

WAR MEMORIAL BOARD OF TRUSTEES

War Memorial Opera House
301 Van Ness Avenue, Fourth Floor Board Room
San Francisco, California 94102
(Entry at Opera House North "Carriage" Door)

OFFICIAL MEETING NOTICE

WAR MEMORIAL BOARD OF TRUSTEES SPECIAL MEETING

Thursday, February 16, 2017 at 3:00 p.m.

AGENDA

Roll Call.

Approval of Minutes:

1. Approval of minutes of the Building Committee meeting of January 12, 2017. Action
(Draft minutes of the Building Committee meeting of January 12, 2017.)
2. Approval of minutes of the regular meeting of January 12, 2017. Action
(Draft minutes of the regular meeting of January 12, 2017.)

President's Report: Current developments and announcements. Information

Managing Director's Report:

1. Rental Requests: Opera House; Davies Symphony Hall; Herbst Theatre; Wilsey Center. Action
(Rental Requests for February 16, 2017; Additional Rental Requests for February 16, 2017.)
2. Director's Report: Managing Director to report on recent activities and make announcements.

Secretary's Report:

1. Approval of January 2017 Housekeeping Expenditures. Action
(Revenue, Appropriations, Housekeeping Expenditures Reports for January 31, 2017.)

Committee Reports:

1. **Building Committee:**
 - a. Request from San Francisco Symphony to initiate a per ticket "Hall Improvement Fee" for ticketed Symphony events in Davies Symphony Hall effective with the sale of 2017-18 Symphony Season tickets. Action

Discussion and possible action to adopt Committee recommendation(s) regarding the San Francisco Symphony request to initiate a per ticket Hall Improvement Fee.
2. **Budget and Finance Committee:**
 - a. War Memorial Departmental Budget for Fiscal Years 2017-18 and 2018-19. Action

Discussion and possible action to adopt Committee recommendation(s) regarding the War Memorial Departmental Budget for Fiscal Years 2017-18 and 2018-19.

Regular Items. None.

Good and Welfare: Opportunity for Trustees to make remarks including special thanks and congratulatory remarks. Information/
Discussion

General Public Comment: Public comment on items within the jurisdiction of the Board of Trustees, but not on the agenda. Information/
Discussion

Adjournment.

Note: There will be an opportunity for public comment on each agenda item.

San Francisco War Memorial and Performing Arts Center

BOARD OF TRUSTEES

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DEPARTMENT REPRESENTATIVES

Elizabeth Murray,
Managing Director
Jennifer Norris,
Assistant Managing Director and
Executive Secretary
Telephone: (415) 621-6600
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Interested persons unable to attend this meeting may submit written comments regarding agenda items which will be distributed to Trustees, and made part of the official public record.

Materials accompanying agenda items are available for inspection and copying during regular office hours at the War Memorial office, located at 401 Van Ness Avenue, Suite 110, San Francisco, CA 94102. Any materials distributed to the members of the War Memorial Board of Trustees within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection at the above-mentioned War Memorial office during regular business hours.

The ringing and use of cell phones, pagers, and similar sound-producing electronic devices are prohibited at this meeting. The President may order the removal from the meeting room of any person responsible for the ringing or use of a cell phone, pager, or similar sound-producing electronic device.

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ACCESSIBLE MEETING POLICY



To obtain a disability-related modification or accommodation, including auxiliary aids or services, to participate in the meeting, please contact the War Memorial office at 621-6600 at least 48 hours before the meeting, except for Monday meetings, for which the deadline is 4:00 p.m. the previous Friday.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available.



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Sunshine Ordinance Task Force
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Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Ordinance Task Force, at the San Francisco Public Library, and on the City's website at <http://www.sfgov.org/sunshine>.