President Bechtle stated that Trustees have received a copy of the e-mail letter from Michael Gerold, Chair of the American Legion War Memorial Commission, requesting to use the Memorial Court on Sunday, May 10, 2009, from 1:00-4:00 p.m., for a ceremony honoring past veterans and their families in respect for Memorial Day in May 2009. Mr. Gerold states that the ceremony will be followed by tours of the Veterans Building Trophy Room and hosted refreshments in the Veterans Building Room 207. Ms. Murray stated that staff has reviewed this request and

event details with the Commission and is recommending approval of the request. On motion of Trustee Horn, seconded by Trustee Farrow, the following resolution was adopted:

RESOLUTION NO. 09-18

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that it hereby approves the request of the American Legion War Memorial Commission to use the Memorial Court on Sunday, May 10, 2009, from 1:00-4:00 p.m., for a ceremony honoring past veterans and their families in respect for Memorial Day in May 2009.

MISCELLANEOUS CORRESPONDENCE

American Legion Department of California – Letter regarding American Legion Post 911 van: President Bechtle stated that Trustees have received a copy of the letter from Alan Lennox, Department Commander of the American Legion Department of California, regarding the American Legion Post 911 Veterans Service and Outreach Vehicle. President Bechtle stated that this is for the Trustees' information only and that no action is required.

ADJOURNMENT

There being no further business, President Bechtle adjourned the meeting at 2:15 p.m.

Jennifer E. Norris
Executive Secretary