

WAR MEMORIAL BOARD OF TRUSTEES

War Memorial Opera House
301 Van Ness Avenue, Fourth Floor Board Room
San Francisco, California 94102
(Entry at Opera House North "Carriage" Door)

OFFICIAL MEETING NOTICE

WAR MEMORIAL BOARD OF TRUSTEES SPECIAL MEETING

Thursday, February 20, 2014 at 2:00 p.m.

AGENDA

Roll Call.

Approval of Minutes: Approval of minutes of the regular monthly meeting of January 9, 2014. [Action](#)
(Draft minutes of the regular monthly meeting of January 9, 2014.)

President's Report:

Managing Director's Report:

1. Rental Requests: Opera House; Davies Symphony Hall. [Action](#)
(Rental Requests for February 20, 2014; Additional Rental Requests for February 20, 2014.)
2. Director's Report: Managing Director to report on recent activities and make announcements. [Information/ Discussion](#)

Secretary's Report:

1. Approval of January 2014 Housekeeping Expenditures. [Action](#)
(Revenue, Appropriations, Housekeeping Expenditures Reports for January 31, 2014.)

Committee Reports:

1. Veterans Building Project Committee – Consideration and action on Committee recommendations
 - a. Memorandum of Understanding between War Memorial and San Francisco Opera concerning the San Francisco Opera's development and lease of Veterans Building space. [Action](#)
 - b. Veterans Building Seismic Upgrade & Improvements Project: Update reports on Project tours and Project budget. [Information/ Discussion](#)
2. Budget and Finance Committee – Consideration and action on Committee recommendations.
 - a. Proposed Rental Rates for Fiscal Year 2014-2015. [Action](#)
 - b. Fiscal Year 2014-2015 and Fiscal Year 2015-2016 Departmental Budget. [Action](#)

Regular Items:

1. San Francisco Opera request to install exterior banners on the War Memorial Opera House loggia for the 2014 San Francisco Opera Summer Season. [Action](#)
(Letter dated January 27, 2014, from San Francisco Opera requesting permission to install exterior banners on the Opera House loggia for the 2014 San Francisco Opera Summer Season; renderings of proposed banners.)
2. San Francisco Symphony request to install a Meyer Constellation sound system in Zellerbach Rehearsal Hall Room A. [Action](#)
(Letter dated February 13, 2014, from San Francisco Symphony requesting permission to install a Meyer Constellation sound system in Zellerbach Rehearsal Hall Room A.)

3. San Francisco Symphony request to install 2014/15 Symphony Season subscription graphics in Davies Symphony Hall for the period February 26, 2014 to May 30, 2014. Action
(Letter dated February 13, 2014, from San Francisco Symphony requesting permission to install 2014/15 Symphony Season subscription graphics in Davies Symphony Hall for the period February 26, 2014 to May 30, 2014; renderings of proposed subscription graphics.)
4. Disclosure of advice to the Board of Trustees from the City Attorney – Proposed Opera Lease of Space in War Memorial Veterans Building. Action

Good and Welfare.

Miscellaneous Correspondence:

1. Letter from DLA Piper LLP, representing the American Legion War Memorial Commission, concerning the San Francisco War Memorial Veterans Building. Information
(Letter dated January 29, 2014, from DLA Piper LLP, representing the American Legion War Memorial Commission, concerning the San Francisco War Memorial Veterans Building.)

Public Comment: Public comment on items within the jurisdiction of the Board of Trustees, but not on the agenda.

Adjournment.

San Francisco War Memorial and Performing Arts Center

BOARD OF TRUSTEES

MajGen J. Michael Myatt, USMC (Ret.), President
Wilkes Bashford, Vice President
Nancy H. Bechtle
Belva Davis
Thomas E. Horn
Gorretti Lo Lui
Mrs. George R. Moscone
Paul F. Pelosi
Charlotte Mailliard Shultz
James W. Stafford
Diane B. Wilsey

DEPARTMENT REPRESENTATIVES

Elizabeth Murray,
Managing Director
Jennifer Norris,
Assistant Managing Director and
Executive Secretary
Telephone: (415) 621-6600
FAX: (415) 621-5091

Interested persons unable to attend this meeting may submit written comments regarding agenda items which will be distributed to Trustees, and made part of the official public record.



ACCESSIBLE MEETING POLICY

Accessible seating for persons with disabilities (including those using wheelchairs) will be available.

Upon request, American sign language interpreters and/or sound enhancement system will be available. Please contact the War Memorial office at 621-6600 at least 72 hours prior to the meeting. Late requests will be honored if possible.

Upon request, minutes of meetings are available in alternative formats. If you require the use of a reader during a meeting, please contact the War Memorial office at 621-6600 at least 72 hours prior to the meeting. Late requests will be honored if possible.



Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities may call the War Memorial office at 621-6600 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.



MUNI's No. 5, 47 and 49 accessible bus lines serve this location. For information about MUNI accessible services, call 923-6142. The closest accessible BART station is located in the Civic Center at Market and Eighth Streets.

Accessible parking is available at the following locations: two (2) designated blue curb spaces on the southwest corner of McAllister Street at Van Ness Avenue; and the Performing Arts Garage (entrance on Grove Street between Franklin and Gough Streets, immediately behind the San Francisco War Memorial and Performing Arts Center).

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library, the City's website at <http://www.sfgov.org/sunshine>.

Sunshine Ordinance Task Force
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689
Office: (415) 554-7724
Fax: (415) 554-7854
E-mail: sotf@sfgov.org

SAN FRANCISCO LOBBYIST ORDINANCE

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code §2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, telephone (415) 252-3100; fax (415) 252-3112; e-mail ethics.commission@sfgov.org and web site <http://www.sfgov.org/ethics>.