

San Francisco War Memorial Board of Trustees

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(1/11/18)

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SAN FRANCISCO WAR MEMORIAL AND PERFORMING ARTS CENTER

RENTAL REQUESTS: January 11, 2018

HERBST THEATRE

IndieBio Demo Day	April 16, 17, 2018	\$4,500.00
Surefire Productions LLC Mutek San Francisco	May 4, 2018	\$2,500.00
Xian Yun Academy of the Arts Spring Dance Concert	June 1, 2018	\$1,250.00
Asian Performing Arts Council Sing International Festival Concert	June 30, 2018	\$1,250.00

WILSEY CENTER FOR OPERA

CPMC Ladies Group High Tea & Fashion Show	January 14, 2018	\$1,000.00
SF Ballet Symposium & Reception	March 20, 2018	\$1,025.00

SAN FRANCISCO WAR MEMORIAL AND PERFORMING ARTS CENTER

ADDITIONAL RENTAL REQUESTS: January 11, 2018

HERBST THEATRE

How Women Lead Spotlight Awards Gala	February 1, 2018	\$1,250.00
San Francisco Performances Naumburg Gift Concert	April 25, 2018	\$1,250.00

WILSEY CENTER FOR OPERA

San Francisco Opera Meet the Adlers Concert & Reception	February 8, 2018	\$1,025.00
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San Francisco War Memorial
FY 2017-18 Revenue Report - December 31, 2017

REF.		DEC REVENUE	YEAR TO DATE	LAST YEAR TO DATE
FACILITY RENTAL				
35511	Opera House	\$ 126,349.40	\$ 466,851.45	\$ 423,425.00
35512	Green Room	16,435.44	258,823.44	196,275.00
35521	Herbst Theatre	38,175.00	289,050.00	227,592.49
35531	Davies Symphony Hall	159,739.33	514,873.23	355,803.65
35542	Wilsey Center	4,725.00	101,185.00	37,000.00
62891	Zellerbach Rehearsal Hall	-	170,095.00	141,290.00
OFFICE RENTAL				
35519	San Francisco Opera (OH)	12,744.84	89,213.88	76,469.04
35519	San Francisco Ballet (OH)	1,765.25	12,356.75	10,591.50
35539	San Francisco Symphony (DSH)	13,519.20	81,115.20	81,115.20
35540	Veterans Bldg. Office Rent (SFO)	33,813.49	236,694.43	202,880.94
35540	Veterans Building Occupancy Fees	-	1,896.66	3,793.32
FOOD/BEVERAGE CONCESSIONS				
35611	Opera House	28,547.67	155,925.52	118,384.49
35611	Herbst Theatre	21,162.11	54,846.92	14,405.98
35631	Davies Symphony Hall	12,397.09	105,230.05	71,031.81
PROGRAM CONCESSIONS				
35612	Opera House	-	2,135.06	1,137.29
35612	Herbst Theatre	343.35	3,149.95	3,575.30
35632	Davies Symphony Hall	-	3,647.16	5,217.95
OTHER				
35232	Parking Fees	2,280.10	21,587.60	19,871.70
62899	Miscellaneous Revenue	33,283.00	135,240.34	69,831.74
GROSS REVENUE		\$ 505,280.27	\$ 2,703,917.64	\$ 2,059,692.40
	Less 15% War Memorial Reserve	(75,792.03)	(405,587.61)	(308,660.65)
	Payment to War Memorial Commission	(2,929.00)	(17,574.00)	(16,608.00)
NET REVENUE		\$ 426,559.24	\$ 2,280,756.03	\$ 1,734,423.75
OTHER FUNDS				
35614	Concessions Equipment Replacement	\$ 3,612.22	\$ 16,681.14	\$ 12,088.41

San Francisco War Memorial
FY 2017-2018 Appropriations Report - December 31, 2017

OBJ	DESCRIPTION	REVISED APPROPRIATION	YTD ENCUMBERED & EXPENDED	BALANCE	LAST YEAR ENCUMBERED & EXPENDED
00101	Permanent Salaries	\$ 5,624,374	\$ 2,703,317	\$ 2,921,057	\$ 2,532,150
00501	Temporary Salaries	477,368	-	477,368	-
00901	Premium Pay	130,180	49,470	80,710	45,371
01000	One-Time Salaries Payments	-	9,016	(9,016)	7,575
01101	Overtime	126,464	102,270	24,194	93,134
01201	Holiday	87,786	46,053	41,733	41,162
01371	Mandatory Fringe Benefits	2,987,271	1,304,986	1,682,285	1,204,657
02102	Air Travel	3,786	-	3,786	49
02105	Non-Air Travel	9,560	1,232	8,328	1,170
02200	Training	8,150	4,099	4,051	1,115
02301	Auto Mileage	100	-	100	-
02401	Membership Dues	2,225	940	1,285	940
02702	Engineering Services	-	1,280	(1,280)	-
02761	Systems Consulting	66,246	53,784	12,462	11,565
02799	Other Professional	9,500	2	9,498	-
02800	Building Maintenance Services	918,979	501,917	417,062	756,524
02900	Equipment Maintenance Services	50,780	19,395	31,385	23,901
03100	Equipment Lease/Rental	16,760	21,786	(5,026)	7,817
03500	Other Current Expenses	33,646	13,120	20,526	13,940
04000	Materials & Supplies	315,944	148,392	167,552	237,289
05211	Taxes	63,941	63,951	(10)	62,076
552115	Sales Tax	-	17,174	(17,174)	-
05221	Licenses and Permits	16,050	1,569	14,481	6,537
06000	Equipment	-	-	-	20,250
581051	GF-PUC-Light & Power	878,550	111,062	767,488	776,225
581063	PUC-Sewer Service	138,223	-	138,223	109,830
581064	PUC - Water	108,230	-	108,230	91,003
581140	IS-TIS-ISD Service	121,800	-	121,800	-
581210	IS-TIS-ISD Service Infrastructure	166,150	-	166,150	117,498
581270	City Attorneys Legal Svc	100,000	-	100,000	100,000
581325	Enterprise Agreement	4,521	-	4,521	1,109
581360	GF-TIS-Telephone	39,914	-	39,914	34,020
581410	GF-GSA-Facilities	3,466,030	-	3,466,030	3,436,975
581450	GF-HR-MGMT Training	1,080	-	1,080	1,080
581460	GF-HR-Workers' Compensation	59,859	-	59,859	101,533
581570	GF-CHS Medical Service	19,185	4,645	14,540	18,688
581580	GF-CHS-Toxic Waste	6,295	281	6,014	10,000
581820	IS-PURCH-Reproduction	8,500	-	8,500	8,500
581880	GF-Rec & Park Gardener	142,489	38,955	103,534	142,489
08600	Exp Recovery	(229,095)	-	(229,095)	(228,585)
	TOTAL OPERATING	\$ 15,980,842	\$ 5,218,696	\$ 10,762,146	\$ 9,787,587
067AAP	Facilities Maintenance	\$ 804,731	\$ 205,150	\$ 599,581	NA
070AAP	Debt Service	9,274,936	2,848,435	6,426,501	NA
067ACP	Capital Improvements	3,851,333	31,997	3,819,336	NA
067ACP	Capital Equipment	56,500	56,050	450	NA
	GRAND TOTAL	\$ 29,968,342	\$ 8,360,328	\$ 21,608,014	
	War Memorial Reserve	\$ 2,363,137	\$ 412,944	\$ 1,950,192	NA
	Concessions Equip. Repl. Fund	\$ 100,817	\$ -	\$ 100,817	NA



Michael Tilson Thomas
Music Director

Sakurako Fisher
President

Herbert Blomstedt
Conductor Laureate

Mark C. Hanson
Executive Director

January 4, 2018

Elizabeth Murray, Managing Director
War Memorial Performing Arts Center
401 Van Ness Avenue
San Francisco, CA 94102

Dear Beth,

The San Francisco Symphony requests approval to install an exhibit entitled "Leonard Bernstein at 100" in the First Tier Lobby of Davies Symphony Hall, January 17-February 28, 2018. The exhibit supports the Symphony's yearlong celebration of Bernstein, providing patrons with background and context to the Symphony's programming of his music.

"Bernstein at 100", curated by the Symphony and Henni Yama, a designer from the Disney Museum, consists of photos, programs and related memorabilia displayed in the alcove at the southern end of the First Tier lobby. Renderings and a floorplan are attached.

As with previous lobby exhibitions presented by the Symphony, the Symphony will be solely responsible for security and the restoration of the space following the exhibition.

We look forward to answering any questions you or the trustees may have at the next board meeting.

Sincerely,

A handwritten signature in black ink, appearing to read "Andrew Dubowski".

Andrew Dubowski
Director of Operations