

WAR MEMORIAL BOARD OF TRUSTEES

War Memorial Opera House
301 Van Ness Avenue, Fourth Floor Board Room
San Francisco, California 94102
(Entry at Opera House North "Carriage" Door)

OFFICIAL MEETING NOTICE

WAR MEMORIAL BOARD OF TRUSTEES REGULAR MEETING

Thursday, March 10, 2016 at 2:00 p.m.

AGENDA

Roll Call.

Approval of Minutes:

1. Approval of minutes of the regular meeting of February 11, 2016. [Action](#)
(Draft minutes of the regular monthly meeting of February 11, 2016.)
2. Approval of minutes of the Budget and Finance Committee meeting of February 18, 2016. [Action](#)
(Draft minutes of the Budget and Finance Committee meeting of February 18, 2016.)
3. Approval of minutes of the special meeting of February 18, 2016. [Action](#)
(Draft minutes of the special meeting of February 18, 2016.)

Vice President's Report: Current developments and announcements. [Information](#)

1. Appointments to the War Memorial Board of Trustees. [Information](#)

Managing Director's Report:

1. Rental Requests: Opera House; Davies Symphony Hall; Herbst Theatre. [Action](#)
(Rental Requests for March 10, 2016; Additional Rental Requests for March 10, 2016.)
2. Director's Report: Managing Director to report on recent activities and make announcements.
 - a. Veterans Building Meeting Room Usage: February 2016. [Information](#)
(Veterans Building Meeting Rooms Actual Usages FY 2015-16.) [/ Discussion](#)

Secretary's Report:

1. Approval of February 2016 Housekeeping Expenditures. [Action](#)
(Revenue, Appropriations, Housekeeping Expenditures Reports for February 29, 2016.)

Committee Reports:

1. Presentors Liaison Committee:

- a. Patina Restaurant Group request for Food and Beverage Price Increases. [Action](#)

Good and Welfare: Opportunity for Trustees to make remarks including special thanks and congratulatory remarks. [Information](#)
[/ Discussion](#)

Public Comment: Public comment on items within the jurisdiction of the Board of Trustees, but not on the agenda. [Information](#)
[/ Discussion](#)

Miscellaneous Correspondence:

1. Letter from San Francisco Falun Buddha Study Association regarding presentation of SHEN YUN Performing Arts in the War Memorial Opera House. [Information](#)
(Letter dated February 18, 2016, from San Francisco Falun Buddha Study Association regarding presentation of SHEN YUN Performing Arts in the War Memorial Opera House.) [/ Discussion](#)

Regular Items.

1. San Francisco Symphony request to install 2016/17 subscription signage in Davies Symphony Hall from March 17 through June 1, 2016. Action
(Letter dated March 3, 2016, from San Francisco Symphony requesting to install 2016/17 season subscription signage in Davies Symphony Hall from March 17 through June 1, 2016, including renderings of proposed signage.)
2. Election of Officers: Election of President and Vice President of the War Memorial Board of Trustees for calendar year 2016. Action
3. Committee Assignments for calendar year 2016. Information
4. **CLOSED SESSION – Pending litigation** regarding space allocation for and facility use by the San Francisco Posts of the American Legion in the Veterans Building.
 - a. Public Comment on all matters pertaining to the closed session.
 - b. Vote on whether to hold closed session to confer with Legal Counsel regarding pending litigation [San Francisco Administrative Code Section 67.10(d)]. Action
 - c. Closed session pursuant to Government Code Section 54956.9(d)(1) and San Francisco Administrative Code Section 67.10(d)(1). Discussion
 - 1) **CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION** [City as defendant, American Legion War Memorial Commission as petitioner; In the Matter of San Francisco War Memorial Trust, dated August 19, 1921, as amended June 30, 1928; San Francisco Superior Court; Case No. PTR-15-298701; filed July 27, 2015]. Possible Action
 - d. Reconvene in Open Session:
 - 1) Possible report on action taken in closed session [Government Code Section 54957.1(a)(2) and San Francisco Administrative Code Section 67.12(b)(2)]. Action
 - 2) Vote to elect whether to disclose any or all discussions held in closed session [San Francisco Administrative Code Section 67.12(a)]. Action

Adjournment.

San Francisco War Memorial and Performing Arts Center

BOARD OF TRUSTEES

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Thomas E. Horn, Vice President
Nancy H. Bechtle
Belva Davis
Gorretti Lo Lui
Mrs. George R. Moscone
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Vaughn R. Walker
Diane B. Wilsey

DEPARTMENT REPRESENTATIVES

Elizabeth Murray,
Managing Director
Jennifer Norris,
Assistant Managing Director and
Executive Secretary
Telephone: (415) 621-6600
FAX: (415) 621-5091

Interested persons unable to attend this meeting may submit written comments regarding agenda items which will be distributed to Trustees, and made part of the official public record.

Materials accompanying agenda items are available for inspection and copying during regular office hours at the War Memorial office, located at 401 Van Ness Avenue, Suite 110, San Francisco, CA 94102. Any materials distributed to the members of the War Memorial Board of Trustees within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection at the above-mentioned War Memorial office during regular business hours.

The ringing and use of cell phones, pagers, and similar sound-producing electronic devices are prohibited at this meeting. The President may order the removal from the meeting room of any person responsible for the ringing or use of a cell phone, pager, or similar sound-producing electronic device.

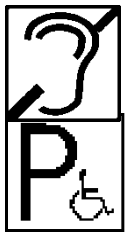
Individuals and entities that influence or attempt to influence local policy or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code §2.100 – 2.160] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, telephone (415) 252-3100; fax (415) 252-3112; e-mail ethics.commission@sfgov.org and web site <http://www.sfgov.org/ethics>.

ACCESSIBLE MEETING POLICY



To obtain a disability-related modification or accommodation, including auxiliary aids or services, to participate in the meeting, please contact the War Memorial office at 621-6600 at least 48 hours before the meeting, except for Monday meetings, for which the deadline is 4:00 p.m. the previous Friday.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available.



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MUNI's No. 5, 47 and 49 accessible bus lines serve this location. For information about MUNI accessible services, call 923-6142. The closest accessible BART station is located in the Civic Center at Market and Eighth Streets.

Accessible parking is available at the following locations: two (2) designated blue curb spaces on the southwest corner of McAllister Street at Van Ness Avenue; and the Performing Arts Garage (entrance on Grove Street between Franklin and Gough Streets, immediately behind the San Francisco War Memorial and Performing Arts Center).

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

(Chapter 67 of the San Francisco Administrative Code). Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. **FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE, OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE.**

Sunshine Ordinance Task Force
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San Francisco, CA 94102-4689
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Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Ordinance Task Force, at the San Francisco Public Library, and on the City's website at <http://www.sfgov.org/sunshine>.