

WAR MEMORIAL BOARD OF TRUSTEES

War Memorial Opera House
301 Van Ness Avenue, Fourth Floor Board Room
San Francisco, California 94102
(Entry at Opera House North "Carriage" Door)

OFFICIAL MEETING NOTICE

WAR MEMORIAL BOARD OF TRUSTEES REGULAR MEETING

Thursday, November 12, 2015 at 2:00 p.m.

AGENDA

Roll Call.

Approval of Minutes:

1. Approval of minutes of the Building Committee meeting of October 8, 2015. [Action](#)
(Draft minutes of the Building Committee meeting of October 8, 2015.)
3. Approval of minutes of the regular meeting of October 8, 2015. [Action](#)
(Draft minutes of the regular meeting of October 8, 2015.)

President's Report: Current developments and announcements. [Information](#)

Managing Director's Report:

1. Rental Requests: Opera House; Davies Symphony Hall; Herbst Theatre. [Action](#)
(Rental Requests for November 12, 2015; Additional Rental Requests for November 12, 2015.)
2. Director's Report: Managing Director to report on recent activities and make announcements. [Information / Discussion](#)

Secretary's Report:

1. Approval of October 2015 Housekeeping Expenditures. [Action](#)
(Revenue, Appropriations, Housekeeping Expenditures Reports for October 31, 2015.)

Miscellaneous Correspondence:

1. Correspondence from Commander Samuel Patterson Jr. of Post 198 of the American Legion concerning denial by the American Legion War Memorial Commission and War Memorial Managing Director of proposed fundraising events in the Veterans Building, hosted by Post 198 in affiliation with various commercial banks. [Information](#)
(E-mail letter from Commander Samuel Patterson Jr. of Post 198 of the American Legion.)

Good and Welfare: Opportunity for Trustees to make remarks including special thanks and congratulatory remarks. [Information / Discussion](#)

Public Comment: Public comment on items within the jurisdiction of the Board of Trustees, but not on the agenda. [Information / Discussion](#)

Regular Items:

1. San Francisco Arts Commission Gallery – Request to install temporary promotional signage for the inaugural exhibition in the SFAC Gallery in one exterior display case and on the first floor of the Veterans Building. [Action](#)
(Letter dated November 5, 2015, from the San Francisco Arts Commission, requesting to install temporary promotional signage for the inaugural exhibition in the SFAC Gallery.)

2. CLOSED SESSION – Update on existing litigation regarding space allocation for and facility use by the San Francisco Posts of the American Legion in the Veterans Building.
 - a. Public Comment on all matters pertaining to the closed session.
 - b. Vote on whether to hold closed session to confer with Legal Counsel [San Francisco Administrative Code Section 67.10(d)]. Action
 - c. Closed session pursuant to Government Code Section 54956.9(d)(1) and San Francisco Administrative Code Section 67.10(d)(1). Discussion
 - 1) CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [City as respondent, San Francisco Posts of the American Legion as petitioner; In the Matter of San Francisco War Memorial Trust, dated August 10, 1921, as amended June 30, 1928; Superior Court of the State of California; Case No. PTR-15-298701; filed July 27, 2015]. Possible Action
 - d. Reconvene in open session:
 - 1) Possible report on action taken in closed session [Government Code Section 54957.1(a)(2) and San Francisco Administrative Code Section 67.12(b)(2)]. Action
 - 2) Vote to elect whether to disclose any or all discussions held in closed session [San Francisco Administrative Code Section 67.12(a)]. Action
3. CLOSED SESSION – Public Employee Performance Evaluation for War Memorial Managing Director Elizabeth Murray. Action
 - a. Public Comment on all matters pertaining to the closed session.
 - b. Vote on whether to hold closed session for performance evaluation of War Memorial Managing Director Elizabeth Murray [Government Code Section 54957(b) and San Francisco Administrative Code Section 67.10(b)]. Action
 - c. Closed session pursuant to Government Code Section 54957(b) and San Francisco Administrative Code Section 67.10(b). Discussion
 - 1) Performance Evaluation of War Memorial Managing Director Elizabeth Murray. Possible Action
 - d. Reconvene in open session:
 - 1) Vote to elect whether to disclose any or all discussions held in closed session [San Francisco Administrative Code Section 67.12(a)]. Action

Adjournment.

San Francisco War Memorial and Performing Arts Center

BOARD OF TRUSTEES

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DEPARTMENT REPRESENTATIVES

Elizabeth Murray,
Managing Director
Jennifer Norris,
Assistant Managing Director and
Executive Secretary
Telephone: (415) 621-6600
FAX: (415) 621-5091

Interested persons unable to attend this meeting may submit written comments regarding agenda items which will be distributed to Trustees, and made part of the official public record.

Materials accompanying agenda items are available for inspection and copying during regular office hours at the War Memorial office, located at 401 Van Ness Avenue, Suite 110, San Francisco, CA 94102. Any materials distributed to the members of the War Memorial Board of Trustees within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection at the above-mentioned War Memorial office during regular business hours.

The ringing and use of cell phones, pagers, and similar sound-producing electronic devices are prohibited at this meeting. The President may order the removal from the meeting room of any person responsible for the ringing or use of a cell phone, pager, or similar sound-producing electronic device.

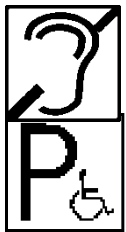
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ACCESSIBLE MEETING POLICY



To obtain a disability-related modification or accommodation, including auxiliary aids or services, to participate in the meeting, please contact the War Memorial office at 621-6600 at least 48 hours before the meeting, except for Monday meetings, for which the deadline is 4:00 p.m. the previous Friday.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available.



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Accessible parking is available at the following locations: two (2) designated blue curb spaces on the southwest corner of McAllister Street at Van Ness Avenue; and the Performing Arts Garage (entrance on Grove Street between Franklin and Gough Streets, immediately behind the San Francisco War Memorial and Performing Arts Center).

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

(Chapter 67 of the San Francisco Administrative Code). Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. **FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE, OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE.**

Sunshine Ordinance Task Force
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689
Office: (415) 554-7724 Fax: (415) 554-7854
E-mail: sotf@sfgov.org

War Memorial Board of Trustees – November 12, 2015 Regular Meeting
Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Ordinance Task Force, at the San Francisco Public Library, and on the City's website at <http://www.sfgov.org/sunshine>.