

**MINUTES**  
**WAR MEMORIAL BOARD OF TRUSTEES**  
**REGULAR MEETING**  
**Thursday, September 8, 2016**

The Board of Trustees of the War Memorial of San Francisco met in regular session at 2:00 p.m. on Thursday, September 8, 2016, in the Trustees' Board Room, War Memorial Opera House, President Horn presiding.

**ROLL CALL**

Present: President Horn, Vice President Bechtle, Trustee Davis, Trustee Levin, Trustee Lui, Trustee Moscone, Trustee Myatt, Trustee Pelosi, Trustee Shultz, Trustee Walker and Trustee Wilsey

Staff Present: Elizabeth Murray, Managing Director and Jennifer Norris, Assistant Managing Director

**APPROVAL OF MINUTES**

President Horn called for approval of the minutes of the August 11, 2016 meeting of the Building Committee. On motion of Trustee Shultz, seconded by Trustee Moscone, the minutes were unanimously approved.

President Horn called for approval of the minutes of the August 11, 2016 regular meeting of the Board. On motion of Vice President Bechtle, seconded by Trustee Wilsey, the minutes were unanimously approved.

**PRESIDENT'S REPORT**

**Symphony and Opera Openings:** President Horn stated that the San Francisco Symphony opened its 2016-17 Repertory Season on Wednesday, September 7, 2016 with extended festivities in the parking lot tented pavilion and on Grove Street. The San Francisco Opera will open its 2016 Fall Season on Friday, September 9, with pre- and post-performance festivities in the tented area behind the Memorial Court. On behalf of the Trustees, President Horn extended best wishes to the Symphony and Opera for their upcoming seasons.

**MANAGING DIRECTOR'S REPORT**

**Rental Requests:** Ms. Murray stated that rental requests mailed to the Trustees are routine and requested their approval. On motion of Trustee Moscone, seconded by Trustee Shultz, the following resolution was unanimously adopted:

**RESOLUTION NO. 16-36**

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the following rental requests are hereby approved:

**LOUISE M. DAVIES SYMPHONY HALL**

Shorenstein Hayes Nederlander - SHN	May 8, 2017	\$2,500.00 vs 10%
Neil deGrasse Tyson		\$7,500.00 maximum

**HERBST THEATRE**

The Art Institute of California	December 16, 2016	\$5,000.00
Graduation Ceremonies	June 16, 2017	

Good Food Foundation The Good Food Awards	January 20, 2017	\$1,250.00
San Francisco Performances Gift Concert	April 2, 2017	\$1,250.00
AIA San Francisco Awards Gala	April 18, 2017	\$1,250.00
Wallenberg High School Graduation Ceremony	May 25, 2017	\$700.00
Myotonic Dystrophy Foundation International Myotonic Dystrophy Consortium Meeting	September 6-8, 2017	\$3,750.00

**WILSEY CENTER FOR OPERA**

San Francisco Opera Dream of the Red Chamber Dinner & After Party	September 8-13, 2016	\$5,475.00
African-American Shakespeare Company Patron Event & Tour	September 26, 2016	\$225.00
New Century Chamber Orchestra Program & Reception	October 11, 2016	\$225.00
San Francisco Dance Film Festival Festival Kick-Off & Fundraising Event	October 19, 2016	\$1,025.00
Swords to Plowshares Reception & Benefit Concert	June 21, 2017	\$1,475.00
Myotonic Dystrophy Foundation International Myotonic Dystrophy Consortium Meeting	September 6-8, 2017	\$3,000.00

**Additional Rental Requests:** Ms. Murray stated that additional rental requests distributed to the Trustees are routine and requested their approval. On motion of Trustee Shultz, seconded by Trustee Davis, the following resolution was unanimously adopted:

**RESOLUTION NO. 16-37**

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that the following additional rental requests are hereby approved:

**HERBST THEATRE**

SF Department of Public Works Rehearsal Day & All Staff Meeting	November 3, 17, 2016	\$1,300.00
Presidio Performing Arts Foundation Spring Dance Concert	May 24-26, 2017	\$3,250.00

UCSF School of Medicine White Coat Ceremony	August 4, 2017	\$1,250.00
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### **WILSEY CENTER FOR OPERA**

San Francisco Opera Education Programs	September 15, 24, 2016 October 1, 2, 20, 2016 January 11, 2017	\$1,350.00
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Symphony Parnassus Concert	January 29, 2017	\$800.00
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**Veterans Building Meeting Room Usage:** Ms. Murray stated that Trustees received a summary report of actual uses of Veterans Building meeting rooms allocated to the San Francisco Posts of the American Legion for August 2016, showing 80 uses of veterans' meeting rooms for the month

Vice President Bechtle stated that it would be helpful to see a report of Veterans Building meeting room usage in prior years for comparison purposes. Ms. Murray said that staff would provide such a comparative report for the Board next month.

### **SECRETARY'S REPORT**

**Revenue, Appropriations and Housekeeping Expenditures Reports for August 2016:** Ms. Norris stated that Revenue, Appropriations and Housekeeping Expenditures reports for August 2016 have been distributed to Trustees. Ms. Norris requested approval of the August 2016 housekeeping expenditures as submitted. On motion of Trustee Moscone, seconded by Trustee Davis, the following resolution was unanimously adopted:

#### **RESOLUTION NO. 16-38**

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco that Purchase Order Nos. WM17045 through WM17083, Interdepartmental Work Order Nos. 17019 and 17004 and Revenue Transfers RM 17003-005, RR 17003 and RD17002 are hereby approved.

### **REGULAR ITEMS**

**Renewal of Agreement between War Memorial Board of Trustees and American Legion War Memorial Commission:** President Horn stated that the current renewal of the agreement between the War Memorial Board of Trustees and the American Legion War Memorial Commission concerning an annual sum paid to the Legion by the Trustees is due to expire on December 31, 2016. President Horn referred the matter of renewal of this agreement to the Veterans Committee and asked the committee to meet and report back to the board with recommendations.

**Renewal of Agreement between War Memorial Board of Trustees and Veterans Success Center Committee:** President Horn stated that the current agreement between the War Memorial Board of Trustees and the Veterans Success Center Committee concerning operation of the American Legion Eighth District's Veterans Success Center in the Veterans Building is due to expire on September 30, 2016. President Horn referred the matter of renewal of this agreement to the Veterans Committee and asked the committee to meet and report back to the board with recommendations.

**Request from resident licensees for discussion on allowing covered drinks in auditorium areas:** Trustees have received the letter from the San Francisco Symphony, Opera and Ballet, jointly requesting that the Board begin discussion regarding possible implementation of a new policy that would allow patrons to bring covered

drinks into the Opera House and Davies Symphony Hall auditoriums. President Horn referred the matter to the Presentors Liaison Committee for hearing, consideration, and possible adoption of recommendations to be reported back to the full board.

### **GENERAL PUBLIC COMMENT**

Paul Cox, Chair of the War Memorial American Legion Commission and American Legion District 8 Adjutant, reported that Boys State is a program of the American Legion which has been going on for 79 years. Every year the American Legion sends approximately 1,000 boys from all over California to Sacramento to see how state government works. He stated that for the past several years, District 8 has sent 14 boys each year and this year is special because one of the boys, Joseph Lerdal, was sent to Boys Nation. Only two boys from each state can attend Boys Nation each year. Mr. Cox said that Joseph went to Washington, DC, met the President and learned how the federal government works. It is really an extraordinary program and many famous people as high school juniors and seniors have been a part of Boys State and Boys Nation. Mr. Cox stated that President Bill Clinton went to Boys Nation and shook hands with President John F. Kennedy. He stated there is a Girls State program as well which meets in Claremont California and noted that District 8 sent two girls this year.

### **ADJOURNMENT**

There being no further business to come before the Board, President Horn adjourned the meeting at 2:20 p.m.

Jennifer E. Norris  
Executive Secretary