

# WAR MEMORIAL BOARD OF TRUSTEES

War Memorial Opera House  
301 Van Ness Avenue, Fourth Floor Board Room  
San Francisco, California 94102  
(Entry at Opera House North "Carriage" Door)

## OFFICIAL MEETING NOTICE

### WAR MEMORIAL BOARD OF TRUSTEES REGULAR MEETING

Thursday, December 8, 2016 at 2:00 p.m.

#### AGENDA

Roll Call.

#### Approval of Minutes:

1. **Approval of minutes of the Presentors Liaison Committee meeting of November 10, 2016.** Action  
(Draft minutes of the Presentors Liaison Committee meeting of November 10, 2016.)
2. **Approval of minutes of the regular meeting of November 10, 2016.** Action  
(Draft minutes of the regular meeting of November 10, 2016.)

President's Report: Current developments and announcements. Information

#### Managing Director's Report:

1. **Rental Requests: Opera House; Davies Symphony Hall; Herbst Theatre; Wilsey Center.** Action  
(Rental Requests for December 8, 2016; Additional Rental Requests for December 8, 2016.)
2. **Director's Report: Managing Director to report on recent activities and make announcements.** Information/ Discussion

#### Secretary's Report:

1. **Approval of November 2016 Housekeeping Expenditures.** Action  
(Revenue, Appropriations, Housekeeping Expenditures Reports for November 30, 2016.)

#### Regular Items:

1. **Request from San Francisco Opera to increase the Opera's per ticket facility fee effective for the 2017 Opera Summer Season.** Refer to Committee  
(Letter dated December 1, 2016, from the San Francisco Opera, requesting to increase the Opera's per ticket facility fee effective for the 2017 Opera Summer Season.)
2. **War Memorial Departmental Budget for Fiscal Years 2017-18 and 2018-19.** Refer to Committee
3. **Election of Officers: Election of President and Vice President of the War Memorial Board of Trustees for calendar year 2017.** Action

Good and Welfare: Opportunity for Trustees to make remarks including special thanks and congratulatory remarks. Information/ Discussion

Public Comment: Public comment on items within the jurisdiction of the Board of Trustees, but not on the agenda. Information/ Discussion

Adjournment.

Note: There will be an opportunity for public comment on each agenda item.

## San Francisco War Memorial and Performing Arts Center

### BOARD OF TRUSTEES

Thomas E. Horn, President  
Nancy H. Bechtle, Vice President  
Belva Davis  
Lt. Col. Wallace I. Levin, CSMR (Ret.)  
Gorretti Lo Lui  
Mrs. George R. Moscone  
MajGen J. Michael Myatt, USMC (Ret.)  
Paul F. Pelosi  
Charlotte Mailliard Shultz  
Vaughn R. Walker  
Diane B. Wilsey

### DEPARTMENT REPRESENTATIVES

Elizabeth Murray,  
Managing Director  
Jennifer Norris,  
Assistant Managing Director and  
Executive Secretary  
Telephone: (415) 621-6600  
FAX: (415) 621-5091  
Interested persons unable to attend this meeting  
may submit written comments regarding agenda  
items which will be distributed to Trustees, and  
made part of the official public record.

Materials accompanying agenda items are available for inspection and copying during regular office hours at the War Memorial office, located at 401 Van Ness Avenue, Suite 110, San Francisco, CA 94102. Any materials distributed to the members of the War Memorial Board of Trustees within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection at the above-mentioned War Memorial office during regular business hours.

The ringing and use of cell phones, pagers, and similar sound-producing electronic devices are prohibited at this meeting. The President may order the removal from the meeting room of any person responsible for the ringing or use of a cell phone, pager, or similar sound-producing electronic device.

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### ACCESSIBLE MEETING POLICY



To obtain a disability-related modification or accommodation, including auxiliary aids or services, to participate in the meeting, please contact the War Memorial office at 621-6600 at least 48 hours before the meeting, except for Monday meetings, for which the deadline is 4:00 p.m. the previous Friday.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available.



In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity, or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

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Accessible parking is available at the following locations: two (2) designated blue curb spaces on the southwest corner of McAllister Street at Van Ness Avenue; and the Performing Arts Garage (entrance on Grove Street between Franklin and Gough Streets, immediately behind the San Francisco War Memorial and Performing Arts Center).

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(Chapter 67 of the San Francisco Administrative Code). Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE, OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE.

Sunshine Ordinance Task Force  
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Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Ordinance Task Force, at the San Francisco Public Library, and on the City's website at <http://www.sfgov.org/sunshine>.