

# WAR MEMORIAL BOARD OF TRUSTEES

War Memorial Opera House  
301 Van Ness Avenue, Fourth Floor Board Room  
San Francisco, California 94102  
(Entry at Opera House North "Carriage" Door)

## OFFICIAL MEETING NOTICE

### WAR MEMORIAL BOARD OF TRUSTEES

#### SPECIAL MEETING

**Tuesday, May 8, 2012 at 2:00 p.m.**

#### AGENDA

#### **Roll Call.**

**Approval of Minutes:** Approval of minutes of the regular monthly meeting of March 8, 2012. Action  
(Draft minutes of the regular monthly meeting of March 8, 2012.)

#### **President's Report:**

#### **Managing Director's Report:**

1. Rental Requests: Opera House; Davies Symphony Hall; Herbst Theatre. Action  
(Rental Requests for May 8, 2012; Additional Rental Requests for May 8, 2012.)

#### **Secretary's Report:**

1. Approval of March 2012 Housekeeping Expenditures. Action  
(Revenue, Appropriations, Housekeeping Expenditures Reports for March 31, 2012.)

2. Approval of April 2012 Housekeeping Expenditures. Action  
(Revenue, Appropriations, Housekeeping Expenditures Reports for April 30, 2012.)

#### **Regular Items.**

1. San Francisco Veterans Memorial Project – Consideration and action on design proposal for plaques naming the War Memorial Horseshoe Drive for Charlotte and George Shultz. Action  
(Letter from MajGen J. Michael Myatt, USMC (Ret.), Chair of the San Francisco Veterans Memorial Working Committee, submitting renderings of proposed plaques for naming the Horseshoe Drive between the Opera House and Veterans Building.)

2. Patina Catering – Consideration and action on extension of Concessions Agreement for the five-year renewal term (8/1/13 – 7/31/18) as provided in the Concessions Agreement between Patina Catering and the War Memorial Board of Trustees. Action  
(Letter from Tim O'Shea, President Patina Restaurant Services, providing notice of Patina Catering's desire to extend the Concessions Agreement with the War Memorial for the five-year renewal term as provided in the Agreement between Patina Catering and the War Memorial Board of Trustees.)

3. Veterans Building Seismic Upgrade & Improvements Project – Consideration and action on the use of Integrated Project Delivery (Construction Manager/General Contractor) to procure construction services for the Veterans Building Seismic Upgrade & Improvements Project. Action  
(Memo from Tara Lamont, Project Manager for the Veterans Building Seismic Upgrade & Improvements Project, requesting approval to use Integrated Project Delivery to procure construction services for the Veterans Building Seismic Upgrade & Improvements Project pursuant to Section 6.68 of the San Francisco Administrative Code.)

4. American Legion War Memorial Commission – Request for the War Memorial Board of Trustees to increase the monthly payment to the American Legion War Memorial Commission from \$2,600 to \$3,790 to allow the Commission to increase its staff to coordinate veterans' move-out from the Veterans Building. Refer to Committee  
(Memo from Nelson Lum, Chair of the American Legion War Memorial Commission, requesting the War Memorial increase its monthly payment to the American Legion War Memorial Commission from \$2,600 to \$3,790 to fund additional staff to coordinate veterans' move-out from the Veterans Building.)

5. San Francisco Arts Commission – Consideration and action on request to revise previously approved locations for the temporary installation of sculptures by artist Jun Kaneko from June to December 2012.

Action

(Memo from Jill Manton, San Francisco Arts Commission, requesting to revise the previously approved locations for the temporary installation of sculptures by artist Jun Kaneko to new locations in front of the War Memorial Opera House.)

**Good and Welfare.**

**Miscellaneous Correspondence.**

**Public Comment:** Public comment on items within the jurisdiction of the Board of Trustees, but not on the agenda.

**Adjournment.**

# San Francisco War Memorial and Performing Arts Center

## BOARD OF TRUSTEES

Charlotte Mailliard Shultz, President  
MajGen J. Michael Myatt, USMC (Ret.), Vice President  
Wilkes Bashford  
Nancy H. Bechtle  
Belva Davis  
Thomas E. Horn  
Claude M. Jarman, Jr.  
Mrs. George R. Moscone  
Paul F. Pelosi  
James W. Stafford  
Diane B. Wilsey

## DEPARTMENT REPRESENTATIVES

Elizabeth Murray,  
Managing Director  
Jennifer Norris,  
Assistant Managing Director and  
Executive Secretary  
Telephone: (415) 621-6600  
FAX: (415) 621-5091

**Interested persons unable to attend this meeting may submit written comments regarding agenda items which will be distributed to Trustees, and made part of the official public record.**

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Accessible seating for persons with disabilities (including those using wheelchairs) will be available.

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Accessible parking is available at the following locations: two (2) designated blue curb spaces on the southwest corner of McAllister Street at Van Ness Avenue; and the Performing Arts Garage (entrance on Grove Street between Franklin and Gough Streets, immediately behind the San Francisco War Memorial and Performing Arts Center).

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Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

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