

WAR MEMORIAL BOARD OF TRUSTEES

War Memorial Opera House
301 Van Ness Avenue, Fourth Floor Board Room
San Francisco, California 94102
(Entry at Opera House North "Carriage" Door)

OFFICIAL MEETING NOTICE

WAR MEMORIAL BOARD OF TRUSTEES SPECIAL MEETING

Thursday, February 15, 2018 at 2:00 p.m.

AGENDA

Roll Call.

Approval of Minutes:

1. Approval of minutes of the regular meeting of January 11, 2018. [Action](#)
(Draft minutes of the regular meeting of January 11, 2018.)

President's Report: Current developments and announcements. [Information](#)

Managing Director's Report:

1. Rental Requests: Opera House; Davies Symphony Hall; Herbst Theatre; Wilsey Center. [Action](#)
(Rental Requests for February 15, 2018; Additional Rental Requests for February 15, 2018.)
2. Director's Report: Managing Director to report on recent activities and make announcements. [Information](#)

Secretary's Report:

1. Approval of January 2018 Housekeeping Expenditures. [Action](#)
(Revenue, Appropriations, Housekeeping Expenditures Reports for January 31, 2018.)

Committee Reports:

1. Budget and Finance Committee:

- a. Proposed Rental Rates for Fiscal Year 2018-19. [Action](#)
Discussion and possible action to adopt Committee recommendation(s) on proposed rental rates for Fiscal Year 2018-19.
- b. War Memorial Departmental Budget for Fiscal Years 2018-19 and 2019-20. [Action](#)
Discussion and possible action to adopt Committee recommendation(s) regarding the War Memorial Departmental Budget for Fiscal Years 2018-19 and 2019-20.

Regular Items.

1. San Francisco Symphony request to install an exhibit entitled "Ravel in America" in the First Tier lobby of Davies Symphony Hall from April 4 – May 13, 2018. [Action](#)
(Letter dated February 8, 2018, from San Francisco Symphony requesting to install an exhibit entitled "Ravel in America" in the First Tier lobby of Davies Symphony Hall from April 4 – May 13, 2018.)
2. San Francisco Opera request to install a display of "Ring" memorabilia in the Opera House main lobby from May 29 – July 2, 2018 in conjunction with the Opera's "Ring" cycle presentations in June 2018. [Action](#)
(Letter dated February 8, 2018, from San Francisco Opera requesting to install a display of "Ring" memorabilia in the Opera House main lobby from May 29 – July 2, 2018.)

3. Request from 2018 Armistice Centennial Citizens Committee to install banners and video monitors in the Veterans Building main lobby from early March 2018 through Armistice Day on November 11, 2018, as the first phase of exhibits related to the 2018 Armistice Centennial.

Action

(Letter from 2018 Armistice Centennial Citizens Committee requesting to install a first phase of exhibits in the Veterans Building main lobby from early March 2018 through November 11, 2018.)

Good and Welfare: Opportunity for Trustees to make remarks including special thanks and congratulatory remarks.

Information/
Discussion

General Public Comment: Public comment on items within the jurisdiction of the Board of Trustees, but not on the agenda.

Information/
Discussion

Adjournment.

Note: There will be an opportunity for public comment on each agenda item.

San Francisco War Memorial and Performing Arts Center

BOARD OF TRUSTEES

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DEPARTMENT REPRESENTATIVES

Elizabeth Murray,
Managing Director
Jennifer Norris,
Assistant Managing Director and
Executive Secretary
Telephone: (415) 621-6600
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Interested persons unable to attend this meeting may submit written comments regarding agenda items which will be distributed to Trustees, and made part of the official public record.

Materials accompanying agenda items are available for inspection and copying during regular office hours at the War Memorial office, located at 401 Van Ness Avenue, Suite 110, San Francisco, CA 94102. Any materials distributed to the members of the War Memorial Board of Trustees within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection at the above-mentioned War Memorial office during regular business hours.

The ringing and use of cell phones, pagers, and similar sound-producing electronic devices are prohibited at this meeting. The President may order the removal from the meeting room of any person responsible for the ringing or use of a cell phone, pager, or similar sound-producing electronic device.

Individuals and entities that influence or attempt to influence local policy or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code §2.100 – 2.160] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, telephone (415) 252-3100; fax (415) 252-3112; e-mail ethics.commission@sfgov.org and web site <http://www.sfgov.org/ethics>.

ACCESSIBLE MEETING POLICY



To obtain a disability-related modification or accommodation, including auxiliary aids or services, to participate in the meeting, please contact the War Memorial office at 621-6600 at least 48 hours before the meeting, except for Monday meetings, for which the deadline is 4:00 p.m. the previous Friday.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available.



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(Chapter 67 of the San Francisco Administrative Code). Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE, OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE.

Sunshine Ordinance Task Force
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Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Ordinance Task Force, at the San Francisco Public Library, and on the City's website at <http://www.sfgov.org/sunshine>.