

**MINUTES**  
**WAR MEMORIAL BOARD OF TRUSTEES**  
**REGULAR MEETING**  
**Thursday, August 11, 2016**

The Board of Trustees of the War Memorial of San Francisco met in regular session at 2:00 p.m. on Thursday, August 11, 2016, in the Trustees' Board Room, War Memorial Opera House, President Horn presiding.

**ROLL CALL**

Present: President Horn, Vice President Bechtle, Trustee Davis, Trustee Levin, Trustee Moscone, Trustee Myatt, Trustee Shultz, Trustee Walker and Trustee Wilsey

Absent: Trustee Lui and Trustee Pelosi

Staff Present: Elizabeth Murray, Managing Director

**APPROVAL OF MINUTES**

President Horn called for approval of the minutes of the July 14, 2016 regular meeting of the Board. On motion of Trustee Shultz, seconded by Trustee Moscone, the minutes were unanimously approved.

**MANAGING DIRECTOR'S REPORT**

**Rental Requests:** Ms. Murray stated that rental requests include a request from the San Francisco Symphony for opening night gala activities, including tenting the Davies Symphony Hall parking lot from approximately August 26 through September 11, 2016 for the opening night pre-concert dinner and post-concert party. She said that remaining rental requests are routine and requested their approval. On motion of Trustee Wilsey, seconded by Trustee Myatt, the following resolution was unanimously adopted:

**RESOLUTION NO. 16-32**

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the following rental requests are hereby approved:

**LOUISE M. DAVIES SYMPHONY HALL**

San Francisco Symphony Opening Night Gala: Parking lot tent and lobby usage	September 7, 2016	(in season contract)
Live Nation Cat Stevens/Yusuf Islam	October 3, 2016	\$2,500.00 vs 10% \$7,500.00 maximum
Mind the Product Technology Conference	June 12, 13, 2017	\$13,000.00

**HERBST THEATRE**

Jewish Family & Children's Services The Children of Willesden Lane	November 7-10, 2016	\$5,000.00
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Another Planet Entertainment Maynard James Keenan	November 21, 2016	\$2,500.00
Bay Pointe Ballet Dance Performance	March 10, 2017	\$1,250.00
Bay Area Rainbow Symphony Concert	March 11, 2017	\$1,250.00
San Francisco Girls Chorus Concert	June 2, 4, 2017	\$2,250.00

**Additional Rental Requests:** Ms. Murray stated that additional rental requests distributed to Trustees today are routine and requested their approval. On motion of Trustee Wilsey, seconded by Trustee Moscone, the following resolution was unanimously adopted:

**RESOLUTION NO. 16-33**

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the following additional rental requests are hereby approved:

**LOUISE M. DAVIES SYMPHONY HALL**

San Francisco Symphony 2016-17 Season (partial)	February 1 – May 31, 2017	\$186,300.00 vs 10% \$210,600.00 maximum
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**HERBST THEATRE**

Bay Area Flamenco Festival	October 2, 2016 February 19, 2017	\$2,500.00
Glasgow 3 LLC TEDx San Francisco	October 6, 2016	\$2,500.00
Philippine Cultural & Historical Association Ryan Cayabyab	October 14, 2016	\$1,250.00

**WILSEY CENTER FOR OPERA**

SFJAZZ Rehearsal	October 5, 2016	\$225.00
Glasgow 3 LLC TEDx San Francisco	October 5, 6, 2016	\$3,925.00

**Veterans Building Meeting Room Usage:** Ms. Murray stated that Trustees received a summary report of actual uses of Veterans Building meeting rooms allocated to the San Francisco Posts of the American Legion for the month of July 2016.

**Patina -- New General Manager:** Ms. Murray said she is pleased to introduce and welcome Brian Crowell, the new General Manager for Patina Restaurant Group at the War Memorial and Performing Arts Center. Brian comes to Patina from Aramark, where he worked in a variety of food service positions with increasing responsibility over the course of 18 years. Since 2012, Brian has been responsible for the vision, planning and

direction of 25 food service operations as District Manager for Business Dining in Southern California. Brian has been at the War Memorial and Performing Arts Center for approximately two weeks and has already met many representatives of the resident licensees and has begun working with his staff. Ms. Murray said she hopes Trustees will introduce themselves to Brian and feel free to contact him regarding food and beverage issues.

Brian Crowell, General Manager for Patina Restaurant Group at the War Memorial and Performing Arts Center, said he is excited to be working at the War Memorial and hopes to raise the overall level of services at Patina.

**Board of Supervisors' Ordinance – All-Gender Toilet Facilities:** Ms. Murray stated that the Board of Supervisors recently adopted an Ordinance regarding All-Gender Toilet Facilities. The Ordinance requires that for City buildings: 1) all single-user toilet facilities be re-designated and re-signed as “All-Gender;” and 2) if there are five or more multiple-user toilet facilities in a City building, at least one facility must be designated and signed as “All-Gender” unless by doing so there would no longer be the minimum number of separate male and female toilet facilities required by Title 24 or there would be a reduction in the number of required accessible toilet facilities. These re-designations of toilet facilities must be implemented by September 23 for single-user facilities and by November 23 for multiple-user facilities.

Ms. Murray stated that War Memorial staff has initiated discussions with resident licensees and building occupants regarding implementation of this Ordinance. She said that re-designation of single-user toilet facilities is easily accomplished; it is the re-designation of one of the multiple-user toilet facilities in each building as an “All-Gender” facility that requires more in-depth conversation. Ms. Murray said she will update Trustees on the proposed re-designation of restroom facilities at the September meeting.

In public comment, Michael Petrelis stated he is a lesbian, gay, bisexual and transgender activist and he thinks this is a terrific policy the City is implementing. He expressed interest in knowing if the policy will be posted on all of the organizations websites, the Symphony, Opera, Ballet and Herbst Theatre and how the public will be made aware of the changes set forth in the policy, specifically, if the policy change will be available online.

### **SECRETARY'S REPORT**

**Revenue, Appropriations and Housekeeping Expenditures Reports for July 2016:** Ms. Murray stated that Revenue, Appropriations and Housekeeping Expenditures reports for July 2016 have been distributed to Trustees. Ms. Murray requested approval of the July 2016 housekeeping expenditures as submitted. On motion of Vice President Bechtle, seconded by Trustee Moscone, the following resolution was unanimously adopted:

#### **RESOLUTION NO. 16-34**

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that Purchase Order Nos. WM17001 through WM17044, Interdepartmental Work Order No. WM17301, and Revenue Transfers WM17 101 and 201 are hereby approved.

### **COMMITTEE REPORTS**

#### **Building Committee**

#### **Request from San Francisco Symphony to change the paint color of the Symphony Store in Davies Symphony Hall:**

President Horn stated that the Building Committee met immediately prior to this meeting to consider the request of the San Francisco Symphony to change the paint color of two walls adjacent to the Symphony Store in Davies Symphony Hall. President Horn asked Trustee Wilsey to comment on the Committee's review. Trustee Wilsey stated the Committee felt the proposed grey color for the Store area, replacing the warm off-white color that is used throughout the Davies Hall lobby areas, is inconsistent and harsh.

However, the Committee felt it would be useful for the full board to consider the request and therefore the Committee did not make a recommendation.

Symphony representatives Andrew Dubowski and Retail Manager Jeanette Garbarini-Walters made a presentation to the full board followed by a field trip to the Symphony Store for Trustees to view the Store area and see the actual paint color.

The Trustees returned to the meeting room and following discussion, and on motion of Trustee Shultz, seconded by Trustee Levin, the following resolution was unanimously adopted:

RESOLUTION NO. 16-35

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that it approves the request of the San Francisco Symphony to change the paint color of the two walls adjacent to the Symphony Store in Davies Symphony Hall.

GOOD AND WELFARE

Trustee Myatt stated that Fleet Week will occur this year from October 3 to 10.

Trustee Levin commented on the August 2 dedication of the Korean War Memorial at the Presidio and urged Trustees to visit this wonderful memorial.

GENERAL PUBLIC COMMENT

Mr. Michael Petrelis commented that he was disturbed by reports in the *San Francisco Chronicle* concerning Trustee Wilsey and does not feel the *Chronicle* has served the public well in understanding the issue. He hoped that Trustee Wilsey will clarify the issue for the public.

ADJOURNMENT

There being no further business to come before the Board, President Horn adjourned the meeting at 3:10 p.m.

Jennifer E. Norris  
Executive Secretary