

**MINUTES**  
**WAR MEMORIAL BOARD OF TRUSTEES**  
**REGULAR MEETING**

**Thursday, December 13, 2012**

The Board of Trustees of the War Memorial of San Francisco met in regular session at 2:00 p.m. on Thursday, December 13, 2012, in the Trustees' Board Room, War Memorial Opera House, President Shultz presiding.

**ROLL CALL**

Present: President Shultz, Vice President Myatt, Trustee Bashford, Trustee Bechtle, Trustee Davis, Trustee Horn, Trustee Jarman, Trustee Moscone, Trustee Pelosi, Trustee Stafford, Trustee Wilsey;

Staff Present: Elizabeth Murray, Managing Director  
Jennifer Norris, Assistant Managing Director/Executive Secretary

**APPROVAL OF MINUTES**

President Shultz called for approval of the minutes of the November 8, 2012 regular meeting of the Board. On motion of Trustee Bechtle, seconded by Trustee Moscone, the minutes were unanimously approved.

**PRESIDENT'S REPORT**

**Opera and Ballet Seasons:** President Shultz stated that the San Francisco Opera concluded the fall portion of its 2012-13 season on December 2, 2012, and she extended congratulations to the Opera on a superb fall season. President Shultz stated that the San Francisco Ballet will open its 2012 *Nutcracker* Season in the Opera House on December 7, and will present 32 performances through December 28, 2012. On behalf of the Board, President Shultz extended best wishes to the Ballet for a successful *Nutcracker* Season.

**MANAGING DIRECTOR'S REPORT**

**Rental Requests:** Ms. Murray reported that rental requests mailed to Trustees are routine and requested their approval. On motion of Trustee Bechtle, seconded by Trustee Horn, the following resolution was unanimously adopted:

**RESOLUTION NO. 12-42**

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the following rental requests are hereby approved:

**WAR MEMORIAL OPERA HOUSE**

Presidio Performing Arts Foundation Children's Dance Performances	April 1, 2013	\$2,500.00
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**LOUISE M. DAVIES SYMPHONY HALL**

Nan Hai USA Co. Inc. Cultures of China, Festival of Spring	March 3, 2013	\$2,500.00 vs. 10% \$6,750.00 maximum
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**HERBST THEATRE**

Youth Speaks Bringing the Noise for Dr. Martin Luther King, Jr.	January 21, 2013	\$1,265.00
City Arts & Lectures On Art & Politics 2013	January 14, 24, 2013 February 12, 14, 2013 March 5, 2013 April 2, 4, 2013	\$5,775.00
Commonwealth Club of California Justice Sonia Sotomayor	January 28, 2013	\$575.00
SF Sketchfest	January 30, 2013	\$1,400.00
City Arts & Lectures Special Events	March 18, 25, 2013 April 30, 2013	\$2,475.00

**SECRETARY'S REPORT**

**Revenue, Appropriations and Housekeeping Expenditures Reports for November 2012:** Ms. Norris referred to the Revenue, Appropriations, and Housekeeping Expenditures Report for November 2012, and requested approval of housekeeping expenditures as submitted. On motion of Trustee Moscone, seconded by Trustee Horn, the following resolution was unanimously adopted:

**RESOLUTION NO. 12-43**

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that Purchase Order Nos. WM13000106 through WM 13000125 are hereby approved.

**REGULAR ITEMS**

**Election of Officers for 2013:** President Shultz opened the floor to nominations for the office of President of the War Memorial Board of Trustees for 2013.

Trustee Bechtle nominated General J. Michael Myatt for the office of President of the War Memorial Board of Trustees for 2013. Trustee Bechtle stated that Trustee Myatt's commitment and dedication to the War Memorial since being appointed to the Board has been wholehearted, and he is prepared and uniquely qualified to lead the Board in 2013 during which the Veterans Building will close for seismic retrofit. This nomination was seconded by Trustee Horn, and unanimously adopted as follows:

**RESOLUTION NO. 12-44**

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that nominations for the office of President of the Board of Trustees for 2013 are hereby closed; and further,

RESOLVED, That this Board unanimously elects General J. Michael Myatt as its President for 2013.

President Shultz opened the floor to nominations for the office of Vice President of the War Memorial Board of Trustees for 2013.

Trustee Davis nominated Wilkes Bashford for the office of Vice President of the Board of Trustees for 2013. Trustee Davis said that she is confident that the team of General Myatt and Trustee Bashford will successfully lead the Board through its upcoming projects and challenges. The nomination was seconded by Trustee Bechtle, and unanimously adopted as follows:

RESOLUTION NO. 12-45

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that nominations for the office of Vice President of the Board of Trustees for 2013 are hereby closed; and further,

RESOLVED, That this Board unanimously elects Wilkes Bashford as its Vice President for 2013.

President-Elect Myatt extended his appreciation to the Trustees for this opportunity to serve as President of the War Memorial Board of Trustees and said he enthusiastically looks forward to working with the Trustees and staff during the coming year. He acknowledged President Shultz for her outstanding guidance and leadership during the last two years and extended to President Shultz the Trustees' sincere thanks and appreciation.

Trustee Horn acknowledged and thanked President Shultz for her outstanding service to Board of Trustees for many years, and noted the Board's many accomplishments achieved under the leadership of President Shultz.

GOOD AND WELFARE

President Shultz stated that it has been her great pleasure to serve as President of the Board of Trustees for the past two years, and she thanked the Trustees for their continued support, motivation and hard work in addressing current and upcoming challenges.

Vice President-Elect Bashford proposed that the Board take the opportunity to produce a historical video on the events surrounding the 1945 United Nations conference and signing in the War Memorial buildings. He suggested that the video could be used as part of the dedication ceremony of the new Veterans Memorial in the Memorial Court targeted for November 2013.

ADJOURNMENT

There being no further business, President-Elect Myatt adjourned the meeting at 2:40 p.m.

Jennifer E. Norris  
Executive Secretary